#### Caroline Simmons Mayor

**Leah Kagan**Director of Economic
Development

**Aaron Miller** 

Program Manager of Arts, Culture, & Tourism



FOSTERING THE PERFORMING, VISUAL, & CULTURAL ARTS

Lynne Colatrella Chair Valerie Cooper Vice-Chair Marti Etter Secretary

#### **Members**

Dennis Collins
Lisa Cuscuna
Michael Moran
Lou Ursone
John Varamo
David Watkins (Board
of Reps)
Nina Sherwood (Board
of Reps)

# **Regular Meeting Minutes**

**Date:** Wednesday, September 20<sup>th</sup>, 2023

Time: 9:00 AM Place: Zoom

https://us02web.zoom.us/j/89318603128

Meeting ID: 893 1860 3128

One tap mobile

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Meeting ID: 893 1860 3128

# **Agenda**

#### 1. Call to Order & Roll Call

- a. Chair Colatrella called the meeting to order at 9:04 am
  - i. **Commissioners** Present: Moran, Varamo, Cuscuna, Cooper, Colatrella, Etter, Collins, Watkins
  - ii. Guests: Janeene Freeman
  - iii. Staff: Miller

#### 2. Guest: Janeene Freeman

a. Ms. Freeman gave an overview of the Community Micro Grants, and the commissioners and Ms. Freeman discussed how overlap between organizations that apply for both grants should be handled.

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#### 3. Reading and Approval of Minutes

- a. Approval of Minutes from the July Meeting
  - i. Chair Colatrella asked for a motion to approve the minutes from the July meeting. Mr. Moran made a motion to approve the minutes, and Ms. Cooper seconded. The motion was approved with Chair Colatrella abstaining.

## 4. Chair - Lynne

- a. Mural Update
  - i. Public Convenings and Timeline
    - 1. Commissioners discussed how the Commission would move forward with the convening meeting. RFP contains 3 design concepts.
    - 2. Mr. Moran offers the Palace as a possible host for a convening meeting.

## 5. Staff Report - Aaron

- a. Small Grants Update
  - i. Mr. Miller notes that two seasonal employees have been identified, and we'll work with HR to fill out paperwork. Once HR approves, then workers can get started.

## 6. Committee Reports

- a. Convening Lisa & Marti
  - i. None
- b. Programming Lou & Mike
  - i. None, but Chair Colatrella going to follow up about showmobile.
- c. Diversity Val & Dennis
  - i. Mr. Collins notes that they are planning a Holiday concert, and that it will be a good way to help bring the community together.

#### 7. New Business

a. None

#### 8. Adjournment

a. Chair Colatrella asked for a meeting to adjourn. The meeting was adjourned at 9:54 am