



## Board of Representatives Upgrade

RFP Number: 2023.0109 - City RFP – Design Build Audio Visual & Voting System Upgrade for the BOR Chambers

Issue Date: Thursday, July 20, 2023

**Matthew Rose**

Inside Sales Representative

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July 20, 2023

Josephine Carpanzano  
Deputy Director of Operations  
Stamford, City of  
888 Washington Boulevard  
Stamford, CT 06901

Thank you for the opportunity to present McCann Systems for **the Board of Representatives upgrade**. Our team is excited to partner with you on this important technology upgrade. I strongly believe McCann Systems is the best choice for **the City of Stamford** for the following reasons:

1. **Focus:** McCann Systems' goal is to bring reliable collaboration and conferencing solutions to large organizations. Unlike massive companies who "do everything," we focus 100% of our talented resources on creating stimulating and collaborative environments that drive workplace efficiency through technology.
2. **History:** McCann Systems is celebrating 25 years of delivering powerful, easy-to-use technology to large organizations across the United States and around the world.
3. **Working Partnership:** From initial concept to ongoing support your McCann account team is with you every step of the way. My personal mission is to exceed your expectations for this project and ensure that the project is delivered both on time and on budget. I will remain your primary point of contact and will actively coordinate all McCann resources/activities throughout the project.

We trust that you will find the scope of work to be thoughtful and complete. Please do not hesitate to contact me with any questions.

Sincerely,

A handwritten signature in black ink that reads "Matthew Rose".

Matthew Rose  
Inside Sales Representative

## About Us



McCann Systems, founded over 25 years ago was established to design, integrate, and elevate innovative communications solutions for companies worldwide.

We deliver genuine single-source responsibility with comprehensive break-fix maintenance as well as proactive managed services programs.

We analyze, architect, and implement efficient and effective solutions based on individual business requirements – driving innovation and value to optimize the return on investment.

McCann Systems is an enterprise leader with corporate headquarters in Edison, New Jersey, and Regional Operations Offices across the United States.

Our professional affiliations allow us to leverage our global position to offer our clients software and hardware solutions that surpass industry standards and expectations.

Each office facilitates large-scale success by creating a strong national footprint with global reach, spanning North America and into Europe and Asia.

McCann Systems is an independent design-build firm; not allied with any single manufacturer or brand.



2022 Commercial Integrators Best Casino Project

2022 Commercial Integrators Best Small-Office Project

2021 Commercial Integrators Best Casino Project

2021 Commercial Integrators Best Corporate Campus Project

2021 Commercial Integrators Best Higher Education Project

2020 SCN Best Pro AV Installation of the Year



2020 Commercial Integrators Best Corporate Campus Project

2020 Commercial Integrators Best Corporate Campus & Casino

2019 SCN Best Pro AV Installation of the Year

2019 Best Casino Award for Oceans Resort Casino Sportsbook.

2018 Best Healthcare Integration for Hartford Healthcare Center for Education, Simulation and Innovation

2018 APEX Gold and APEX Installation of the Year for 150 Media Stream



2018 SEG D Global Design Award Winner for 150 Media Stream

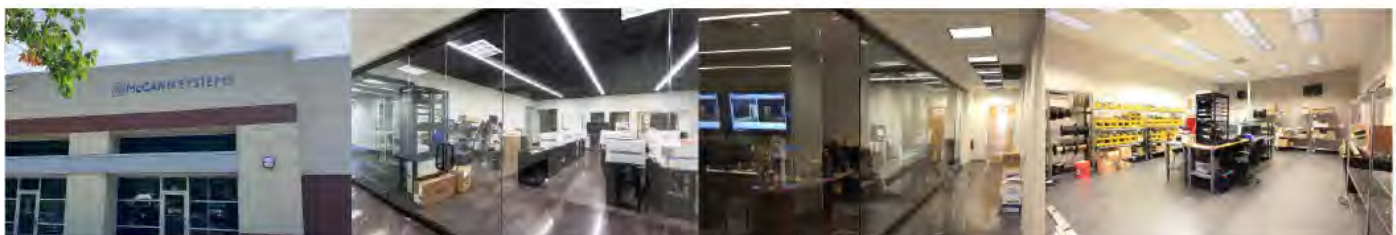
2016 Commercial Integrators Best Healthcare Project

2016 Commercial Integrators Best Casino Project

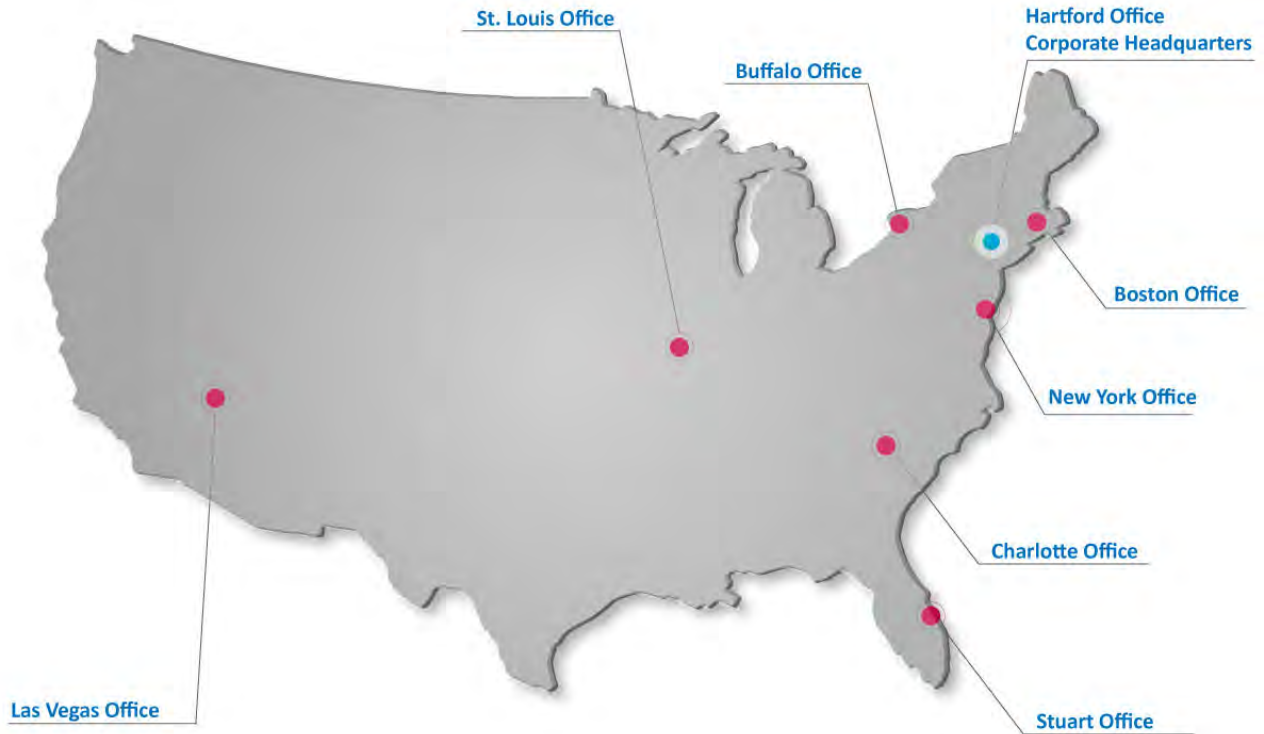
2016 Digital Signage Expo Gold Winner for Viacom "Event Venues & Hospitality"

2015 AV Technology "Out of the Box Award" for Viacom

2014 Digital Signage Expo Bronze Winner for Foxwoods Resort Casino



## Office Locations



**New York**  
290 Fernwood Avenue,  
Edison, New Jersey  
08837

**Boston**  
70 Treble Cove Road,  
North Billerica, Massachusetts  
01862

**Hartford  
Corporate  
Headquarters**  
68 South Turnpike Road,  
Wallingford, Connecticut  
06492

**Charlotte**  
2401 Whitehall Park Drive,  
Charlotte, North Carolina  
28273

**St. Louis**  
2 Hollenberg Court,  
St. Louis, Missouri  
63044

**Las Vegas**  
3475 W. Post Road,  
Las Vegas, Nevada  
89118

**Buffalo**  
6010 N Bailey Avenue,  
Amherst, New York  
14226

**Stuart**  
819 S. Federal Highway,  
Stuart, Florida  
34994

## Project Team



**Matt Rose**  
mrose@mccannsystems.com

### INSIDE SALES

Matt Rose helps McCann's Inside Sales team and brings 30+ years of experience in AV. Matt is CTS certified and focuses on the northeastern AV integration business.

Matt is well versed in display technology as well as traditional AV products. His exceptional customer support and manufacturer relationships help strengthen our customers success.

**Industry Experience & Certifications**  
30 years experience in the AV industry and CTS certified



**Chris Kopec, CTS-D, CTS-I**  
ckopec@mccannsystems.com

### SENIOR DESIGN ENGINEER

Chris Kopec is on the Design Engineering team at McCann Systems and reports to the Connecticut office. He brings over two decades of experience and worked with several McCann team members in previous roles.

In working with a handful of adjacent companies and roles, Chris has developed a unique and well-rounded background from corporate environments to experiential AV design.

**Industry Experience & Certifications**  
20 years of industry experience, CTS-D, CTS-I, Bachelors from Berklee college of Music in Music Production & Engineering



**John Kania, CTS-I**  
jkania@mccannsystems.com

### PROJECT MANAGER

John Kania is a Project Manager for McCann Systems and operates out of the Connecticut office. John successfully schedules and maintains every phase of the project lifecycle and manages company resources for implementation.

John spent over a decade as an audiovisual Senior Field Technician, giving him an innate ability to support both his team and the client during project integration.

**Industry Experience & Certifications**  
14 years of industry experience and holds CTS-I and C6 certifications

## Project Team



**Aaron Birnie, CTS-I**  
abirnie@mccannsystems.com

### FIELD APPLICATION ENGINEER

Aaron Birnie is a Field Application Engineer for McCann Systems and a United States Army Veteran. He holds an Associates Degree from Full Sail Center for the Recording Arts. In his capacity as a Field Application Engineer, Aaron applies new technologies to custom builds for high profile clients, including Viacom, Nasdaq, and several casinos and hospitality projects. Aaron is a decorated member of the technology industry and is a brilliant FAE.

#### Industry Experience & Certifications

15 Years in the AV Industry with CTS & CTS-I, CT C-6 low voltage electrical license, AMX Nam-Enova Solutions Design & Implementation, Biamp Audia/Nexia, Tesira



**Dale Fortin, CTS**  
dfortin@mccannsystems.com

### OPERATIONS MANAGER

Dale Fortin is Operations Manager for the McCann Systems' Connecticut office. He manages the company resources and schedules all phases of project implementation to ensure a successful deployment for a diverse variety of customers and teams.

Dale is very organized and professional, setting a high standard of service for his team at McCann Systems while maximizing project efficiency for clients.

#### Industry Experience & Certifications

23 years of industry experience and a CTS holder, Connecticut C6 and Rhode Island TST licensing, OSHA30, DMC-E-4K, Extron AV Associate



**Chadd Bailey, CTS**  
cbailey@mccannsystems.com

### SENIOR SYSTEM PROGRAMMER

Chadd Bailey is a decorated Senior System Programmer for the McCann Systems team. Working on projects throughout the Northeast, his technical and audiovisual expertise is vital in designing information systems for various clients.

Chadd designs, executes, and maintains multi-platform control systems, as well as creating and managing detailed system documentation.

#### Industry Experience & Certifications

15 years of AV industry experience and holds CTS, Crestron Programming Certs, Crestron DMC-E, DMC-D, DMC-T, AMX Solutions Master, and OSHA10

## References



### TIAA

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### HARTFORD HEALTHCARE

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**HARVARD  
BUSINESS SCHOOL**

### HARVARD BUSINESS SCHOOL

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### NASDAQ

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## Core Focus

### Healthcare



### Entertainment



### Retail & Manufacturing



### Financial





# FINANCIAL SERVICES ORGANIZATION

## WORLDWIDE

McCann has been a strategic partner for this international financial services organization since 2013. In that time, McCann has deployed over 400 video and collaboration rooms around the world for them.

In addition to collaboration rooms, McCann has designed and implemented an enterprise-wide digital signage system that allows the client to quickly communicate with employees and customers at its 100+ locations.

As the sole provider of AV and UC technology, McCann has played an integral role in designing room standards that are easy to use and support, allowing the in-house AV team to scale and handle many rooms.

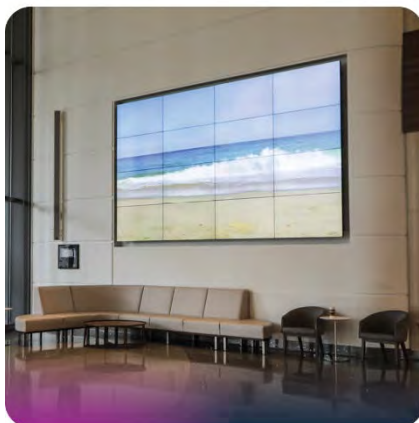


# HARTFORD HEALTHCARE

## HARTFORD, CT

The Center for Education, Simulation and Innovation (CESI) at Hartford Hospital is an ideal setting to begin to establish a culture of patient safety and open communication among the interdisciplinary team.

Audiovisual technologies refresh the Center's original space built in 1999, while also creating a flexible and future proof technology environment in the newly expanded 10,000 square foot CESI. The new regional training facility is equipped with lecture and debriefing rooms as well as five simulated clinical environments, each with its own control room.



# HARVARD BUSINESS SCHOOL ONLINE BOSTON, MASSACHUSETTS

In 2020, McCann Systems finalized Proscenium, the connected studio environment, and Harvard again contracted McCann to build two new studio classrooms right on campus, called HBS Live.

HBS live includes two massive LED walls with a radius that helps envelop the instructor inside the classroom of up to 96 students. The crisp, clear video walls feature a slim LED panel with a pitch of 1.5mm and directional audio with perspective video for the instructor. An 85" touch video monitor lets the instructor communicate via a virtual chalkboard, and two 43" confidence monitors allow a view of what each student is seeing. Each of the studio classrooms can be supported by an adjacent control room for high-level programs and meetings, and the area in Cumnock Hall also features AV-laden viewing rooms, a green room, a support area, and a lobby.



## RFP/Bid Exceptions, Assumptions, and Clarifications

### Exclusions

Please note this proposal does not capture the following scope and should be anticipated and priced by others as part of the overall system installation. Please refer to the build section of this document for additional information regarding work to be performed by others.

This work does not include, and may not be limited to the following:

- AC electrical outlets to power Audio-Visual devices.
- Empty conduits, cable pathways, and low voltage junction boxes.
- Base building structural attachments (if required).
- In-wall blocking to support Audio-Visual devices.
- Floor cores/trenches and floor boxes with appropriate conduit return pathways.
- All voice, data, or cable/satellite/IP TV feeds or cabling are required to support the audiovisual system. All such feeds will be delivered to the specific AV systems as illustrated in the drawing set.
- Changes required to the physical infrastructure of the room, patch/paint, etc.
- Fire alarm relays and low voltage tie-ins to control systems are to be provided by others. Additional charges will be incurred if McCann Systems is responsible for low voltage tie-in.
- Furniture cuts to be completed by others.
- Costs for one or two-man lifts have not been carried as part of this proposal.

### Assumptions

This proposal submission assumes the following:

- Work will take place during normal construction hours 6:00 AM to 3:30 PM Monday through Friday.
- Deliveries and freight elevator access will be available, for McCann's use with appropriate prior delivery coordination, between the hours of 6:00 AM and 3:30 PM.
- McCann Systems to furnish any early infrastructure equipment (back boxes, etc.) to the General Contractor as quickly as possible for installation by others.
- Onsite trash debris removal has been estimated as part of this proposal.
- McCann's labor costs are based on final site room buildouts and do not include any temporary technology setups to meet specific timelines.
- Owner-furnished equipment does not fall under the 1-year warranty.
- Longer project duration, due to manufacturer lead times, construction delays, or other influences outside of McCann Systems' control could impact the following:
  - Additional labor costs for McCann Systems Team
  - Multiple union installation deployments, shift work, weekend work, or rate hikes
  - Product availability and sourcing
  - Product pricing is based on shortages, tariffs, etc.
- The ongoing worldwide chip shortage and supply chain issues, as they relate to technology, may impact project duration and pricing, and are considered outside of the control of McCann Systems. McCann will proactively communicate all project timeline delays as they relate to equipment backorders.

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## Clarifications

- McCann has included their standard terms at the end of this document, however, we are open to working with the project team to find payment terms that suit both parties.
- As an added benefit for our potential clients, McCann Systems offers flexible leasing options. These options allow our end users the ability to finance your audio-video system over time as an operating expense compared to the traditional upfront cost.

## RFP/Bid Scope of Work

### Board of Representatives

- Remove all existing wired gooseneck microphones & voting button plates from each desk. A new 6"x6" blank plate panel will be installed covering the original plate area.
- Remove all existing audio cabling associated with the wired microphone system.
- Remove the ceiling-mounted projector & (5) five PTZ ceiling-mounted cameras.
- Remove all equipment from the small rack under the left side of the dias.
- Remove the quad view monitor from on top of the dias.
- The (3) three existing Promethean monitors will remain in place & be reused.
- Two of the existing equipment racks located in the conference room will be removed & reused. The equipment in each rack will be de-installed prior to rack removal.
- The existing ceiling speakers will remain in place & reused.
- (5) Five new Televic PTZ tracking cameras will be installed in the same location as the existing PTZ cameras. These cameras will be set up & configured to work in conjunction with the new Televic wireless microphone & voting system. The new cameras will allow for preset switching between cameras depending upon which microphone(s) are actively being used. This will allow for auto-switching during the meetings without the need for a person to operate the cameras. The cameras will be used with the OFE PC during a Zoom or Teams meeting.
- (40) Forty new Televic wireless microphone base units with voting capability will be installed on each representative desk (38 in total), plus two installed on the dias. (4) Four additional Televic wireless microphone base units (non-voting), will be installed (3 on the dias, 1 on the podium). Each wireless microphone base unit will have a 16" (40CM) gooseneck microphone. Additional rechargeable batteries will be provided for each microphone base unit. The rechargeable batteries are rated for 12 hours of use.
- A new audio amplifier along with audio DSP (Digital Signal Processing) will be installed. The audio signal from the microphones will connect to a Vaddio AV bridge, along with the Televic cameras. The Vaddio AV Bridge will combine the audio & video signal and provide a USB output which will be connected to the OFE PC for the Zoom or Teams meetings. The Zoom / Teams meeting participants & content will be displayed on the (3) three existing OFE Promethean monitors.
- The Public Gallery overflow room would be able to use all existing equipment, connect a computer to the system and join the Zoom / Teams call. The cameras and audio from the BOR room would be displayed & heard through the system via the computer joining the meeting.
- A new Crestron control system will be installed along with (2) two 7" touch panels. One touch panel will be installed near the equipment racks in the conference room. The 2nd touch panel will be installed on the dias near the clerk's position. The control system will control system power, source selection, presentation router control, audio control, and muting. The two sources in the room will be the OFE PC as well as a Mersive wireless presentation system. The Mersive unit will allow additional laptops to connect to the system wirelessly.
- An optional Shure wireless microphone system with (2) handheld microphones and (2) lavalier microphones has been included in the proposal, separate from the Board of Representatives equipment list & pricing.
- Stamford is responsible for providing the proper Zoom and or Teams licenses for use with the system.
- **This proposal will need to be reviewed, in detail, with the appropriate people within the City of Stamford & McCann. This will allow us to make any necessary changes to the equipment list and labor based on desired functionality and or budget.**

## Conference Rooms 1 & 2

- All existing equipment will remain in place and be reused. The current functionality of the system will remain the same. This proposal is based upon all existing equipment being in proper working condition. Should any of the existing equipment not work properly, additional hardware, cabling, and or labor charges may apply and would be quoted separately.

## Democratic & Republican Caucus Rooms

- All existing equipment will remain in place and be reused. The current functionality of the system will remain the same. This proposal is based upon all existing equipment being in proper working condition. Should any of the existing equipment not work properly, additional hardware, cabling, and or labor charges may apply and would be quoted separately.

## Recurring Annual Subscription Costs

- Televic Confero PLAN 1 Year Subscription - \$ 2,050.00
- Televic Confero Meet 1 Year Subscription - \$ 350.00 per remote voter
  - The current Proposal has 40 remote voter licenses & can be changed based on the exact number needed
- Yearly Subscription Cost is Subject to Change by Televic.

## Project Process

McCann Systems ensures that all projects, regardless of size and scope, are completed professionally, on time and on budget by following a detailed process that is executed under the direction of a dedicated project manager.

During this process, the project manager will interface directly with the client, architect, general contractor and associated sub-contractors as needed to ensure

that all aspects of the audiovisual system are integrated as designed.

The narrative below outlines the steps in this process and identifies the various labor categories associated with delivering a turn-key audiovisual system. These categories and associated pricing can be found within the labor section of the attached budget.



Upon creation of a new project, a system design engineer (SDE) and a CAD operator will be assigned to the project. Working under the direction of the engineering manager and overseen by the project manager, this team will work to create a comprehensive Audiovisual Shop Drawing Package.



Once a project is released from the engineering department, all audiovisual equipment will be ordered by our purchasing team. A dedicated storage area will be allocated so that all received equipment can be properly received, inventoried and staged for shop fabrication and equipment assembly.



The typical audiovisual field installation consists of four phases: General/Electrical Rough in, Cabling, Installation and Testing & Commissioning. The McCann Systems project manager will coordinate all aspects of these phases with the project team to maximize efficiency and minimize customer stress.



McCann Systems will provide a one (1) year parts and labor warranty on all audiovisual systems provided and installed under this proposal. Upon successful completion of the Testing & Commissioning Phase and formal end user training, the McCann Systems warranty period will begin.



## Design & Engineering



Upon creation of a new project, a system design engineer (SDE) and a CAD operator will be assigned to the project. Working under the direction of the engineering manager and overseen by the project manager, this team will work to create a comprehensive Audiovisual Shop Drawing Package.

All drawing packages will be submitted electronically in either .PDF or .DWG format.

All moves, adds and changes to the AV system and/or architectural floor plan will be denoted with revision clouds and noted accordingly in a revision log.

A digital and hardcopy set of final As-Built drawings will be provided after successful completion of the project.

### A typical drawing package consists of the following sections:

- **Cover Sheet**
  - Provides project name, location, revision log and sheet index
- **Notes Page**
  - General notes, division of labor matrix and junction box schedule
- **Facility Plan**
  - Provides a scaled representation of all audiovisual devices to be installed.
- **Electrical Plan**
  - Provides information specific to all audiovisual junction boxes, electrical outlets, required for the audiovisual system.
- **Conduit Riser**
  - Provides quantity and size requirements for junction boxes and conduit.
- **Elevations and Sections**
  - Provides detailed installation information for audiovisual equipment.
- **Equipment Details**
  - Provides specifications for all equipment.
- **Cable Pull Schedule**
  - Provides detailed specifications related to every cable specific to the audiovisual system.
- **System Schematics**
  - Provides a graphical representation of all electronic devices associated with the audiovisual system.

## Shop Fabrication & Equipment Assembly



Once a project is released from the engineering department, all audiovisual equipment will be ordered by our purchasing team. A dedicated storage area will be allocated so that all received equipment can be properly received, inventoried and staged for shop fabrication and equipment assembly.

Equipment provided by McCann Systems but required by the general and/or electrical contractor will be delivered to the project location as needed to maintain the construction schedule. This includes (but is not limited to) audiovisual system cable, custom back-boxes, projection screens and above ceiling projector brackets.

Parallel to the onsite construction process, all audiovisual systems will be assembled by our fabrication department. This process includes (but is not limited to) the following:

- Unpacking all electronics and entering their serial number, MAC address and IP address into the project's device database
- Installing all equipment within their designated rack enclosure
- Pre-wiring all audio, video, control and power connections as defined in the system schematic drawings
- Assembling and testing all custom cable assemblies

After the audiovisual systems are assembled, a thorough pretesting process will begin. This process includes (but is not limited to) the following:

- Checking and updating firmware and software versions for all electronics to the current manufacturer release
- Loading and testing custom control and audio processor programs
- Verifying communication settings between all connected devices
- Configuring all video components to support the proper EDID strategy and resolution
- Testing signal paths to confirm component functionality and wiring integrity

## Installation & On-Site Labor



The typical audiovisual field installation will consist of four (4) phases. Each phase is represented separately in the labor section of the attached budget. Please note that the materials and labor associated with Phase 1 and 2 may not be included within this proposal.

### Phase One: General & Electrical Rough-in

The work described in this section is not included in McCann Systems pricing and should be completed by the project's general / electrical contractor or through your company's local facilities team. All requirements, outlined below, will be included in the Audiovisual Shop Drawing Package described in the Design & Engineering section above. All requirements will be coordinated with the appropriate trades by McCann's assigned project manager.

#### **This phase one work will include:**

- Low voltage junction boxes to support audiovisual devices
- Rigid and/or flexible conduit to support audiovisual cabling
- Floor cores/trenches and boxes with appropriate conduit return pathways
- Electrical outlets to support powering of audiovisual devices
- In-wall blocking for wall mounted LCD displays
- Structural support assemblies for ceiling mounted projection screens, projectors, lifts, LED displays, etc.
- Installation of McCann furnished hardwired electrical devices such as projection screens, projector lifts, above ceiling projector brackets, etc.

## Phase Two: Cabling

Audiovisual system specific cabling will be defined in the Cable Pull Schedule within the Audiovisual Shop Drawing Package created during the Design & Engineering phase described above.

Depending on this project's unique requirements, labor associated with pulling this cable may or may not be included in the McCann Systems project budget. Please reference the Phase Two: Cabling Labor section of the attached budget to determine if this labor category is included in the McCann Systems pricing.

### **This phase two work will include:**

- Pulling of all low-voltage audiovisual system cables defined in the Cable Pull Schedule
- Labeling of all low-voltage audiovisual system cables as defined in the Cable Pull Schedule

*Any and all voice, data or cable/satellite TV cabling required to support the audiovisual system is not included within McCann Systems pricing and should be completed by the project's general / electrical / low voltage contractor or through your company's local facilities team.*

## Phase Three: Installation

Upon successful completion of Phase One and Phase Two, the audiovisual system Installation Phase will begin. The McCann Systems project manager will oversee all aspects of the system installation to ensure successful integration of all audiovisual devices.

### **This phase three work will include:**

- Termination and testing of audiovisual system specific cables
- Installation of wall mounted audiovisual devices
- Installation of ceiling mounted microphones and loudspeakers
- Low voltage connections to hardwired electrical devices installed by the electrical contractor during Phase One
- Install audiovisual devices to ceiling suspended mounting brackets installed by the electrical contractor during Phase One
- Installation of preconfigured audiovisual system racks, credenzas and lecterns
- Installation of table devices such as microphones, touch panels and video connections

## Phase Four: Testing & Commissioning

Upon successful completion of the Installation Phase, a comprehensive Testing & Commissioning process will begin.

### This scope of work will include:

- Final configuration of all audiovisual devices
- Testing of all physical audiovisual systems
- Network integration for all audiovisual devices slated to reside on the customer's network
- Final system documentation notes for As-Built drawing preparation
- Training on all audiovisual systems



User adoption is paramount to a successful project and training provides a key role in this success. McCann Systems provides up to 4 hours of user training on every project. Additional training options are available which include extended user training, customized user manuals, and in depth technical training for support personnel.

## Standard Warranty and Service Options



Upon project completion and client signoff, McCann Systems' one year warranty period will begin. In exceptional circumstances where substantial completion and system usage begins before formal training, the warranty will start on the substantial completion date.

In the event of a system malfunction, McCann Systems will provide, at no additional charge all necessary equipment, hardware, and labor during the manufacturer's warranty period to resolve. Service requests requiring a McCann Systems technician or representative to be on-site will be scheduled and dispatched within five (5) business days from the date of the request.

Expedited response and additional maintenance options are available upon request.

Hardware and/or labor associated with owner furnished equipment are not covered under the standard warranty.



## Responsibility Matrix

Responsibility	GC	AV	Client
Site acceptance, unloading, and delivery		✓	
Provide a secure and dust-free holding area	✓		✓
Furnish & Install AC power receptacles	✓		
Field confirmation of AC power receptacles		✓	
Furnish & Install- AV floor boxes, junction boxes, conduit, raceways, and rough-in items	✓		
Field confirmation of AV floor boxes, junction boxes, conduit, raceways, and rough-in items		✓	
Furnish & Install AV related wall plates and floor box plates		✓	
Furnish & Install All AV-related blocking and infrastructure support requirements (ex: Projectors, Flat Panel Displays, Lift, etc.)	✓		
Furnish low-voltage AV cables and connectors		✓	
Install AV cable pulls, terminations, labeling, and continuity Tests		✓	
Furnish motorized front projection screens, low voltage interfaces, and wall switches		✓	
Install motorized front projection screens, low-voltage interfaces, and wall switches	✓		
Furnish projector mounts and/or motorized projector lifts, LVC's and wall switches		✓	
Install projector mounts and/or motorized projector lifts		✓	
Furnish ceiling speakers, backboxes, tile bridges, transformers, and grilles		✓	
Install ceiling speakers, backboxes, tile bridges, transformers, and grilles		✓	
Provide lighting and window treatment systems & associated low-voltage interfaces			✓
Lighting and dimmer presets			✓
Integration of controllable lighting system into AV control system		✓	
Rubbish removal related to AV installation		✓	
Testing, commissioning, training, and closeout documentation		✓	

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## Payment Terms & Conditions

All prices are guaranteed for a period of thirty (30) days and thereafter are subject to manufacturers' increases prior to equipment order. Upon receipt of the signed purchase order or letter of intent from the client, McCann Systems will assign a project manager and system design engineer to assemble preliminary drawing packages and other related information.

### 1st Payment

The 1st invoice of 50% of the total project amount will be issued upon acceptance of McCann Systems' proposal or an agreement in writing between McCann Systems and the client agreeing to the timing and amount of this payment. No equipment or hardware will be purchased by McCann Systems until this payment has been received on this invoice or an alternative payment method has been agreed upon. Upon receipt of the client's audiovisual equipment at McCann Systems facility, McCann Systems will proceed to build these audiovisual systems and develop custom software required for these systems.

### 2nd Payment

The 2nd invoice of 40% of the total project amount will be issued before McCann Systems proceeds with the delivery of the audiovisual systems to the project location.

### Final Payment

Upon mutually agreed upon substantial completion of the project, the McCann Systems warranty will commence and a final invoice of 10% of the total project amount will be issued.

### Final Payment

Unless otherwise agreed upon, payment on all invoices is required within 30 days of the invoice issue date.

### Forms of Payment

Invoice payment is accepted in the form of a check or ACH wire transfer. Credit card payments are accepted and will be charged a 3% fee.



## Leasing Options

McCann Systems is proud to offer our clients the flexibility to choose how they want to procure their audio-visual projects. Our AV-as-a-service platform allows you to stay current with your technology as you grow over time.

McCann Systems will provide a turnkey solution that includes equipment, installation, training, as well as remote and on-site troubleshooting to make sure your purchase is protected throughout the duration of the lease agreement. Our programs allow your business to plan its financial future and not be hit with unexpected technology fees that can arise.

### End-of-Term Options

At the end of the leasing term, you have the flexibility to purchase, upgrade, rent, or return. As your business shifts and grows, these programs allow your technology to shift and grow with you.

The option includes the following McCann Systems service level agreement.

<b>Estimated Monthly Lease Fee Option</b>	<u>\$7,275.08</u>
Including the following service level agreement	<u></u>

Note: Our proposal provides an approximate monthly payment for hardware, software, and services based upon a fair market value lease over a 60-month term. Taxes, fees, and insurance are not included. Any change in the project amount will change this information. Pricing is valid for 30 days from the day quote is initiated and is subject to credit approval.



## Master Recapitulation Sheet

Room Type	Quantity	Hardware	SDE/Drafting	Project Management	Fabrication	Site Installation and Commissioning	G&A Freight	Taxes	Total
Board of Representatives Room	1	\$198,414.00	\$13,560.00	\$7,280.00	\$3,800.00	\$41,640.00	\$3,969.00	Not Included	\$268,663.00
Wireless Option	1	\$11,504.00	\$980.00	\$980.00	\$0.00	\$2,880.00	\$231.00	Not Included	\$16,575.00
Performance Bond (for BOR Room)	1	\$2,687.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Not Included	\$2,687.00
<b>TOTAL</b>		<b>\$212,605.00</b>	<b>\$14,540.00</b>	<b>\$8,260.00</b>	<b>\$3,800.00</b>	<b>\$44,520.00</b>	<b>\$4,200.00</b>	<b>\$0.00</b>	<b>\$287,925.00</b>

## Stamford, City of - Board of Representatives Room Upgrade

### Board of Representatives Room

**Room Quantity: 1**

EQUIPMENT	TYPE	MANUFACTURER	MODEL	DESCRIPTION	QTY	UNIT SELL	EXT. SELL	TOTAL SELL
<b>Video Display Equipment</b>								
	OFE		OFE Display	Promethean Existing Display On Stand	2	OFE	OFE	
	OFE		OFE Display	Promethean Existing Wall Mounted Display @ Seating Area	1	OFE	OFE	
								<b>\$0.00</b>
<b>Video Source Equipment</b>								
	OFE	OFE GRANICUS		Existing Granicus for Storage & Public Viewing	1	OFE	OFE	
	Mersive	SP-8100-E5		Wireless Presentation System OFE Laptop for Content	1	\$1,797.00	\$1,797.00	
	OFE	OFE PC		OFE PC	1	OFE	OFE	
								<b>\$1,797.00</b>
<b>Video Conferencing Equipment</b>								
	Televic	71.98.1305		T-CAM Package CM70 w/ 2 20X HD PTZ Cameras	1	\$12,544.00	\$12,544.00	
	Televic	71.98-1306		IP-CAM CM70 PTZ IP Camera	3	\$3,316.00	\$9,948.00	
	PTZ Optics	PT-CM-1-BK		Ceiling Mount PTZ Camera Bracket - Black	5	\$60.00	\$300.00	
	Decimator	DD-LX		HDMI/SDI Bi-Directional Converter for 3G/HD/SD	1	\$124.00	\$124.00	
	Vaddio	999-8250-000		AV Bridge 2 x 1 for Audio & Video Combining	1	\$2,945.00	\$2,945.00	
								<b>\$25,861.00</b>
<b>Routing and Distribution Equipment</b>								
	AVProEdge	AC-MXNET-CBOX		Control Box for MXNET System	1	\$385.00	\$385.00	
	AVProEdge	AC-MXNET-1G-E		Encoder; HDMI, HDMI Loop, USB, IR, RS232, & RJ45	4	\$701.00	\$2,804.00	
	AVProEdge	AC-MXNET-1G-D		Decoder; HDMI, USB, IR, RS232, Fiber & RJ45	6	\$701.00	\$4,206.00	
	AVProEdge	AC-EZRACK-15		15 Port Extender Rack	1	\$179.00	\$179.00	
	AVProEdge	AC-MXNET-SW24		24-Port RJ45 switch (1G) w/ Intelligent AV Processing,	1	\$2,058.00	\$2,058.00	
								<b>\$9,632.00</b>
<b>Audio Equipment</b>								
	Televic	71.98.0035		Confidea WAP G4 Wireless Access Point	1	\$3,495.00	\$3,495.00	
	Televic	71.98.3100		Plixus Gateway 19" Rack Mountable	1	\$3,674.00	\$3,674.00	
	Televic	71.98.2902		Plixus AE-R Audio Engine with Recording Capabilities	1	\$3,725.00	\$3,725.00	
	Televic	71.98.2950		Dante Audio Networking Card	1	\$1,165.00	\$1,165.00	
	Televic	71.98.0083		Confidea FLEX G4 Wireless Tabletop Conference Unit	44	\$1,305.00	\$57,420.00	
	Televic	71.98.0094		16" Gooseneck for Confidea FLEX G4	44	\$212.00	\$9,328.00	
	Televic	78.98.0046		Confidea CHT G4 Charging Station for 10 Batteries	5	\$1,305.00	\$6,525.00	
	Televic	71.98.0045		Confidea BP G4 Li-ion Battery Pack	44	\$180.00	\$7,920.00	
	Televic	71.98.3101		Confero PLAN 1Y Subscription	1	\$2,050.00	\$2,050.00	
	Televic	71.98.3111		Confero MEET 1Y Subscription	40	\$350.00	\$14,000.00	
	Televic	71.98.1401		L-VT License for Voting Functionality on Confidea FLEX	40	\$95.00	\$3,800.00	
	Televic	99.06-0003		TTC Onsite System Commissioning - 1 Day	1	\$4,000.00	\$4,000.00	
	Televic	99.06.0003-1		TTC Onsite System Set Up & Training - 2 Days	2	\$2,500.00	\$5,000.00	
	Televic	99.06-0004		1 Year Service Level Agreement	1	\$4,199.00	\$4,199.00	
	Biamp	TesiraFORTÉ DAN VT		Audio DSP Processor with Dante	1	\$3,361.00	\$0.00	
	Biamp	TesiraCONNECT TC-5D		Dante/AVB Switch	1	\$1,289.00	\$1,289.00	
	Biamp	EX-UBT		AVB Audio USB Adpater	2	\$1,696.00	\$3,392.00	
	OFE	OFE ALS		Existing Listen ALS System	1	OFE	OFE	
	Extron	60-1759-01		Eight Channel Amp, 35 watts at 8 or 4 ohms	1	\$1,307.00	\$1,307.00	
	OFE	OFE Speakers		Existing Ceiling Speakers Bose16 8 Ohm Speaker	12	OFE	OFE	
	RCI	Custom		Custom Blank Cover Plate for Desk Powdercoat Matte Brown	38	\$38.00	\$1,444.00	
	RDL	RU-ADA8D		Audio Distribution Amplifier	1	\$537.00	\$537.00	
								<b>\$134,270.00</b>
<b>Control Equipment</b>								
	McCann	Custom Control System Programming			lot		\$8,120.00	
	Crestron	CP4N		4-Series Control System	1	\$2,002.00	\$2,002.00	
	Crestron	TS-770-B-S		7 in. Tabletop Touch Screen, Black Smooth	2	\$1,645.00	\$3,290.00	
	Netgear	GSM4230PX-100NAS		24 Port Managed AV Switch	1	\$1,739.00	\$1,739.00	
								<b>\$15,151.00</b>
<b>Furniture and Racks</b>								
	Middle Atlantic	OFE		Reuse Existing Credenza Racks	3	OFE	OFE	
	Middle Atlantic	UPS-S500R		1 RU Select Series UPS Backup power, 500VA	1	\$490.00	\$490.00	
								<b>\$490.00</b>
<b>Misc. Hardware, Wire &amp; Cable</b>								
	McCann	Low voltage AV field cables and connectors			lot		\$5,760.00	
	McCann	Premade cables, adapters, hardware, rack accessories, and general consumables			lot		\$5,453.00	
								<b>\$11,213.00</b>
<b>Equipment Sub Total</b>								<b>\$198,414.00</b>
<b>TOTAL EQUIPMENT FOR 1 ROOM</b>								<b>\$198,414.00</b>



EQUIPMENT TYPE	MANUFACTURER	MODEL	DESCRIPTION	QTY	UNIT SELL	EXT. SELL	TOTAL SELL
<b>Project Labor</b>							
	McCann		Design & Engineering, CAD Drafting, Documentation, As-Builts	lot		\$13,560.00	
	McCann		Shop Fabrication/AV Rack & Equipment Assembly	lot		\$3,800.00	
	McCann		Onsite Installation	lot		\$32,890.00	
	McCann		Testing and Commissioning	lot		\$8,750.00	
	McCann		Project Management, Coordination, Training	lot		\$7,280.00	
	McCann		General Conditions - Administrative - Shipping/Handling	lot		\$3,969.00	
<b>Labor Sub Total</b>							<b>\$70,249.00</b>
<b>Project Sub Total</b>							<b>\$268,663.00</b>
<b>Sales Tax</b>							<b>Not Included</b>
<b>ROOM TOTAL</b>							<b>\$268,663.00</b>
<b>Estimated Monthly Lease Fee for 1 Room of Total Project*</b>							<b>\$6,788.65</b>

## Stamford, City of - Board of Representatives Room Upgrade

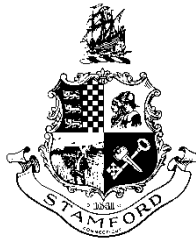
### Wireless Option

**Room Quantity: 1**

EQUIPMENT TYPE	MANUFACTURER	MODEL	DESCRIPTION	QTY	UNIT SELL	EXT. SELL	TOTAL SELL
<b>Audio Equipment</b>							
	Shure	ULXD4Q	Dante Wireless Mic Receiver	1	\$5,665.00	\$5,665.00	
	Shure	ULXD2/SM58	Wireless Handheld Microphone	2	\$554.00	\$1,108.00	
	Shure	ULXD1	Wireless Body Pack Transmitter	2	\$517.00	\$1,034.00	
	Shure	WL185	Cardioid TQG Lavalier Microphone	2	\$117.00	\$234.00	
	Shure	SBC200	Dual Docking Recharging Station	2	\$190.00	\$380.00	
	Shure	SB900B	Rechargeable Lithium-Ion Battery	4	\$104.00	\$416.00	
	Shure	UA834B	Active Antenna Amplifier	2	\$163.00	\$326.00	
							<b>\$9,163.00</b>
<b>Misc. Hardware, Wire &amp; Cable</b>							
	McCann	Low voltage AV field cables and connectors		lot		\$563.00	
	McCann	Premade cables, adapters, hardware, rack accessories, and general consumables		lot		\$618.00	
							<b>\$1,181.00</b>
<b>Equipment Sub Total</b>							<b>\$11,504.00</b>
<b>TOTAL EQUIPMENT FOR 1 ROOM</b>							<b>\$11,504.00</b>
<b>Project Labor</b>							
	McCann	Design & Engineering, CAD Drafting, Documentation, As-Builts		lot		\$980.00	
	McCann	Shop Fabrication/AV Rack & Equipment Assembly		lot		\$0.00	
	McCann	Onsite Installation		lot		\$1,380.00	
	McCann	Testing and Commissioning		lot		\$1,500.00	
	McCann	Project Management, Coordination, Training		lot		\$980.00	
	McCann	General Conditions - Administrative - Shipping/Handling		lot		\$231.00	
<b>Labor Sub Total</b>							<b>\$5,071.00</b>
<b>Project Sub Total</b>							<b>\$16,575.00</b>
<b>Sales Tax</b>							<b>Not Included</b>
<b>ROOM TOTAL</b>							<b>\$16,575.00</b>

Estimated Monthly Lease Fee for 1 Room of Total Project\*

\$412.66



**CITY OF STAMFORD  
PURCHASING DEPARTMENT**

**RFPs MUST BE RECEIVED ONLINE VIA PROCUREWARE BY THE DATE AND TIME OF  
RFP OPENING  
ARP FEDERAL FUNDS CONSTRUCTION RFP DESIGN / BUILD PACKAGE**

RFP Number:	2023.0109	
Title of RFP	City RFP – Design Build Audio Visual & Voting System Upgrade for the BOR Chambers	
Requesting Department	Operations	
Contact for Technical Questions/Project Manager	Josephine Carpanzano, Deputy Director of Operations, (203) 977-4032, <a href="mailto:jcarpanzano@stamfordct.gov">jcarpanzano@stamfordct.gov</a>	
Contact for Purchasing Questions	Erik J. Larson, Purchasing Agent, <a href="mailto:elarson@stamfordct.gov">elarson@stamfordct.gov</a>	
Date of RFP Issuance	June 22, 2023	
Date of RFP Opening	July 20, 2023	
Time	4:00 P.M.	
RFP Deposit Required –	Yes	
If yes, amount required	5%	
Successful Proposers only – Performance & Payment Bond Required	Yes	
If yes, Amount required	100%	
Successful Proposers Only – Maintenance Bond Required		No
If yes, amount required		
Pre-RFP meeting or walkthrough	Yes	
Mandatory	Yes	
Date/Time	June 29, 2023	10:00 A.M.
Location	Meet in the 4th floor elevator lobby of the Stamford Government Center, located at 888 Washington Blvd, Stamford, CT 06901	

Federal funds will be used to satisfy all or some of the resulting contracts. All proposers must have a Unique Entity ID and register with SAM.gov either before the proposal due date or before an agreement can be executed. All proposers agree to comply with the requirements of 2 C.F.R. 200.

This Bid Specification was prepared to solicit sealed bids on behalf of the City of Stamford Operations Department from qualified responsible contractors to design, procure, and install a new Audio, Visual, Voting System for the presentation, recording and hosting of the events (Board Meetings, Commission Meetings, Training Sessions, other meetings) from the Board of Representatives Legislative Chambers. The scope of work is further delineated in the attached specifications and drawings provided for this project.

All terms and conditions, specifications and RFP forms are attached hereto. The lowest responsible Proposer may be required to attend a meeting with City officials prior to the awarding of the RFP contract.

## **INTERNET USAGE ACKNOWLEDGEMENT**

**Caution:** The competitive RFP/proposal process requires the City of Stamford provide all competitors with equal and timely access to information. To enhance our capabilities, the Purchasing Department is providing RFP information over the Internet. You may use this application provided you agree with the following understandings:

1. The City cannot guarantee that the equipment involved in this technology will be available to provide information or receive transmittals. IT IS YOUR RESPONSIBILITY TO ENSURE THAT YOU HAVE CURRENT INFORMATION AND THAT QUOTATIONS ARE RECEIVED AT THE DESIGNATED LOCATION, COMPLETE AND ON TIME.
2. The City is not responsible for the confidentiality of information transmitted over the Internet.
3. The City makes no guarantee as to the completeness or accuracy of downloaded "Request for RFP", "Request for Proposal" or "Request for Qualification."

## **RFP SUBMISSION REQUIREMENTS**

RFPs/Proposals must be received online in ProcureWare by the Purchasing Department by the due date and time in order to be considered. Please be advised that the Purchasing Department does not accept RFPs or proposals by hard copy, email or fax. More Information: (203) 977-4108, (203) 977-4107 or (203) 977-4994.

The following documents will be required to satisfy RFP submission mandates:

- City of Stamford Ordinance Compliance Form
  - Contractor's Statement
  - Non-Collusion Affidavit
  - Pricing Sheets
  - Technical Specifications or Specification Checklist (If Applicable)
  - City of Stamford State of Connecticut Contractor Verification (in accordance with Public Act 16-67 Compliance Affidavit **(For all school projects)**)
  - A Certificate of Corporate Resolution signed by the Secretary of your firm, authorizing you to execute a contract.
- Or
- A Certification as to Contract Signatory for Limited Liability Companies (LLCs) signed by the Secretary of your firm, authorizing you to execute a contract.
  - Proposer's Information and Acknowledgement Form
  - Department of the Treasury Internal Revenue Service Form W-9
  - Commission on Human Rights and Opportunities Contract Compliance Regulations Notification to Proposers  
Form [http://www.ct.gov/chro/lib/chro/Notification\\_to\\_Proposers.pdf](http://www.ct.gov/chro/lib/chro/Notification_to_Proposers.pdf)
  - CERTIFICATION REGARDING LOBBYING (Byrd Anti-Lobbying)

*The Purchasing Agent reserves the express right, on behalf of the City of Stamford, to waive any/all technical defects, irregularities and omissions if the best interest of the City is served.*

**IN WITNESS WHEREOF**, the parties have hereunto set their hands and seals the day and year first above written.

Signed, sealed and delivered in the presence of:

CITY OF STAMFORD

\_\_\_\_\_  
Erik J. Larson  
Purchasing Manager  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Caroline Simmons  
Mayor  
Date: \_\_\_\_\_

CONSULTANT

\_\_\_\_\_  
Print Name: \_\_\_\_\_  
Witness  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
  
Date: \_\_\_\_\_

APPROVED AS TO INSURANCE:

APPROVED AS TO FORM:

\_\_\_\_\_  
David Villalva  
Risk Manager  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Chris Dellaselva  
Asst. Corp. Counsel  
Date: \_\_\_\_\_

**RFP No.**



**CHARTER AND CODE of the CITY OF STAMFORD COUNTY OF FAIRFIELD STATE OF CONNECTICUT Nos. 47-14 thru 47-16**

[https://library.municode.com/CT/stamford/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH47PE\\_ARTIVLASTRE](https://library.municode.com/CT/stamford/codes/code_of_ordinances?nodeId=COOR_CH47PE_ARTIVLASTRE)

**Sec. 47-14. - Hiring preferences.**

- A. In the employment of labor to perform the work specified in § 47-16A herein, preference shall be given to legal residents of the United States who are and continuously for at least three (3) months prior to their date of hire have been residents of the labor market area for the City of Stamford as established by the State Labor Commission under Section 31-52(b) of the Connecticut General Statutes, and if no such qualified person is available, then to legal residents who have continuously resided in the county in which the work is to be performed for at least three (3) months prior to their date of hire, and then to legal residents of the state who have continuously resided in the state at least three (3) months prior to their date of hire. Any contractor who knowingly and willfully employs any person in violation of any provision of this subsection shall be fined one hundred dollars (\$100.00) for each week or fraction of a week each such person is employed.
- B. Each contract specified in § 47-16A herein shall contain the following provisions: "In the employment of labor to perform the work specified herein, preference shall be given to legal residents of the United States who are and continuously for at least three (3) months prior to their date of hire have been residents of the labor market area for the City of Stamford as established by the State Labor Commission under Section 31-52(b) of the Connecticut General Statutes, and if no such qualified person is available, then to legal residents who have continuously resided in the county in which the work is to be performed for at least three (3) months prior to their date of hire, and then to citizens of the state who have continuously resided in the state at least three (3) months prior to their date of hire."

**Sec. 47-15. - Compliance with provisions.** [\[5.1\]](#)

- A. Every person or employer with three (3) or more persons in his employ, contracting with the City of Stamford for public or publicly aided construction as defined in section 47-16A, shall be deemed to have accepted the provisions of this section, and these provisions shall thereupon become part of the contract documents and shall be incorporated therein. In particular, during the performance of this contract, the contractor shall be deemed to agree as follows:
- (1) The contractor, by itself or its agent, will not discriminate against any employee or applicant for employment because of race, color, religious creed, age, sex, marital status, national origin, ancestry or physical disability, except in the case of a bona fide occupational qualification or need.
  - (2) The contractor will take affirmative action to make known that company's policy in this regard and to recruit and encourage all qualified persons to seek employment based on individual merit and to ensure that all qualified applicants are given employment and that employees are treated equally during employment without regard to their race, color, religious creed, age, sex, marital status, sexual orientation, gender identity or expression, national origin, ancestry or physical disability. Such affirmative action and nondiscrimination shall be in respect to but not limited to the following: employment; terms and conditions of employment; upgrading, demolition or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices in form to be approved by the Commission on Human Rights of the City of Stamford, setting forth the provisions of this nondiscrimination clause.
  - (3) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religious creed, age, sex, marital status, sexual orientation, gender identity or expression, national origin, ancestry or physical disability.
- B. Each labor organization supplying labor to or having a labor contract with a person covered by Subsection A of this section shall be deemed to have accepted the provisions of this section. In particular, such union shall be deemed to agree as follows:
- (1) The union will not discriminate against any union member or employee or applicant for union membership or employment because of race, color, religious creed, age, sex, marital status, sexual orientation, gender identity or expression, national origin, ancestry or physical disability, unless such action is based on a bona fide occupational qualification.

- (2) The union will take affirmative action to make known its policy in this regard and to encourage and recruit all qualified persons to seek union membership and employment based on individual merit and to ensure that all qualified applicants are given union membership and employment and that members and employees are treated equally during union membership and employment without regard to their race, color, religious creed, age, sex, marital status, sexual orientation, gender identity or expression, national origin, ancestry or physical disability. Such affirmative action and nondiscrimination shall be in respect to but not be limited to the following: union membership; employment; terms and conditions of employment; upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship; and the benefits of collective bargaining rights. The union agrees to post in conspicuous places, available to employees, its members and applicants for employment or union membership, notices in form approved by the Commission on Human Rights of the City of Stamford, setting forth the provisions of this nondiscrimination clause.
- C. The Commission on Human Rights and/or the Director of Operations [\[5.2\]](#) shall have the right to inspect and obtain copies of personnel, employment and other relevant records of contractors and membership and other relevant records of unions subject to this Article for the purpose of investigation to determine compliance.
- D. Upon due notice to a contractor or a union concerning which there is reasonable cause to believe noncompliance has occurred or is occurring, the Commission on Human Rights is empowered to hold a public hearing to determine whether or not any of the provisions of this section have been violated. In the event it is found that a contractor has not complied with this section or with the nondiscrimination and affirmative action clauses of his contract, the Commission on Human Rights may cancel, terminate or suspend such contract in whole or in part and the contractor may be declared ineligible for further city contracts until such time as the Commission shall certify that the contractor is in compliance, and such other sanctions may be imposed and remedies invoked as provided by law or rule or regulation promulgated thereunder. In the event it is found that a union has not complied with this section, the Commission may direct it to take steps to achieve compliance or be disqualified from furnishing labor to contractors subject to this section, or such other sanctions may be imposed and remedies invoked as provided by law or by rule or regulation promulgated thereunder.
- E. The Commission on Human Rights is hereby authorized to adopt, publish, amend and rescind rules and regulations, consistent with and in furtherance of the provisions of this section, to subpoena witnesses and require the production of documents to the same extent as is authorized by Section 31-125 of the Connecticut General Statutes, as the same may be, from time to time, amended.

Footnotes:

--- (5.1) ---

— Amended [9-8-2015 by Ord. No. 1201](#).

--- (5.2) ---

Editor's Note— The position of Commissioner of Public Works was eliminated by referendum on 11-7-1995. The responsibilities previously held by the Commissioner of Public Works are now held by the Director of Operations. See Charter, Sec. C5-10-1.

Sec. 47-16. - Wage and hour provisions.

- A. Each contract for the construction, alteration or repair of any public works project by the City of Stamford or for any construction, alteration or repair project financed or subsidized in any way by the City of Stamford, including any such construction contract toward which the City of Stamford makes any cash payment, payment of in-kind services or provision of land for construction thereon, and all contracts involved in any part of the official redevelopment plan of the City of Stamford where the plan requires the City of Stamford to furnish cash, noncash equivalents or credits, in-kind services or any other expenditure of city staff, money or material, shall contain the following provision: "The wages paid on an hourly basis to any mechanic, laborer or workman employed upon the work herein contracted to be done and the amount of payment or contribution paid or payable on behalf of each such employee to any employee welfare fund, as defined in Subsection H of this section, shall be at a rate equal to the rate customary or prevailing for the same work in the same trade or occupation in the City of Stamford. Any contractor who is not obligated by agreement to make payment or contribution on behalf of such employees to any such employee welfare fund shall pay to each employee as part of his wages the amount of payment or contribution for his classification on each payday.
- B. Any person who knowingly or willfully employs any mechanic, laborer or workman in the construction, alteration or repair of any public works project for or on behalf of the City of Stamford or in any building or construction project financed or subsidized in any way by the City of Stamford as defined in Subsection A at a rate of wage on an hourly basis which is less than customary or prevailing for the same work in the same trade or occupation in said City of Stamford, or who fails to pay the amount of payment or contributions paid or payable on behalf of each such employee to any employee welfare fund or, in lieu thereof, to the employee as provided by Subsection A, shall be fined not more than one hundred dollars (\$100.00) for each offense. In addition, if it is found by the Director of Operations that any mechanic, laborer or workman employed by the contractor or any subcontractor directly on the site for the work covered by the contract has been or is being paid a rate of wages less than the rate of wages required by the contract to be paid as required by this section, the Director of Operations may, by written notice to the contractor, terminate such contractor's right to proceed with the work or such part of the work as to which there has been a failure to pay said required wages and to prosecute the work to completion by contract or otherwise, and the contractor and his sureties shall be liable to the City of Stamford for any excess costs occasioned the City of Stamford thereby. The Director of Operations shall, within two (2) days after taking such action, notify the State Labor Commissioner in writing of the name of the contractor or subcontractor, the project involved, the location of the work, the violations involved, the date the contract was terminated and steps taken to collect the required wages.
- C. The Director of Operations may make complaint to the proper prosecuting authorities for violation of any provision of Subsection B.
- D. For the purpose of predetermining the prevailing rate of wage on an hourly basis and the amount of payment or contribution paid or payable on behalf of each employee to any employee welfare fund as defined in Subsection H and for establishing classifications of skilled, semiskilled and ordinary labor, the Director of Operations shall be guided by determinations made by the Labor Commissioner of the State of Connecticut under C.G.S. § 31-53(e). If such determinations are not available, the Director of Operations shall hold a hearing at any required time in order to make his own determination.
- E. In accordance with Subsection D, the Director of Operations shall determine the prevailing rate of wages on an hourly basis and the amount of payment or contributions paid or payable on behalf of such employee to any employee welfare fund as defined in Subsection H, and the agent empowered to let such contract shall include such rate of wage and such amount of payment or contribution paid to any employee welfare fund or, in lieu thereof, the amount to be paid directly to each employee therefor as provided in Subsection A for all classifications of labor in the proposal for the contract. The rate of wage on an hourly basis and the amount of payment or contributions to any welfare fund, as defined in Subsection H, or cash in lieu thereof, as provided in Subsection A, shall at all times be considered as the minimum rate for the classification for which it was established.
- F. Each employer subject to the provisions of this section shall keep, maintain and preserve such records relating to the wages and hours worked by each employee and a schedule of the occupation or work classification at which each mechanic, laborer or workman on the project is employed during each workday and week in such manner and form as the Director of Operations establishes to assure the proper payments due such employees or welfare funds under this section.

- G. The provisions of this section shall not apply where the total cost of all work to be performed by contractors and subcontractors in connection with any project covered by this section is less than five thousand dollars (\$5,000.00).
- H. As used in this section, "employee welfare fund" means any trust fund established by one (1) or more employers and one (1) or more labor organizations to provide from moneys, whether through the purchase of insurance or annuity contracts or otherwise, benefits under an employee welfare plan, provided that such term shall not include any such fund where the trustee or all the trustees are subject to supervision by the Bank Commissioner of this state or any other state or the Comptroller of the Currency of the United States or the Board of Governors of the Federal Reserve System; and "benefits under an employee welfare plan" means one (1) or more benefits or services under any plan established or maintained for employees or their families or dependents, or for both, including but not limited to medical, surgical or hospital care benefits; benefits in the event of sickness, accident, disability or death; benefits in the event of unemployment or retirement benefits.

**City of Stamford**

**Ordinance Compliance**

This is to acknowledge and certify that I/We have read and understood City of Stamford Ordinance Nos. 47-14 thru 47-16 and hereby certify that I/We are in total compliance with same.

Company Name: McCann Systems, LLC

Street Address: 290 Fernwood Avenue

City, State, Zip: Edison, NJ 08837

Title of person completing this form: President and COO

Signature: 

Printed Name: Thomas W. Treichel

Date: July 20, 2023

**Contractor's Statement**

Pursuant to Section 103.1 of the Stamford Code of Ordinances, I hereby provide the following:

If a joint venture, trustee, partnership, limited liability company or partnership, the names and addresses of all joint ventures, beneficiaries, partners or members:

\_\_\_\_\_  
Frank McCann, 100% Owner  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If a corporation, the names and addresses of all officers, and the names and addresses of all parties owning over 10% of its common stock or over 10% of its preferred stocks. If any of said stockholders is a holding corporation, the names and addresses of all persons owning a beneficial interest in over 10% if the common or preferred stock of said holding company.

\_\_\_\_\_  
N/A  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The names and positions of all persons listed hereinabove who are elected or appointed officers or employees of the City of Stamford.

\_\_\_\_\_  
N/A  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Proposer/Proposer: \_\_\_\_\_ Thomas W. Treichel

Signature of Proposer/Proposer: \_\_\_\_\_ 

\_\_\_\_\_  
Title: \_\_\_\_\_ President and COO

Company Name: \_\_\_\_\_ McCann Systems, LLC


Address: \_\_\_\_\_ 290 Fernwood Avenue, Edison, NJ 08837

Non-Collusion Affidavit

The undersigned, having been duly sworn, affirms and says that to the best of his/her knowledge and belief:

1. The prices in this Proposal have been arrived at independently without collusion, consultation, communication, or agreement with any other Proposer or with any competitor for the purpose of restricting competition.
2. Unless otherwise required by law, the prices, which have been quoted in this Proposal, have not been knowingly disclosed by the Proposer and will not knowingly be disclosed by the Proposer prior to opening, directly or indirectly, to any other Proposer or to any competitor.
3. No attempt has been made or will be made by the Proposer to induce any other person, partnership or corporation to submit or not to submit a Proposal for the purpose of restricting competition.

Name of Proposer: McCann Systems, LLC

By: 

Print Name: Thomas W. Treichel

Title: President and COO

ACKNOWLEDGMENT

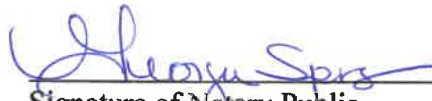
STATE OF Connecticut

COUNTY OF New Haven

ss. Wallingford

Date: July 20, 2023

Personally appeared Thomas W. Treichel, as President and COO of the above named firm, and attested that the foregoing statements are true and accurate to the best of his/her knowledge and belief.

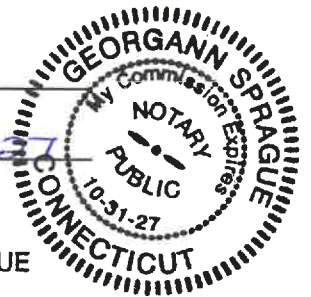


Signature of Notary Public

My Commission Expires: 10/31/27

EFFECTIVE: 2/24/09

GEORGANN SPRAGUE  
 NOTARY PUBLIC  
 CONNECTICUT  
 MY COMMISSION EXPIRES 10-31-2027



**CERTIFICATION AS TO CONTRACT SIGNATORY**  
***For Limited Liability Companies (LLCs)***  
**(Effective 9/1/2011)**

I, Tony Sun a Manager of McCann Systems,  
(name of member or manager) (Member or Manager) (name of LLC)

LLC, a limited liability company organized and existing under the laws of the State of Connecticut (hereinafter the "Company"), hereby certify that:

1. that McCann Systems is run by Managers  
(name of LLC) (Members or Managers)

2. that Thomas W. Treichel is a Manager of McCann Systems  
(name of contact signatory) (Member/Manager) (name of LLC)

and

3. that as such Thomas W. Treichel is not prohibited from or  
(name of Member/Manager who is contract signatory)  
limited by the articles of organization from binding the LLC.

IN WITNESS HEREOF, the undersigned has affixed his/her signature this 20 day of

July, 2023

(LLC Seal)  
(Circle this L.S. if there is no seal)

Tony Sun Tony Sun  
Secretary (name of Secretary)





**Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended)**

**APPENDIX A, 44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING**

**Certification for Contracts, Grants, Loans, and Cooperative Agreements**

The undersigned certifies, to the best of his or her knowledge and belief, that:


1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, McCann Systems, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

Thomas W. Treichel, President and COO

Name and Title of Contractor's Authorized Official

July 20, 2023

Date

**PROPOSER'S INFORMATION AND ACKNOWLEDGEMENT FORM**

RFP No: 2023.0109

Date: July 20, 2023

Proposer's Name: McCann Systems, LLC

Street Address: 290 Fernwood Avenue

City Edison State NJ Zip 08837

Business Telephone: (732) 346-9600

Email: sales@mccannsystems.com

Unique Entity ID: \_\_\_\_\_ Tax Id. No.: 22-3598386

Indicate (Yes/No) if company submitting this RFP is:    MBE    WBE    DBE (If yes, attach relevant certification)

This document, in order to be considered a valid RFP, must be signed by a principal, officer or owner of the RFPing firm. Such signature will attest to the fact that the terms, conditions and specifications of this RFP have been read, understood and accepted by the Proposer.

The undersigned acknowledges that the terms, conditions and specifications of this RFP are understood and unconditionally accepted.

Signature:  Date: July 20, 2023

Printed Name: Thomas W. Treichel

Title: President and COO

RFP Deposit (If Applicable): \_\_\_\_\_

Addenda Acknowledgement – check and note date of addendum

<input type="checkbox"/> Addenda No. 1	<input type="checkbox"/> Addenda No. 2
<input type="checkbox"/> Addenda No. 3	<input type="checkbox"/> Addenda No. 4
<input type="checkbox"/> Addenda No. 5	<input type="checkbox"/> Addenda No. 6
<input type="checkbox"/> Addenda No. 7	<input type="checkbox"/> Addenda No. 8
<input type="checkbox"/> Addenda No. 9	<input type="checkbox"/> Addenda No. 10
<input type="checkbox"/> Addenda No. 11	<input type="checkbox"/> Addenda No. 12

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**McCann Systems LLC**

2 Business name/disregarded entity name, if different from above  
**McCann Systems**

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ **S**

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

*(Applies to accounts maintained outside the U.S.)*

5 Address (number, street, and apt. or suite no.) See instructions.  
**290 Fernwood Avenue**

6 City, state, and ZIP code  
**Edison, NJ 08837**

7 List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
				-					
or									
Employer identification number									
2	2	-	3	5	9	8	3	8	6

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶  Date ▶ 1/5/2023

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

**COMMISSION ON HUMAN RIGHTS AND OPPORTUNITIES**  
**CONTRACT COMPLIANCE REGULATIONS**  
**NOTIFICATION TO BIDDERS**

(Revised 09/3/15)

The contract to be awarded is subject to contract compliance requirements mandated by [Sections 4a-60](#) and [4a-60a](#) of the Connecticut General Statutes; and, when the awarding agency is the State, [Sections 46a-71\(d\)](#) and [46a-81i\(d\)](#) of the Connecticut General Statutes. There are Contract Compliance Regulations codified at [Section 46a-68j-21 through 43](#) of the Regulations of Connecticut State Agencies, which establish a procedure for awarding all contracts covered by [Sections 4a-60](#) and [46a-71\(d\)](#) of the Connecticut General Statutes.

According to [Section 46a-68j-30\(9\)](#) of the Contract Compliance Regulations, every agency awarding a contract subject to the contract compliance requirements has an obligation to “aggressively solicit the participation of legitimate minority business enterprises as bidders, contractors, subcontractors and suppliers of materials.” “Minority business enterprise” is defined in [Section 4a-60](#) of the Connecticut General Statutes as a business wherein fifty-one percent or more of the capital stock, or assets belong to a person or persons: “(1) Who are active in daily affairs of the enterprise; (2) who have the power to direct the management and policies of the enterprise; and (3) who are members of a minority, as such term is defined in subsection (a) of [Section 32-9n](#).” “Minority” groups are defined in [Section 32-9n](#) of the Connecticut General Statutes as “(1) Black Americans . . . (2) Hispanic Americans . . . (3) persons who have origins in the Iberian Peninsula . . . (4) Women . . . (5) Asian Pacific Americans and Pacific Islanders; (6) American Indians . . .” An individual with a disability is also a minority business enterprise as provided by [Section 4a-60g](#) of the Connecticut General Statutes. The above definitions apply to the contract compliance requirements by virtue of [Section 46a-68j-21\(11\)](#) of the Contract Compliance Regulations.

The awarding agency will consider the following factors when reviewing the bidder’s qualifications under the contract compliance requirements:

- (a) the bidder’s success in implementing an affirmative action plan;
- (b) the bidder’s success in developing an apprenticeship program complying with [Sections 46a-68-1 to 46a-68-17](#) of the Administrative Regulations of Connecticut State Agencies, inclusive;
- (c) the bidder’s promise to develop and implement a successful affirmative action plan;
- (d) the bidder’s submission of employment statistics contained in the “Employment Information Form”, indicating that the composition of its workforce is at or near parity when compared to the racial and sexual composition of the workforce in the relevant labor market area; and
- (e) the bidder’s promise to set aside a portion of the contract for legitimate minority business enterprises. [See Section 46a-68j-30\(10\)\(E\)](#) of the Contract Compliance Regulations.

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INSTRUCTIONS AND OTHER INFORMATION

The following [BIDDER CONTRACT COMPLIANCE MONITORING REPORT](#) must be completed in full, signed, and submitted with the bid for this contract. The contract awarding agency and the Commission on Human Rights and Opportunities will use the information contained thereon to determine the bidders compliance to [Sections 4a-60](#) and [4a-60a](#) CONN. GEN. STAT., and [Sections 46a-68j-23](#) of the Regulations of Connecticut State Agencies regarding equal employment opportunity, and the bidder’s good faith efforts to include minority business enterprises as subcontractors and suppliers for the work of the contract.

1) Definition of Small Contractor

[Section 4a-60g](#) CONN. GEN. STAT. defines a small contractor as a company that has been doing business under the same management and control and has maintained its principal place of business in Connecticut for a one year period immediately prior to its application for certification under this section, had gross revenues not exceeding fifteen million dollars in the most recently completed fiscal year, and at least fifty-one percent of the ownership of which is held by a person or persons who are active in the daily affairs of the company, and have the power to direct the management and policies of the company, except that a nonprofit corporation shall be construed to be a small contractor if such nonprofit corporation meets the requirements of subparagraphs (A) and (B) of subdivision [4a-60g](#) CONN. GEN. STAT.

2) Description of Job Categories (as used in Part IV Bidder Employment Information) (Page 2)

**MANAGEMENT:** Managers plan, organize, direct, and control the major functions of an organization through subordinates who are at the managerial or supervisory level. They make policy decisions and set objectives for the company or departments. They are not usually directly involved in production or providing services. Examples include top executives, public relations managers, managers of operations specialties (such as financial, human resources, or purchasing managers), and construction and engineering managers.

**BUSINESS AND FINANCIAL OPERATIONS:** These occupations include managers and professionals who work with the financial aspects of the business. These occupations include accountants and auditors, purchasing agents, management analysts, labor relations specialists, and budget, credit, and financial analysts.

**MARKETING AND SALES:** Occupations related to the act or process of buying and selling products and/or services such as sales engineer, retail sales workers and sales representatives including wholesale.

**LEGAL OCCUPATIONS:** In-House Counsel who is charged with providing legal advice and services in regards to legal issues that may arise during the course of standard business practices. This category also includes assistive legal occupations such as paralegals, legal assistants.

**COMPUTER SPECIALISTS:** Professionals responsible for the computer operations within a company are grouped in this category. Examples of job titles in this category include computer programmers, software engineers, database administrators, computer scientists, systems analysts, and computer support specialists

**ARCHITECTURE AND ENGINEERING:** Occupations related to architecture, surveying, engineering, and drafting are included in this category. Some of the job titles in this category include electrical and electronic engineers, surveyors, architects, drafters, mechanical engineers, materials engineers, mapping technicians, and civil engineers.

**OFFICE AND ADMINISTRATIVE SUPPORT:** All clerical-type work is included in this category. These jobs involve the preparing, transcribing, and preserving of written communications and records; collecting accounts; gathering and distributing information; operating office machines and electronic data processing equipment; and distributing mail. Job titles listed in this category include telephone operators, bill and account collectors, customer service representatives, dispatchers, secretaries and administrative assistants, computer operators and clerks (such as payroll, shipping, stock, mail and file).

**BUILDING AND GROUNDS CLEANING AND MAINTENANCE:** This category includes occupations involving landscaping, housekeeping, and janitorial services. Job titles found in this category include supervisors of landscaping or housekeeping, janitors, maids, grounds maintenance workers, and pest control workers.

**CONSTRUCTION AND EXTRACTION:** This category includes construction trades and related occupations. Job titles found in this category include boilermakers, masons (all types), carpenters, construction laborers, electricians, plumbers (and related trades), roofers, sheet metal workers, elevator installers, hazardous materials removal workers, paperhangers, and painters. Paving, surfacing, and tamping equipment operators; drywall and ceiling tile installers; and carpet, floor and tile installers and finishers are also included in this category. First line supervisors, foremen, and helpers in these trades are also grouped in this category.

**INSTALLATION, MAINTENANCE AND REPAIR:** Occupations involving the installation, maintenance, and repair of equipment are included in this group. Examples of job titles found here are heating, ac, and refrigeration mechanics and installers; telecommunication line installers and repairers; heavy vehicle and mobile equipment service technicians and mechanics; small engine mechanics; security and fire alarm systems installers; electric/electronic repair, industrial, utility and transportation equipment; millwrights; riggers; and manufactured building and mobile home installers. First line supervisors, foremen, and helpers for these jobs are also included in the category.

**MATERIAL MOVING WORKERS:** The job titles included in this group are Crane and tower operators; dredge, excavating, and lading machine operators; hoist and winch operators; industrial truck and tractor operators; cleaners of vehicles and equipment; laborers and freight, stock, and material movers, hand; machine feeders and offbearers; packers and packagers, hand; pumping station operators; refuse and recyclable material collectors; and miscellaneous material moving workers.

**PRODUCTION WORKERS:** The job titles included in this category are chemical production machine setters, operators and tenders; crushing/grinding workers; cutting workers; inspectors, testers sorters, samplers, weighers; precious stone/metal workers; painting workers; cementing/gluing machine operators and tenders; etchers/engravers; molders, shapers and casters except for metal and plastic; and production workers.

3) Definition of Racial and Ethnic Terms (as used in Part IV Bidder Employment Information) (Page 3)

<p><u>White</u> (not of Hispanic Origin)-All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.</p> <p><u>Black</u> (not of Hispanic Origin)-All persons having origins in any of the Black racial groups of Africa.</p> <p><u>Hispanic</u>- All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.</p>	<p><u>Asian or Pacific Islander</u>- All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes China, India, Japan, Korea, the Philippine Islands, and Samoa.</p> <p><u>American Indian or Alaskan Native</u>- All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.</p>
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**BIDDER CONTRACT COMPLIANCE MONITORING REPORT**

**PART 1 – Bidder Information**

<p>Company Name: McCann Systems                  Street Address: 290 Fernwood Avenue                  City &amp; State: Edison, NJ 08837                  Chief Executive: Thomas W. Trechel</p>	<p>Bidder Federal Employer 22-3598386                  Identification Number:                  Or                  Social Security Number:</p>
<p>Major Business Activity: Computer systems design services, audio visual systems and support services                  (brief description)</p>	<p>Bidder Identification                  (response optional/definitions on page 1)</p> <p>-Bidder is a small contractor? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                  -Bidder is a minority business enterprise? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                  (If yes, check ownership category)                  Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian American <input type="checkbox"/>                  American Indian/Alaskan Native <input type="checkbox"/> Iberian Peninsula <input type="checkbox"/>                  Individual(s) with a Physical Disability <input type="checkbox"/> Female <input type="checkbox"/>                  -Bidder is certified as above by State of CT? Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>Bidder Parent Company: N/A                  (If any)</p>	
<p>Other Locations in CT: 68 Turnpike South Road, Wallingford, CT 06492                  (If any)</p>	

**PART II - Bidder Nondiscrimination Policies and Procedures**

<p>1. Does your company have a written Affirmative Action/Equal Employment Opportunity statement posted on company bulletin boards?                  Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>7. Do all of your company contracts and purchase orders contain non-discrimination statements as required by Sections 4a-60 &amp; 4a-60a Conn. Gen. Stat.?                  Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>2. Does your company have the state-mandated sexual harassment prevention in the workplace policy posted on company bulletin boards?                  Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>8. Do you, upon request, provide reasonable accommodation to employees, or applicants for employment, who have physical or mental disability?                  Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
<p>3. Do you notify all recruitment sources in writing of your company's Affirmative Action/Equal Employment Opportunity employment policy? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>9. Does your company have a mandatory retirement age for all employees?                  Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>4. Do your company advertisements contain a written statement that you are an Affirmative Action/Equal Opportunity Employer?                  Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>10. If your company has 50 or more employees, have you provided at least two (2) hours of sexual harassment training to all of your supervisors? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/></p>
<p>5. Do you notify the Ct. State Employment Service of all employment openings with your company?                  Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>11. If your company has apprenticeship programs, do they meet the Affirmative Action/Equal Employment Opportunity requirements of the apprenticeship standards of the Ct. Dept. of Labor?                  Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/></p>
<p>6. Does your company have a collective bargaining agreement with workers?                  Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                  6a. If yes, do the collective bargaining agreements contain non-discrimination clauses covering all workers? Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>12. Does your company have a written affirmative action Plan?                  Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                  If no, please explain.                  No contracts that require it.</p>
<p>6b. Have you notified each union in writing of your commitments under the nondiscrimination requirements of contracts with the state of CT?                  Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>13. Is there a person in your company who is responsible for equal employment opportunity? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                  If yes, give name and phone number:                  Jennifer Blackstock (725) 231-0733</p>

1. Will the work of this contract include subcontractors or suppliers? Yes  No

1a. If yes, please list all subcontractors and suppliers and report if they are a small contractor and/or a minority business enterprise. (defined on page 1 / use additional sheet if necessary)

1b. Will the work of this contract require additional subcontractors or suppliers other than those identified in 1a. above? Yes  No

**PART IV - Bidder Employment Information**

Date: 7/20/2023


JOB CATEGORY*	OVERALL TOTALS	WHITE (not of Hispanic origin)		BLACK (not of Hispanic origin)		HISPANIC		ASIAN or PACIFIC ISLANDER		AMERICAN INDIAN or ALASKAN NATIVE	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Management	38	29	6	1		1		1			
Business & Financial Ops	6	1	2				2	1			
Marketing & Sales	14	13	1								
Legal Occupations											
Computer Specialists	49	37		5		5	1	1			
Architecture/Engineering	25	19	4					1	1		
Office & Admin Support	7		5				2				
Bldg/ Grounds Cleaning/Maintenance											
Construction & Extraction											
Installation , Maintenance & Repair	31	24	1	2		4					
Material Moving Workers	5	4				1					
Production Occupations	4	4									
TOTALS ABOVE	179	131	19	8	0	11	5	4	1	0	0
Total One Year Ago	176	125	19	10	1	11	5	4	1		
FORMAL ON THE JOB TRAINEES (ENTER FIGURES FOR THE SAME CATEGORIES AS ARE SHOWN ABOVE)											
Apprentices	5	3	1	1							
Trainees	1	1									

\*NOTE: JOB CATEGORIES CAN BE CHANGED OR ADDED TO (EX. SALES CAN BE ADDED OR REPLACE A CATEGORY NOT USED IN YOUR COMPANY)

**PART V - Bidder Hiring and Recruitment Practices**

1. Which of the following recruitment sources are used by you? (Check yes or no, and report percent used)				2. Check (X) any of the below listed requirements that you use as a hiring qualification  (X)		3. Describe below any other practices or actions that you take which show that you hire, train, and promote employees without discrimination
SOURCE	YES	NO	% of applicants provided by source			
State Employment Service	<input type="checkbox"/>	<input checked="" type="checkbox"/>		X	Work Experience	
Private Employment Agencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>		X	Ability to Speak or Write English	
Schools and Colleges	<input checked="" type="checkbox"/>	<input type="checkbox"/>			Written Tests	
Newspaper Advertisement	<input type="checkbox"/>	<input checked="" type="checkbox"/>		X	High School Diploma	
Walk Ins	<input checked="" type="checkbox"/>	<input type="checkbox"/>			College Degree	
Present Employees	<input checked="" type="checkbox"/>	<input type="checkbox"/>			Union Membership	
Labor Organizations	<input type="checkbox"/>	<input checked="" type="checkbox"/>		X	Personal Recommendation	
Minority/Community Organizations	<input checked="" type="checkbox"/>	<input type="checkbox"/>			Height or Weight	
Others (please identify)	<input checked="" type="checkbox"/>	<input type="checkbox"/>			Car Ownership	
Social Media	<input checked="" type="checkbox"/>	<input type="checkbox"/>		X	Arrest Record	
	<input type="checkbox"/>	<input type="checkbox"/>			Wage Garnishments	

Certification (Read this form and check your statements on it CAREFULLY before signing). I certify that the statements made by me on this BIDDER CONTRACT COMPLIANCE MONITORING REPORT are complete and true to the best of my knowledge and belief, and are made in good faith. I understand that if I knowingly make any misstatements of facts, I am subject to be declared in non-compliance with Section 4a-60, 4a-60a, and related sections of the CONN. GEN. STAT.

(Signature) 	(Title) President and COO	(Date Signed) 7/20/2023	(Telephone) (203) 265-5702
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# BID BOND

**Travelers Casualty and Surety Company of America  
Hartford, CT 06183**

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**CONTRACTOR:**

*(Name, legal status and address)*

**McCann Systems, LLC  
290 Fernwood Avenue  
Edison, NJ 08837**

**SURETY:**

*(Name, legal status and principal place of business)*

**Travelers Casualty and Surety Company of America  
1 Tower Square  
Hartford, CT 06183**

**OWNER:**

*(Name, legal status and address)*

**City of Stamford  
Stamford Government Center, 888 Washington Boulevard  
Stamford, CT 06901**

**BOND AMOUNT: Five Percent (5%) of the Amount Bid**

**PROJECT:**

*(Name, location or address, and Project number, if any)*

**RFP No. 2023.0109 - City RFP - Design Build Audio Visual & Voting System Upgrade for the  
BOR Chambers**

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

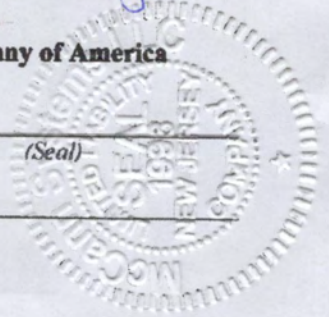
Signed and sealed this 19th day of July, 2023

[Signature]  
(Witness)

[Signature]  
(Witness) Sultan Ray

**McCann Systems, LLC**  
(Principal) (Seal)  
Enterprise Client Care Manager  
(Title)

**Travelers Casualty and Surety Company of America**  
(Surety) (Seal)  
**Eamonn Long, Attorney-In-Fact**  
(Title)





**Travelers Casualty and Surety Company of America  
Travelers Casualty and Surety Company  
St. Paul Fire and Marine Insurance Company**

**POWER OF ATTORNEY**

**KNOW ALL MEN BY THESE PRESENTS:** That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Eamonn Long of Lanham, Maryland**, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

**IN WITNESS WHEREOF**, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **3rd** day of **February**, 2017.



State of Connecticut

City of Hartford ss.

By:   
Robert L. Raney, Senior Vice President

On this the **3rd** day of **February**, 2017, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2021



Marie C. Tetreault, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **19th** day of **March**, 2023



Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.  
Please refer to the above-named Attorney-in-Fact and the details of the bond to which the power is attached.**

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

HARTFORD, CONNECTICUT 06183

FINANCIAL STATEMENT AS OF DECEMBER 31, 2022

CAPITAL STOCK \$ 6,480,000

ASSETS		LIABILITIES & SURPLUS	
BONDS	\$ 4,788,996,790	LOSSES	\$ 1,385,257,132
STOCKS	102,639,111	LOSS ADJUSTMENT EXPENSES	133,864,803
CASH AND INVESTED CASH	20,110,068	COMMISSIONS	55,456,724
OTHER INVESTED ASSETS	5,681,540	OTHER EXPENSES	49,033,047
SECURITIES LENDING REINVESTED COLLATERAL ASSETS	25,805,872	TAXES, LICENSES AND FEES	16,807,425
INVESTMENT INCOME DUE AND ACCRUED	42,265,766	REINSURANCE PAYABLE ON PAID LOSSES AND LOSS ADJ EXPENSES	(1,738,793)
PREMIUM BALANCES	308,425,453	UNEARNED PREMIUMS	1,394,161,169
REINSURANCE RECOVERABLE	57,954,515	ADVANCE PREMIUM	3,880,400
NET DEFERRED TAX ASSET	68,131,600	POLICYHOLDER DIVIDENDS	18,122,229
CURRENT FEDERAL AND FOREIGN INCOME TAXES RECOVERABLE AND INTEREST	3,250,318	CEDED REINSURANCE NET PREMIUMS PAYABLE	73,928,911
GUARANTY FUNDS RECEIVABLE OR ON DEPOSIT	1,059,482	AMOUNTS WITHHELD / RETAINED BY COMPANY FOR OTHERS	23,588,278
RECEIVABLE FROM PARENTS, SUBSIDIARIES AND AFFILIATES	14,888,600	REMITTANCES AND ITEMS NOT ALLOCATED	5,082,055
OTHER ASSETS	983,374	PROVISION FOR REINSURANCE	6,464,384
		PAYABLE FOR SECURITIES LENDING	25,805,872
		RETROACTIVE REINSURANCE RESERVE ASSUMED	785,441
		OTHER ACCRUED EXPENSES AND LIABILITIES	188,614
		TOTAL LIABILITIES	\$ 3,190,685,707
		CAPITAL STOCK	\$ 6,480,000
		PAID IN SURPLUS	433,803,780
		OTHER SURPLUS	1,809,161,022
		TOTAL SURPLUS TO POLICYHOLDERS	\$ 2,249,444,782
TOTAL ASSETS	\$ 5,440,130,489	TOTAL LIABILITIES & SURPLUS	\$ 5,440,130,489

STATE OF CONNECTICUT )  
 COUNTY OF HARTFORD ) SS.  
 CITY OF HARTFORD )

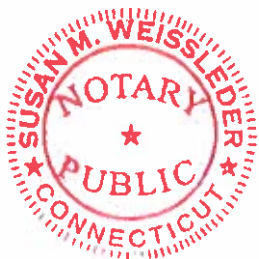
MICHAEL J. DOODY, BEING DULY SWORN, SAYS THAT HE IS VICE PRESIDENT - FINANCE, OF TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA, AND THAT TO THE BEST OF HIS KNOWLEDGE AND BELIEF, THE FOREGOING IS A TRUE AND CORRECT STATEMENT OF THE FINANCIAL CONDITION OF SAID COMPANY AS OF THE 31ST DAY OF DECEMBER, 2022.

*Michael J. Doody*  
 VICE PRESIDENT - FINANCE

*Susan M. Weissleder*  
 NOTARY PUBLIC

SUBSCRIBED AND SWORN TO BEFORE ME THIS  
 17TH DAY OF MARCH, 2023

SUSAN M. WEISSLEDER  
 Notary Public  
 My Commission Expires November 30, 2027





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/29/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

Table with 2 main columns: PRODUCER (Boynton & Boynton) and INSURED (McCann Systems, LLC). Includes CONTACT NAME (John Nordstrom), PHONE (732) 588-1106, FAX (732) 530-4220, and a list of INSURER(S) AFFORDING COVERAGE with NAIC #s.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

Main table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liab, Workers Compensation, Professional Liabili, and Commercial Crime.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
1st Workers Compensation Policy#W2Y-H317872 01 (shown above)
Covered States: AL, AZ, CA, CO, CT, DE, DC, GA, ID, IL, IA, MA, MN, MO, NV, NJ, NC, UT, VT, VA, WV, WI
2nd Workers Compensation Policy#W2Y-H319241 01
Carrier: Hanover Insurance Company
Term: 7/31/2022 - 7/31/2023
Covered States: NY, NH, AR, FL, KS, KY, LA, ME, MD, MS, MT, NE, NM, OK, OR, SC, SD, TN, TX
SEE ATTACHED ACORD 101

CERTIFICATE HOLDER CANCELLATION

Table with 2 columns: CERTIFICATE HOLDER (McCann Systems, LLC) and CANCELLATION (SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.). Includes AUTHORIZED REPRESENTATIVE signature.



### ADDITIONAL REMARKS SCHEDULE

AGENCY <b>Boynton &amp; Boynton</b>		NAMED INSURED <b>McCann Systems, LLC</b> 290 Fernwood Ave Edison, NJ 08837	
POLICY NUMBER <b>SEE PAGE 1</b>			
CARRIER <b>SEE PAGE 1</b>	NAIC CODE <b>SEE P 1</b>	EFFECTIVE DATE: <b>SEE PAGE 1</b>	

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

**Description of Operations/Locations/Vehicles:**  
Cyber Liability Policy# LHY J098802  
Limit: \$5,000,000 Aggregate  
Carrier: Hanover Insurance Company  
Term: 7/31/2022 - 7/31/2023

**Umbrella is Follow Form.**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/29/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Boynton & Boynton, 331 Newman Springs Rd Ste 314, Red Bank, NJ 07701. CONTACT NAME: John Nordstrom, PHONE: (732) 588-1106, FAX: (732) 530-4220, E-MAIL ADDRESS: John.Nordstrom@alliant.com. INSURER(S) AFFORDING COVERAGE: Allmerica Financial Benefit Insurance Company 41840. NAIC #: 41840. INSURED: McCann Systems, LLC, 290 Fernwood Ave, Edison, NJ 08837.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Includes rows for Commercial General Liability, Automobile Liability, Umbrella Liab, Excess Liab, and Workers Compensation and Employers' Liability.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

1st Workers Compensation Policy#W2Y-H317872 01 (shown above) Covered States: AL, AZ, CA, CO, CT, DE, DC, GA, ID, IL, IA, MA, MN, MO, NV, NJ, NC, UT, VT, VA, WV, WI

2nd Workers Compensation Policy#W2Y-H319241 01 Carrier: Hanover Insurance Company Term: 7/31/2022 - 7/31/2023 Covered States: NY, NH, AR, FL, KS, KY, LA, ME, MD, MS, MT, NE, NM, OK, OR, SC, SD, TN, TX SEE ATTACHED ACORD 101

CERTIFICATE HOLDER CANCELLATION

McCann Systems, LLC, 290 Fernwood Ave, Edison, NJ 08837. SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: John P. Nordstrom



### ADDITIONAL REMARKS SCHEDULE

AGENCY <b>Boynton &amp; Boynton</b>		NAMED INSURED <b>McCann Systems, LLC</b> 290 Fernwood Ave Edison, NJ 08837	
POLICY NUMBER <b>SEE PAGE 1</b>			
CARRIER <b>SEE PAGE 1</b>	NAIC CODE <b>SEE P 1</b>	EFFECTIVE DATE: <b>SEE PAGE 1</b>	

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Limit: \$5,000,000 Aggregate  
Carrier: Hanover Insurance Company  
Term: 7/31/2022 - 7/31/2023

**Umbrella is Follow Form.**





## BOR Service Level Agreement

**Mike Mariano**

Director of Managed Services

C: (781) 844-1062

**Joshua Case**

Service Manager

C: (720) 955-5655



This document and associated drawings and specifications represent certain design concepts which are proprietary to and the expressed property of McCann Systems, LLC, and are not to be partially or wholly reproduced without the prior written permission of McCann Systems, LLC or its designated agent.

## About Us

McCann Systems, founded in 1996, was established to design, integrate, and elevate innovative communications solutions for companies worldwide.

McCann Systems is an enterprise leader with corporate headquarters in Edison, New Jersey, and Regional Operations Offices across the United States.

Each office facilitates large-scale success creating a strong national footprint with global reach, spanning North America and into Europe and Asia.

We deliver genuine single-source responsibility with comprehensive break-fix maintenance as well as proactive managed services programs.

We analyze, architect, and implement efficient and effective solutions based on individual business requirements – driving innovation and value to optimize the return on investment.

Our professional affiliations allow us to leverage our global position to offer our clients software and hardware solutions that surpass industry standards and expectations.

McCann Systems is an independent design build firm; not allied with any single manufacturer or brand.



2020 Commercial Integrators Best Corporate Campus Project

2020 Commercial Integrators Best Corporate Campus & Casino

2019 SCN Best Pro AV Installation of the Year

2019 Best Casino Award for Oceans Resort Casino Sportsbook.

2018 Best Healthcare Integration for Hartford Healthcare Center for Education, Simulation and Innovation (CESI)



2018 APEX Gold and APEX Installation of the Year for 150 Media Stream

2018 SEG D Global Design Award Winner for 150 Media Stream

2016 Commercial Integrators Best Healthcare Project

2016 Commercial Integrators Best Casino Project

2016 Digital Signage Expo Gold Winner for Viacom "Event Venues & Hospitality"



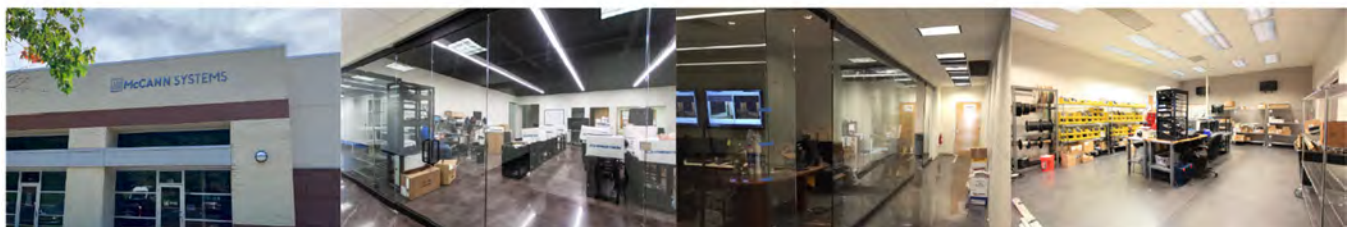
2015 AV Technology "Out of the Box Award" for Viacom

2014 Digital Signage Expo Bronze Winner for Foxwoods Resort Casino

2011 ProAV Best Retail AV Project for Versace

2010 ARCHI-TECH AV Award for Fox News Set

2009 THEA Award for Outstanding Achievement in the Museum Category for Bethel Woods Museum



## Office Locations



**Corporate Headquarters**  
290 Fernwood Avenue,  
Edison, New Jersey  
08837

**Boston**  
335 Bear Hill Road,  
Waltham, Massachusetts  
02451

**Hartford**  
68 South Turnpike Road,  
Wallingford, Connecticut  
06492

**Charlotte**  
2401 Whitehall Park Drive,  
Charlotte, North Carolina  
28273

**St. Louis**  
2 Hollenberg Court,  
St. Louis, Missouri  
63044

**Las Vegas**  
3475 W. Post Road,  
Las Vegas, Nevada  
89118

## Service Team



**Matt Rose**  
mrose@mccannsystems.com

### INSIDE SALES

Matt Rose helps McCann's Inside Sales team and brings 30+ years of experience in AV. Matt is CTS certified and focuses on the northeastern AV integration business.

Matt is well versed in display technology as well as traditional AV products. His exceptional customer support and manufacturer relationships help strengthen our customers success.

#### Industry Experience & Certifications

30 years experience in the AV industry and CTS certified



**Mike Mariano**  
mmariano@mccannsystems.com

### DIRECTOR OF MANAGED SERVICES

Mike Mariano, Director of Managed Services for McCann Systems, is responsible for overseeing the success and growth of the service team. That means ensuring high-quality, prompt, and complete service to our clients across the country.

Mike joined McCann Systems in 2018 and since then has led his team through some of the most complex AV environments McCann has built to date.

#### Industry Experience & Certifications

23 years of AV industry experience and Crestron DMC-D and DMC-E, Biamp, Barco TransForm N, Planar, Christie, ISF-C, Nanolumen, and ClearOne Certs



**Josh Case**  
jcase@mccannsystems.com

### DIRECTOR OF SERVICE OPERATIONS

Josh Case is the Director of Service Operations for McCann Systems' dedicated, managed services team. He is responsible for processing help desk inquiries, service metric trend tracking, and managing McCann's client-focused ticketing process.

Before joining McCann Systems in 2016, Josh directly supported CEOs and Executive teams of two Fortune 500 Firms before being tapped to lead a national group of staffed technicians.

#### Industry Experience & Certifications

7 years of industry experience and AVIXA AV Technologist

## Service Team



**Terry Napierkowski**  
tnapierkowski@mccannsystems.com

### SERVICE MANAGER

Terry Napierkowski is a Service Manager for McCann Systems and focuses on the Northeast region of the United States. Terry is responsible for incident management and discovering resolutions to ensure maximum uptime for McCann System clients.

Her team provides real-time AV infrastructure monitoring of key audiovisual installs for numerous clients. She also provides content management services and auditing of systems.

**Industry Experience & Certifications**  
34 years of AV service experience



**Elizabeth Leitao**  
eleitao@mccannsystems.com

### SERVICE MANAGER

Elizabeth Leitao is a Service Manager and operates within the Network Operations Center (NOC) in the New Jersey McCann Systems headquarters. She is responsible for fielding client-originated service requests and creating and managing those tickets in McCann Systems' ITIL incident management system.

As a service and maintenance provider, Elizabeth's goal is to optimize the longevity of clients' investments without sacrificing technology advancements.

**Industry Experience & Certifications**  
26 years of industry experience and OSHA10 certified



**Margot Clemente**  
mclemente@mccannsystems.com

### CUSTOMER SERVICE REPRESENTATIVE

Margot Clemente, a Customer Service Representative, operates out of the McCann Systems headquarters in Edison, NJ. She is focused on client success, project longevity, reliable uptime, and is part of the McCann Systems managed services team.

Margot is experienced in customer service and technical support and has a demonstrated history of success in the audiovisual and information technology fields.

**Industry Experience & Certifications**  
17 years of industry experience



**Amanda Garcia**  
agarcia@mccannsystems.com

### CUSTOMER SERVICE REPRESENTATIVE

Amanda Garcia is a Customer Service Representative for McCann Systems and operates out of the Connecticut office. She is focused on client success, project longevity, reliable uptime, and is part of the McCann Systems managed services team.

Amanda is experienced in customer service and technical support and has a demonstrated history of success in the audiovisual and information technology fields, including more than a decade of IT/Network experience.

**Industry Experience & Certifications**  
4 years of AV industry experience and 14 years of Customer Service

## References



### **BOEHRINGER INGELHEIM, USA**

Steve Recchia  
IT Unified Communications Services  
(203) 791-6827  
steven.recchia@boehringer-ingelheim.com



### **ESPN**

Shawn Trudel  
Associate Director, Construction Operations  
(860) 766-7384 Office / (860) 329-2142 Cell  
shawn.a.trudel@espn.com



### **THE PATRIOTS HALL OF FAME**

Bryan Morry  
Executive Director  
(508) 549-0548  
bryanm@gillettstadium.com



### **TIAA**

Matthew Van Nortwick  
Senior Manager, Audiovisual Engineering and Support  
(704) 988-2523  
matthew.vannortwick@tiaa.org



### **VOYA**

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## Managed Service Clients



## Warranty, Maintenance, and Support Program

McCann Systems is presenting the following service agreement for Audio-Visual Systems installed & commissioned in the following locations:

- 888 Washington Boulevard 4th Floor

### Contract Period

This service and warranty support agreement shall be provided for a period of three years from the date of acceptance of the AV systems proposed.

### Managed Service Contract including:

1. Unlimited Service Labor Support
2. Unlimited Remote Technical Support
3. Preventative Maintenance
4. Repair Management and Procurement
5. Service Desk Incident Response, Tracking, and Reporting

### Unlimited Service Labor

- A. Service calls will be made Monday through Friday, 8:00am to 6:00pm local time to the region, to cover all necessary emergency service issues for failed equipment. Emergency service issues, i.e.: a Severity 1 Incident is defined as an issue that affects the overall operation of a system, e.g.: system down. Service Level Agreement (SLA) for response time applies only to Severity 1 Incidents as defined by the client. For all other incidents, i.e.: non-emergencies, service calls will be scheduled with the client, and will not exceed 5 business day response time. This service includes removal, reinstallation, configuration, testing, and alignment of repaired equipment.
- B. This service will be unlimited in the number of service requests allowed during the agreement period. Service calls will be responded to by the next available technician. Service calls may only exceed the SLA response window with the consent of the client's authorized customer representative.
- C. Premium Time and Emergency Service requests will be billed separately. These service requests will incur a charge of \$247.50/hour when scheduled, and Emergency with a 4-hour minimum. Emergency requests are on a preferred effort basis. Premium Time is Monday through Friday, 5:01 pm to 7:59am, and all weekends and holidays (as defined by the closing of the New York Stock Exchange). <https://www.nyse.com/markets/hours-calendars#holidays>

For Emergency incidents, the response time will commence upon the client's request for service. McCann will work with the client to schedule the visit with the availability of, and access to the room / system must be confirmed prior to dispatch. Lack of access or availability of the room / system will not constitute a breach in response time.



## Remote Technical Support

- A. Remote Support calls will be made Monday through Friday, 8:00am to 5:00pm local time to the region, to cover all necessary emergency service issues for failed equipment. Services can work in conjunction with one of your company's representatives, a McCann resource at the location, or with one of our certified local partners.
- B. Emergency service issues, i.e.: a Severity 1 Incident is defined as an issue that affects the overall operation of a system, e.g.: system down. Service Level Agreement (SLA) for response time applies only to Severity 1 Incidents. For all other incidents, i.e.: non-emergencies, service calls will be scheduled with the client, and will not exceed 5 business day response time.
- C. Premium Time will be billed separately. Premium Time service requests will incur a charge of \$150.00/hour. Premium Time is Monday through Friday, 5:01 pm to 7:59am, and all weekends and holidays (as defined by the closing of the New York Stock Exchange). <https://www.nyse.com/markets/hours-calendars#holidays>

## Preventative Maintenance – Quarterly Visits

Maintenance covers all necessary labor for testing, regular inspections of the system to ensure the latest firmware/software updates, and testing of all equipment to ensure proper working conditions, calibration, and cleaning of equipment. Coverage also includes On-Site Technical Support, Employee Training on System Operation, and Telephone Support as needed.

- A. Maintenance service calls will be made Monday through Friday, 8am to 5pm local time by region. Preventive Maintenance is performed as requested by the client. Date and time of the visit will be pre-arranged, and rooms / spaces scheduled prior to the arrival of McCann Systems Service Technician. Preventative maintenance reports are generated per location, per year and presented to you in a timely manner.
- B. Preventive Maintenance visits must occur during the term of this Agreement, or they will expire when the Agreement ends per year. PM visits will take no longer than 2 business days.

## Repair Management and Procurement

Repair Management covers all necessary labor from requesting RMAs, tracking, and facilitating repair warranty. Includes research for compatible models if needed for equipment failure. All equipment follows the manufacturer's standard warranty unless otherwise specified or purchased.

The repair procurement process for equipment will be done in conjunction with you, McCann Systems Service, and sales and engineering teams. Availability is based on manufacturer and distributor stock. These efforts are made Monday through Friday, 8:00am to 5:00pm EST. Shipping / handling and restocking charges may be at an additional charge for equipment.

## Service Incident Tracking Reporting

Acknowledgment of service requests will be promptly delivered via email 24/7/365. Requests made by phone are acknowledged immediately during normal business hours from 8am to 6pm EST. We commit to providing you with the data from all requested service visits upon request. From visits, hours spent, time to resolution, money spent outside of the contract terms, and project data. There are options as to how often and how much you would like to see this data.

## Requesting Service

Service may be requested by phone at (888) 852-6488 or by email at [servicedesk@mccannsystems.com](mailto:servicedesk@mccannsystems.com).



**McCANN SYSTEMS**  
**SERVICE ENGAGEMENT SHEET**

NOC Hours : Monday- Friday 7am- 6pm (EST)

**01** Send email to:  
[servicedesk@mccannsystems.com](mailto:servicedesk@mccannsystems.com)

If possible, please include:

- Company name
- Site address
- 1st & 2nd Point of Contact (Name and Email)
- Room, Floor, Building
- Description of problem or request
- Availability
- Pictures, special instructions, accommodations, etc.

**02** Phone:  
**(888) 852-6488**

One of our service agents will be happy to assist you!

*After contact, you will receive an automated email response that will include a unique incident ID number for ticket tracking. The incident will be tracked by one of our service agents who will become your point of contact and will be responsible for managing your request.*

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**ESCALATION LIST**

Terry Napierkowski Service Manager Direct (203) 508-3341 Cell (203) 376-2993 <a href="mailto:tnapierkowski@mccannsystems.com">tnapierkowski@mccannsystems.com</a>	Elizabeth Leitao Service Manager Direct (732) 346-9181 Cell (908) 510-2407 <a href="mailto:eleitao@mccannsystems.com">eleitao@mccannsystems.com</a>
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mccannsystems.com

## Rooms Covered

Board of Representatives Room
Conference Room 1
Conference Room 2
Republican Caucus Room
Democratic Caucus Room

## Response Time and Pricing

This service level agreement guarantees onsite response time to diagnose failure symptoms and initiate repair/replacement with the manufacturer as follows:

Warranty, Maintenance, and Support Program - Year 1		
BOR, City of Stamford CT		
Description	Response	Location Price
Helpdesk Response	1 Hour	\$26,680.00
Onsite and Remote support- Business hours	Next Available/Scheduled	
Preventative Maintenance Visit- Scheduled	Quarterly	
Repair Management and Procurement	Monday – Friday, 8AM to 5pm EST	
Service Incident Tracking Reporting	Monday – Friday, 8AM to 5pm EST	
Dedicated primary and backup Service Agent	Monday – Friday, 8AM to 5pm EST	
Post-Install Warranty Credit		-\$9,280
<b>Contract Total</b>		<b>*\$17,400.00</b>

Warranty, Maintenance, and Support Program - Year 2	
<b>*Contract Total</b>	<b>\$26,680.00</b>

Warranty, Maintenance, and Support Program - Year 3	
<b>*Contract Total</b>	<b>\$29,725.00</b>

Warranty, Maintenance, and Support Program – 3-Year Commitment Discount Total
<b>\$ 69,377.00</b>

\* Taxes not included

Possible Additional Costs	
Premium Time Service – Per Hour, no minimum	\$247.50
Emergency Service – Per Hour, 4-hour minimum	\$247.50
Scheduled Visit Cancellation Fee – Per Hour	\$330.00

### Exceptions

- Lifts and ladders over 8' will be provided by the client or a quote issued for rental fees.
- Content management - creation, direction, troubleshooting, scheduling, or process is not included.
- Client network troubleshooting or configuration

## Terms & Conditions

### EQUIPMENT REPAIR POLICY

Out-of-manufacturer warranty repair costs incurred for failed equipment (i.e. Bench Labor, Parts, and Shipping & Handling by manufacturer) will be invoiced separately in addition to this service contract. Any additional costs incurred are subject to the customer's prior approval.

### OVERBOOKED ROOM POLICY

McCann Systems makes every effort to ensure that all Preventive Maintenance visits are completed as scheduled. When a McCann Systems Service Technician arrives on-site for a scheduled visit, they will first make sure that all the rooms scheduled are available for service. The Service Technician will service the available rooms as scheduled. If they find that a room or rooms are unavailable due to overbooking, the technician will advise client that they must contact their Customer Service Representative to reschedule Preventative Maintenance for the overbooked room and subsequently will be billed an overbooked room fee of \$330.00 per visit.

### LIMITATIONS TO SERVICE COVERAGE

THIS AGREEMENT IS OF LIMITED DURATION AND COVERAGE. This Agreement extends only to uses for which the System was designed. Except as stated below, the services McCann Systems agrees to provide under this agreement are only which are necessary because of any defect which exists or occurs in materials or workmanship in the System or in any System component covered in your warranty. Repairs necessitated as a result of alteration, adjustment, or repair by anyone other than McCann Systems (or its representatives) is not included. McCann Systems, is not obligated to repair any System or System component which has been damaged as a result of: (i) accident, misuse, neglect, failure to follow instructions for proper use, care or cleaning of the System or abuse of the System or component (such as, but not limited to, use of incorrect line voltages, use of incorrect fuses, use of incompatible devices or accessories, improper or insufficient ventilation, failure to follow operating instructions, or use of out of specification supplies) by anyone other than McCann Systems (or its representatives), (ii) an act of God such as, but not limited to, lightning, flooding, tornado, earthquakes, and hurricanes, or (iii) failure due to an external factor (fire, flood, failures or fluctuations of electrical power or air conditioning), (iv) repairs due to excessive use, wear, and tear, (v) The moving of the System from one geographic location to another or from one entity to another. (vi) any product which has had the serial number altered, defaced, or removed.

This agreement does not cover;

1. Projector lamps.
2. Flat panel display burn in.
3. Issues caused by associated or connected equipment such as external distribution systems, cameras, etc.
4. Damage caused by: accident, misuse, improper power source, fire, flood, lightning, other acts of nature, repair, or alteration made by anyone other than an approved reseller service organization.
5. Any damage to the projection system caused by the use of the lamp beyond the recommended lamp life or by unauthorized installation/alignment.
6. LCD projectors/panels are not to be used in 24/7 applications. Your application will not utilize these technologies in that fashion.

### MOVES, ADDITIONS AND CHANGES (M.A.C.) POLICY

This contract will not cover any labor within the locations covered under this contract such as relocations, additions, or new equipment installations and changes.

### **AUTHORIZED CUSTOMER SERVICE REPRESENTATIVE POLICY**

The client shall provide McCann Systems with one or more representatives that will be authorized to request and schedule service calls with McCann Systems Service Department.

### **HIRING OF MCCANN SYSTEMS EMPLOYEES**

In the event that the client wishes to hire directly or indirectly an employee of McCann Systems, the client agrees to pay a conversion fee. The conversion fee is payable if an employee of McCann Systems, that has provided services pursuant to this agreement, is hired, regardless of the employment classification, subject to the terms of this paragraph, on either a full-time, temporary (including temporary assignments) or a consulting basis within twelve months of the employee providing services under this agreement. The Client also agrees to pay a conversion fee if the employee is hired by a subsidiary or other related company or business as a result of the referral of that employee to that company. The conversion fee will equal 35% of the employee's aggregate annual compensation, including bonuses. The conversion fee will be owed (subject to the same terms herein) and invoiced upon the client's hiring of the employee, and payment is due upon thirty (30) days of receipt of this invoice. The same calculation will be used if the client converts the employee on a part-time basis using the full-time equivalent salary; however, the conversion fee will not be less than \$1,000.00. This provision shall not restrict the right of the client to solicit or recruit generally in the media.

## Payment Terms & Conditions

Upon execution of this agreement, McCann Systems will invoice the client in full for the contract value per schedule on an annual basis. Invoices are due within 45 days of receipt of the invoice. Any applicable tax will be added at invoicing.

<b>Contract Amount</b>	\$
Sales Tax	TBD
<b>Total Contract Amount</b>	\$
Note: It is the responsibility of the client to produce documentation supporting tax-exempt or nontaxable status	
Accepted By:	_____
Title:	_____
Company:	_____
Date:	_____