



CITY OF STAMFORD
OFFICE OF LEGAL AFFAIRS
HUMAN RESOURCES DIVISION
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*The Personnel Commission held their regular meeting on
Thursday, September 28, 2023 at 5:00 p.m. via a Zoom meeting.*

Marc Teichman, Chairperson	Kimberly Hawreluk, Human Resources & Benefits Assistant	Thomas Turk, Operations Supervisor
Stuart Adelberg, Commissioner	Beatriz Nieves, HR Assistant	Tyler Theder, Regulatory Compliance and Admin Officer
Lynn Arnow, Commissioner	Shloka Shetty, HR Assistant	Members of the public
Eilish Main, Commissioner	Bridget Fox, Chief of Staff	
Rosemarie Frager, HR Manager	Ralph Blessing, Land Use Bureau Chief	
Vanesa Francis, HR Manager	Scott Duckworth, SPD Captain	

With a quorum present, Chairperson Marc Teichman called the meeting to order at 5:01 p.m.

NEW BUSINESS:

1. Approval of the Minutes: July 27, 2023 Meeting

Chairperson Marc Teichman made a motion to approve the minutes of the July 27, 2023 Personnel Commission regular meeting, which was moved by Commissioner Stuart Adelberg and seconded by Commissioner Eilish Main. The motion was approved by unanimous consent.

2. Office of the Mayor: Request an advanced starting salary for Director of Administration, Benjamin Barnes.

Bridget Fox, Chief of Staff provided background on the request.

Chairperson Marc Teichman made a motion to approve an advanced starting salary for the Director of Administration, Benjamin Barnes, which was moved by Commissioner Adelberg and seconded by Commissioner Main.

The motion was approved by unanimous consent.

3. Land Use Bureau: Request to create the Classification of Housing Coordinator.

Ralph Blessing, Land Use Bureau Chief presented this request to the Commission. Position has been created to assist with the Below Market Rate (BMR) housing units and navigate the program. Expectation is to hire for the beginning of 2024.

Chairperson Marc Teichman made a motion to approve the request to create the classification of Housing Coordinator, which was moved by Commissioner Adelberg and seconded by Commissioner Main. . Commissioner Arnow declined the motion. The motion was approved by a 3-1 vote.

4. Leave of Absence Extension Requests: Conor Canning and Steven Orgera

Captain Scott Duckworth provided background on the request.

After a brief discussion, Chairperson Marc Teichman made a motion to not approve the request for an additional unpaid personal leave of absence for Conor Canning and Steven Orgera, which was moved by Commissioner Lynn Arnow and seconded by Commissioner Adelberg. The motion was approved by unanimous consent.

5. Appeal Review: Request submitted by Eric Lent

This item was placed on the Agenda for discussion only as no vote was required.

Chairperson Marc Teichman informed the Commission that based on the Classified Services Rule 5.3(9) any applicants or eligibles rejected for reasons indicated are not subject to appeal. No further discussion or action was taken.

6. Notations: After a brief discussion on each notation, Chairperson Marc Teichman and Commissioners acknowledged the Notation items submitted.

- **Office of Legal Affairs/Human Resources:**
 - Director of Human Resources
 - HR Assistant
- **Office of Operations**
 - Tree Maintenance Specialist
 - Job title change from Tree Climber to Tree Maintenance Specialist
- **Emergency Communications Center:**
 - Public Safety Dispatcher I
 - Change Shift Supervisor to Public Safety Dispatch Supervisor
 - Public Safety Dispatcher II
 - Change Shift Supervisor to Public Safety Dispatch Supervisor
- **Department of Health:**
 - Public Health Educator
 - Vanesa Francis presented salary downgrade.

With no further business, Chairperson Marc Teichman made a motion to adjourn the meeting, which was moved by Commissioner Lynn Arnow and seconded by Commissioner Eilish Main. The motion was approved unanimously. The Personnel Commission meeting was adjourned at 5:51 p.m.



Marc Teichman, Chairperson

Copies to:

Mayor Caroline Simmons

Personnel Commission

Thomas M. Cassone, Acting Director of Legal Affairs & Corporation Counsel

Alfred Cava, Director of Human Resources

Lyda Ruijter, Town and City Clerk