

REQUEST FOR ADDITIONAL APPROPRIATION

Instructions: Complete all information in Parts A and B. Have Director/ Department Head sign and date on appropriate lines in Part C. Forward original to OPM Director, 10th Floor. OPM Director will forward to the Boards Submit to OPM by the 20th of the month in order to be included on the next Board of Finance and Representatives meeting agendas.

Part A - Account Information

		Grant Year	FY23-24
Project #	<u>GF</u>	Dept. Name	<u>Public Health</u>
Revenue #	<u>2800-3810-XXXXXX</u>	Account Title	<u>State Assistance</u>
Expend. #			<u>Immunization and Vaccines for Children</u>
	<u>2800-3810-511100 \$ 91,791</u>	Account Title	<u>Immunization / Salary</u>
	<u>2800-3810-522200 \$ 7,343</u>		<u>Immunization / Social Security</u>
	<u>2800-3810-540601 \$ 334,482</u>		<u>Immunization / Contracted Services</u>
	<u>2800-3810-560120 \$ 5,795</u>		<u>Immunization / Materials & Supplies</u>

Source: 100% Grant Funded (DHP)

	Request Amount	<u>\$439,411</u>
Previous Year's Expenditure		<u> </u>
Department Request		<u> </u>
Approved by Mayor		<u> </u>
Approved by Finance Board		<u> </u>
Approved by Board of Reps.		<u> </u>
Revised Budget		<u> </u>
Balance in Account		<u> </u>
Projected Exp. & Enc.		<u> </u>

Part B - Request Description and Supporting Calculations

The Stamford Department of Public Health has received an award from the State Department of Public Health to develop and implement vaccine educational campaigns and media outreach to promote vaccine confidence, address vaccine hesitancy and promote vaccine equity. The budget of \$439,411 consists of two parts: \$325,723 for vaccination funding and \$113,688 for media funding.

No City funds are required.

TAX IMPACT 0.000 Mills

Part C - Approvals


Jody Bishop-Pullan
Jody Bishop-Pullan (Nov 16, 2023 12:49 EST)
 Jody Bishop-Pullan, Director of Health


Elda Sinani (Dec 1, 2023 15:07 EST)
 Elda Sinani, Director OPM

Louis DeRubies
Louis DeRubies (Nov 27, 2023 11:43 EST)
 Louis DeRubies, Director of Public Safety


Benjamin Barnes (Dec 1, 2023 17:41 EST)
 Benjamin Barnes, Director of Administrator

Anita Carpenter
 Anita Carpenter, Grants Officer


 Dec 4, 2023
 Caroline Simmons, Mayor

STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH

Manisha Juthani, MD
Commissioner



Ned Lamont
Governor
Susan Bysiewicz
Lt. Governor

July 11, 2023

Ms. Jodi Bishop-Pullan, RDH, MPH, Director of Health and Human Services
Stamford Department of Health and Human Services
888 Washington Boulevard, 8th Floor
Stamford, CT 06901

Re: Supplemental Funding for Immunization Activities

Dear Jodi:

The State of Connecticut Department of Public Health (DPH) is pleased to inform you of additional federal funding to support local public health efforts.

This funding comes from the Centers for Disease Control and Prevention (CDC) Immunizations and Vaccines for Children COVID-19 Supplements, which provides additional funding to enhance local public health efforts to support immunization activities and media campaigns to help educate Connecticut residents on the importance of vaccinations in the mitigation of serious illnesses. The funds can support routine vaccinations, influenza and COVID-19 vaccinations, and media campaigns to promote vaccinations in Connecticut. Funding for local public health is allocated to all 60 local health departments and districts. The allocation of funds is based on population estimates (2020) and poverty (2019) levels for each jurisdiction. This funding will need to be expended by June 30, 2024.

Please note that this funding will be allocated subject to Local Health entering into a contract with DPH. All local health departments and districts will need to identify an individual responsible for entering into CoreCT the budget for approval by DPH prior to contract execution as well as quarterly financial expenditure reports into CoreCT.

Attached are the Immunization and Vaccines for Children COVID-19 Supplements Funding Work Plan for the 10-month project period anticipated to begin September 1, 2023, through June 30, 2024, and the Department's Allocation Plan.

Your Immunization COVID-19 Supplemental LHD Total Allocation: \$439,411.00.

The above amount includes a Media Funding allocation in the amount of \$113,688.00. Media funding shall be used solely for media vaccine educational campaigns and media outreach to promote vaccine confidence and address vaccine hesitancy. You may also use additional approved budgeted funds for media activities.

The above amount includes VEPF Allocation of \$325,723.00. You must agree to complete and submit a Rapid Community Assessment (RCA) within six months of execution of the contract.

These funds are intended to complement and not duplicate resources from any other federal source, including those previously awarded via ELC Cooperative Agreements.



Phone: (860) 509-7101 • Fax: (860) 509-7111
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Hartford, Connecticut 06134-0308
www.ct.gov/dph

Affirmative Action/Equal Opportunity Employer



Please complete the Immunization Funding Workplan by indicating with a “Y” if you agree to perform the specific line item activities and measures to meet the requirements of this funding. Leave the section blank if you do not intend to perform the activities and measures in that line item.

Once your Work Plan is completed, save the document as: [YOUR HEALTH DEPARTMENT NAME]_Immi Funding_[DATE COMPLETED] and forward the Work Plan via email by July 31, 2023 to: LHCOVIDFundingbox@ct.gov. In the subject line please include the following: Name of Local Health Department/District – Immunization Funding Application.

You will be prompted to enter your budget into CoreCT by DPH Contracts Management staff in order to complete your application. Your budgeted line items will need to correlate to the Work Plan activities that will support the requested funds (i.e., 1.a)1, 2, 3, 1.b)1, 2, etc.). Budgets will be reviewed by Immunization Program Staff and you will be notified of any changes that need to be made. Your contract will not be executed until your budget is approved in CoreCT.

Work Plans and budgets must be reviewed and approved through a formal contract with DPH prior to payments being issued. Once you have been notified this contract is signed by all parties, you may begin working on the activities and measures and expending funds. At that time, the first quarterly allocation will be paid by DPH. Payments will then be made on a quarterly basis (every three months), pending the Department’s receipt of quarterly financial and programmatic reporting.

To facilitate cash management, funds will need to be expended during the quarter of issue. Subsequent quarterly unexpended funds will need to be expended prior to additional quarterly payments being administered. Any funds remaining unspent by July 15, 2024, shall be returned to DPH by August 15, 2024.

If you have any questions about this funding application, please submit them to Julie Bundy at LHCOVIDFundingbox@ct.gov.

Sincerely,



Manisha Juthani, MD
Commissioner, CT Department of Public Health