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TEL: (203) 977-4699
FAX: (203) 977-5030

BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152

BOARD OF FINANCE REGULAR MONTHLY MEETING

Thursday, November 9, 2023

Time: 7:00 p.m.

Via Zoom

Please join the Board of Finance Meeting from your computer, tablet, or smartphone.

<https://us02web.zoom.us/j/89431364214>

or by telephone at 1-646-558-8656 – Meeting ID: 894 3136 4214

AGENDA

CALL TO ORDER:

MEMBERS PRESENT:

OTHERS PRESENT:

PUBLIC PARTICIPATION:

1. MINUTES

Request for approval of Minutes of the following meetings:

10112023 Regular Monthly Meeting

Submitted by: Clerk, Board of Finance

2. BUDGET UPDATE – BOARD OF EDUCATION

Ryan Fealey, Director of Finance, Board of Education will provide a brief update on the BOE budget.

3. FY2022 ACFR

Review and approval of FY22 City Audit (ACFR).

Attending: Scott Bassett, Partner, RSM
Ben Barnes, Director of Administration

4. REQUEST FOR AN ADVISORY OPINION – TENTATIVE AGREEMENT BETWEEN STAMFORD BOARD OF EDUCATION AND THE UPSEU, LOCAL 24 – UNIT 129 (STAMFORD BOE SECURITY WORKERS)

On June 26, 2023, the Board of Education reached a tentative agreement with UPSEU, Stamford BOE Security Workers, Local 424 – Unit 129 over a successor collective bargaining agreement for a period of four years, July 1, 2023 through June 30, 2027. In accordance with Section C6-20-7(c) of the City Charter, the Board of Education must now present the tentative agreement to the Board of Finance and request “an advisory opinion to the Board of Education of the total cost and potential long-term burden of the proposed agreements.” The Board hereby provides documents concerning the terms of the tentative agreement.

Action Requested: Issuance of Advisory Opinion
Submitted by: Christopher Soules, Director, BOE
Attending: Thomas Mooney, Shipman & Goodwin, LLP

5. REQUEST FOR AN ADVISORY OPINION ON THE AGREEMENT BETWEEN THE CITY OF STAMFORD AND THE STAMFORD MUNICIPAL SUPERVISORY EMPLOYEES’ UNION, LOCAL #2657 OF COUNCIL #4, AFSCME, AFL-CIO (MAA)

The City of Stamford and the Stamford Municipal Supervisory Employees’ Union reached a three -year successor agreement to the agreement that expired on June 30, 2023. The parties commenced negotiations on April 14, 2023, held nine formal and several off the record bargaining sessions in reaching this three-year agreement. There are 128 employees in the bargaining unit.

A summary of the major terms of the agreement and associated cost are highlighted below:

- **Term:** July 1, 2023 – June 30, 2026.
- **Wages:** July 1, 2023 -- 3.0%, July 1, 2024, 3.0% plus a one-time non-pensionable payment of \$325.00, July 1, 2025, 3.0% -- (see cost analysis for general wage increase; one-time payment cost \$41,925)
- **Defined Contribution Plan (457/401-a):** Increase the City’s matching contribution by 0.5% to a maximum of 6% effective July 1, 2023 (FY23/24 , F24/25 & FY 24/25 three-year cost \$121,986).
- **CERF:** A CERF participating employee promoted into this bargaining unit shall receive the same pension multiplier as other bargaining unit employees for each year of credited service in the bargaining unit rather than the multiplier from the prior bargaining unit from which promoted (see Milliman report).
- **Medical Insurance:** Effective July 1, 2024, an increase of 0.5% to 18% and effective July 1, 2025, an increase of 0.5% to 18.5%. (FY24-25 & FY 25-26 two-year cost savings \$50,128).

Action Requested: Issuance of Advisory Opinion
Submitted by: Al Cava, Director of Human Resources
Attending: Al Cava

6. REQUEST FOR ADDITIONAL APPROPRIATION – FY23/24 – MAA WAGE INCREASE

This is a request to appropriate funds from contingency to pay increased obligations for FY23/24 per the proposed contract settlement.

Action Requested:	Approval of Appropriation
Amount:	\$540,606
Fund/Budget:	Contingency
Submitted by:	Al Cava, Director of Human Resources
Attending:	Al Cava

7. REQUEST FOR AN ADVISORY OPINION ON THE AGREEMENT BETWEEN THE CITY OF STAMFORD AND THE STAMFORD POLICE ASSOCIATION

The City of Stamford and the Stamford Police Association reached a four-year successor agreement to the agreement that expired on June 30, 2022. The parties commenced negotiations in April 2022, and with the assistance of a mediator reached this four-year agreement. We believe that this was a fair outcome considering the terms negotiated in this four-year agreement.

- **Term:** July 1, 2022 – June 30, 2026.
- **Wages:** July 1, 2022, 2.85%, July 1, 2023, 3.175%, July 1, 2024, 3.175 % and July 1, 2025, 3.175%. (see attached cost analysis)
- **Employee Medical Cost Share:** Effective January 1, 2024, an increase of ½ % to 13.5%, effective July 1, 2024, an increase of ½ % to 14% and effective January 1, 2026, an increase of ½ % to 14.5%. (-\$97,322 over term of contract).
- **Retiree Medical:** Limit a retirees' ability to opt in and opt out of medical occasion to one time; currently there is no limitation.
- **Compensatory time:** Place a maximum on an officer's ability to earn compensation time to 240 hours in a fiscal year. Currently, officers can earn and use well beyond 240 hours.

Action Requested:	Issuance of Advisory Opinion
Submitted by:	Al Cava, Director of Human Resources
Attending:	Al Cava

8. REQUEST FOR ADDITIONAL APPROPRIATION – FY22/23 – STAMFORD POLICE WAGE RETRO PAYOUT

This is a request to appropriate funds to pay the Stamford Police retro wage increase obligations for FY22/23 per the recent contract settlement.

Action Requested:	Approval of Appropriation
Amount:	\$1,047,321
Fund/Budget:	Fund Balance
Submitted by:	Al Cava, Director of Human Resources
Attending:	Al Cava

9. REQUEST FOR ADDITIONAL APPROPRIATION – FY23/24 – STAMFORD POLICE WAGE INCREASE

This is a request to appropriate funds from contingency to pay increased obligations for FY23/24 per the recent contract settlement.

Action Requested:	Approval of Appropriation
Amount:	\$2,203,914
Fund/Budget:	Contingency
Submitted by:	Al Cava, Director of Human Resources
Attending:	Al Cava

10. REQUEST FOR AN ADVISORY OPINION ON THE AGREEMENT BETWEEN THE CITY OF STAMFORD AND THE STAMFORD PROFESSIONAL FIREFIGHTERS' ASSOCIATION, LOCAL 786, IAFF

The City of Stamford and the Stamford Professional Firefighters' Association, Local 786, IAFF reached a six-year successor agreement to the agreement that expired on June 30, 2019. The parties commenced negotiations on January 8, 2020, employed the assistance of a mediator, and thereafter continued further negotiations in reaching this six-year agreement.

A summary of the major terms of the agreement and associated cost are highlighted below.

- **Term:** July 1, 2019 – June 30, 2025.
- **Wages:** July 1, 2019 – 0.5%, January 1, 2020 – 1.25%, July 1, 2020 – 2.5%, July 1, 2021 – 2.5%, July 1, 2022 – 3.0%, July 1, 2023 – 3.125% and July 1, 2024 – 3.125%.
(see attached cost analysis)
- **Retiree Medical:** Modified the premium cost share for retiree medical insurance for firefighters hired after July 1, 2016, to 33.33% replacing the sliding scale based on years of service (see Milliman cost analysis attached).
- **Active Medical Insurance:**
 - (i) Effective July 1, 2023, an increase of 1% to 12% and effective July 1, 2024, an increase of 1% to 13%.
 - (ii) Employees shall migrate to the State Partnership Plan effective January 1, 2024.
(FY23-24 \$802,728 in premium savings, \$416,000 City HSA Contribution savings; total savings \$1,218,728.
FY24-25 \$1,589,361 in premium savings, \$416,000 City HSA Contribution savings; total savings \$2,005,361).
- **Staffing:** Effective July 1, 2024, increase the number of Deputy Chiefs on duty to two from one, including Deputy Chief Aides (FY24-25 \$1,122,094).
- **Recognition:** Remove the position of Fire Marshal from the bargaining unit to the pay plan.
- **Salary Schedule:** Provide for salary parity for the Assistant Fire Marshal with the Deputy Fire Chiefs (FY23-24 \$10,259, FY24-25 \$21,139).

Action Requested:	Issuance of an Advisory Opinion
Submitted by:	Al Cava, Director of Human Resources
Attending:	Al Cava

11. REQUEST FOR ADDITIONAL APPROPRIATION – FY23/24 – STAMFORD FIREFIGHTERS WAGE RETRO PAYOUT

This is a request to appropriate funds to pay the Stamford Firefighters retro wage increase obligations for FY22/23 (7/1/19 – 6/30/23) per the recent contract settlement.

Action Requested: Approval of Appropriation
Amount: \$7,371,066
Fund/Budget: Fund Balance
Submitted by: Al Cava, Director of Human Resources
Attending: Al Cava

12. REQUEST FOR ADDITIONAL APPROPRIATION – FY23/24 – STAMFORD FIREFIGHTERS WAGE INCREASE

This is a request to appropriate funds from contingency to pay increased obligations for FY23/24 per the contract settlement.

Action Requested: Approval of Appropriation
Amount: \$4,461,103
Fund/Budget: Contingency
Submitted by: Al Cava, Director of Human Resources
Attending: Al Cava

13. REQUEST FOR ADDITIONAL APPROPRIATION – FY23/24 – GRANT – FEDERAL FUNDS – SAMHSA – STAMFORD POLICE DEPARTMENT – EXPANSION OF COMMUNITY RESPONSE INITIATIVE SALARYFRINGE

The Police Department is a sub-grantee of the Recovery Network of Programs (RNP) prime award from the SAMHSA. Funds will be utilized to place a police officer in the Behavioral Health Unit (BHU) -- salary and fringe for one year. The award is for a 5 year period, but SAMHSA releases grant funds one year at a time. \$30,000 of the salary line item includes 25% of the salary of the Sergeant in the BHU to cover our required 25% cost share as an In-Kind match.

Action Requested: Approval of Appropriation
Amount: \$127,009
Fund/Budget: Grant (Federal-SAMHSA)
Submitted by: Timothy Shaw, Chief of Police
Attending: Tim Shaw/Scott Duckworth

14. REQUEST FOR ADDITIONAL APPROPRIATION – FY23/24 – GRANT – STATE – DPH – STAMFORD POLICE DEPARTMENT – COMMUNITY VIOLENCE INTERVENTION & PREVENTION CONTRACTED SERVICE/OVERTIME

This project will enhance and expand crime prevention efforts geared towards high risk youth and young adults. Grant funds will be utilized to have police officers participate in the Juvenile Review Board, conduct Anti-Violence Training and a Youth Mentoring Program. Funds will also be utilized to contract with Domus to enhance their Project New Hope Program and to Liberation Programs to conduct Empathy Training. Project is 100% grant funded.

Action Requested:	Approval of Appropriation
Amount:	\$88,330
Fund/Budget:	Grant (State --DPH)
Submitted by:	Timothy Shaw, Chief of Police
Attending:	Tim Shaw/Scott Duckworth

15. REQUEST FOR A CAPITAL PROJECT APPROPRIATION – FY 23/24 -- (CP40000) – DAVENPORT RIDGE – PTFP DM/AR

This is a request to support Davenport School roof application for school construction.

Action Requested:	Approval of Appropriation
Amount:	\$1,259,662
Fund/Budget:	Grant (State)
Submitted by:	Lou Casolo, City Engineer
Attending:	Katherine LoBalbo, Director, School Construction Engineering

16. TRANSFER REQUEST – FY23/24 OPERATING BUDGET – OPM

Request for a budget transfer from OPM Salaries to Seasonal and Permanent Part Time. Reallocating Seasonal Junior Analyst to PPT.

Action Requested:	Approval of transfer
Amount:	\$46,000
Fund/Budget:	OPM
Submitted by:	Elda Sinani, Director of OPM
Attending:	Elda Sinani

17. Q-1 REVIEW

Submitted by: Elda Sinani, Director of OPM
Attending: Elda Sinani

18. REQUEST FOR APPROVAL OF CONTRACT BETWEEN THE CITY AND MCCANN SYSTEMS FOR AN AUDIO-VISUAL SYSTEM INSTALLED & COMMISSIONED IN THE GOVERNMENT CENTER, 4TH FLOOR, LEGISLATIVE CHAMBERS

McCann will upgrade the BOR Chambers and related control systems to utilize current, reliable and supportable technology to allow the city to conduct Board and Committee meetings and other presentations requiring internal AV support and broadcast. McCann's compensation for the design/equipment/build of the AV project will be \$275,004. The work will begin if/when this contract is fully executed and should be completed within 60 days thereafter. There is also a services component to this contract. McCann will provide maintenance and support for 3 years after the City accepts the completed work. The fee for these services is \$69,377 for all three years, not per year. This services agreement will auto-renew for 1 year every year after the third year until terminated by either the City or McCann. The per/year fee for these services, if extended beyond 3 years, shall not increase by greater than 5% in any given year.

Action Requested: Approval of Contract--Installation/Maintenance & Support
Amount: \$344,381
Submitted by: Matt Quinones, Director of Operations
Attending: Matt Quinones

19. REQUEST FOR A CAPITAL PROJECT APPROPRIATION – (001348) -- FY 23/24 –EV INFRASTRUCTURE GRANT

This is a request for approval of a capital project appropriation to purchase and install 20 Dual-port Level 2 Chargers and two Dual-port DC Fast Chargers to be located at the Stamford Government Center, 888 Washington Blvd., Stamford. The City of Stamford was selected to receive a grant under Connecticut's Volkswagen (VW) EVSE ZEV Infrastructure Program (ZIP). *NOTE: The VW EVSE ZIP Grant is structured as a reimbursement. Award recipients will be required to demonstrate project completion, including payment for the project, before receiving awarded funds. **Item was held at 8/10/2023, 9/14/2023 and 10/11/2023 BOF Regular Monthly Meetings.*

Action Requested: Approval of Appropriation
Amount: \$860,565.20
Fund/Budget: \$559,367.38 Grant (State)
\$301,197.82 Bond (City)
Submitted by: OPM
Attending: William Klous, Fleet Manager
Attending: Tony Romano, Management Analyst, OPM

20. REQUEST TO APPROVE A RESOLUTION TO AMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2023-2024 BY ADDING AN APPROPRIATION OF \$860,565.20 FOR THE EV INFRASTRUCTURE GRANT PROJECT (001348) AND AUTHORIZING \$301,197.82 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION ***Item was held at 8/10/2023, 9/14/2023 and 10/11/2023 BOF Regular Monthly Meetings.*

Action Requested: Approval of Resolution
Amount: \$860,565.20
Fund/Budget: \$559,367.38 Grant (State)
 \$301,197.82 Bond (City)
Submitted by: OPM
Attending: Tony Romano, Management Analyst, OPM

****withdrawn*** will be resubmitted at 12/14/2023 BOF Regular Monthly Meeting****

21. TRANSFER REQUEST – FY23/24 OPERATING BUDGET – PUBLIC SAFETY, HEALTH & WELFARE ADMINISTRATION – EMERGENCY MANAGEMENT DIRECTOR

~~This is a request to allow OPM to transfer FY23/24 funds. The position of Emergency Management Director (EMD) is a critical part of our city's Emergency Management Program. During emergencies the EMD assumes the overall responsibility for the operation of the Emergency Operations Center (EOC) and for advising the Director of Public Safety, Health & Welfare, and the Mayor on local government emergency operations. This includes (1) appropriate increased Readiness measures should an international crisis occur; (2) such emergency and supporting operations plans and procedures as are appropriate for an emergency; and (3) necessary coordination among the operating departments of city government.~~

~~The Mayor and the Office of Public Safety are requesting this funding to support the addition of this critical position. (Note: this request is for partial year salary and benefits coverage, due to the timing of the request).~~

~~***Item was held at 9/14/2023 and 10/11/2023 BOF Regular Monthly Meetings.*~~

~~**Action Requested:** Approval of transfers
Amount: \$124,627
Fund/Budget: Public Safety, Health & Welfare Administration
Submitted by: Lou DeRubeis, Director, Pub Safety, Hlth & Welf Adm
Attending: Ben Barnes, Director of Administration~~

22. REQUEST FOR A CAPITAL PROJECT APPROPRIATION – (CP5241) -- FY 23/24 – STORM WATER PUMP STATIONS ****Held at 10/11/2023 BOF Regular Monthly Meeting due to item being "tabled: by Planning Board on 10/10/23."****

The project will provide emergency power generators to power the pumps at the Cummings and Wampanaw pump stations should the utility electrical supply fail during a storm. Also, at the Cummings, Wampanaw and Dyke Lane pump stations, the pumps and electrical equipment, which are mainly original to the pump stations constructed over 50 years ago, will be replaced and upgraded to meet current building codes. Proposed improvements also include replacement of existing swing check valves with duckbill check valves, demolition of existing sluice gate, separating the wet well and operating level, demolishing the existing sump pump and discharge piping, installing exterior access to the wet well, installing air release valves on discharge piping, replacing the existing rain gutter, and installing a permanent outdoor ladder at each station. Electrical improvements include removal and replacement of existing ceiling lights with LED low bay luminaries. In addition, the replacement of sensors and measuring devices and update the communication system.

Action Requested: Approval of appropriation
Amount: \$3,642,938
Fund/Budget: \$2,732,203.50 Grant (Federal)
Submitted by: OPM
Attending: Bill Brink, Executive Director, WPCA
 Ann Brown, Supervising Engineer, WPCA

23. REQUEST TO APPROVE A RESOLUTION TO AMEND THE CAPITAL BUDGET FOR FISCAL YEAR 2023-2024 BY ADDING AN APPROPRIATION OF \$3,642,938 FOR THE STORM WATER PUMP STATIONS AND AUTHORIZING \$910,734.50 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION ***Held at 10/11/2023 BOF Regular Monthly Meeting due to item being "tabled: by Planning Board on 10/10/23.***

Action Requested:	Approval of Resolution
Amount:	\$3,642,938
Fund/Budget:	\$ 910,734.50 Bond (City)
Submitted by:	OPM
Attending:	Tony Romano, Management Analyst, OPM

Anyone requiring an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in this meeting should contact the ADA Coordinator as soon as possible: Carmen Hughes, Diversity, Equity and Inclusion Officer, City of Stamford, 888 Washington Boulevard, Stamford, CT 06901 (203) 977-7993.

Tracy Donoghue
Tracy Donoghue
Clerk of the Board