



December 8, 2023

Ms. Lyda Ruijter
Town Clerk
City of Stamford
888 Washington Blvd.
Stamford, CT 06901

Dear Ms. Ruijter,

This is to notify you that the Annual Board Meeting of the Housing Authority of the City of Stamford d/b/a Charter Oak Communities is scheduled for Wednesday, December 13, 2023, at 6:00 p.m. via a Zoom conference call and in person at Post House, 40 Clinton Avenue, main conference room. Please join the Zoom Meeting by going to the link:

<https://us02web.zoom.us/j/82640756151?pwd=RldNRGhGUXUxWmFCSIRJV3Q0ZkhCQT09>

or by phone at (646) 876-9923 and enter the:

Meeting ID: 826 4075 6151

Passcode: 164612

The agenda for the meeting is attached.

If you have any questions, please feel free to contact me.

Sincerely,

Natalie Coard
Executive Director

Attachment



ANNUAL BOARD MEETING

December 13, 2023

6:00 p.m.

AGENDA

1. Approve Minutes of the COC Board Meeting of November 15, 2023
2. Public Comment
3. Election of Officers
4. Board Committee Reports
 - Human Resource
 - Operations
 - Finance
5. Report from Executive Director
6. Strategic Overview from Chief Executive Officer
7. Resolutions:
 - 23-25: Acceptance of Charter Oak Communities Write-Off of Tenant Accounts Receivable Balances Over \$5,000
 - 23-26: Approve the award of the Yardi Implementation Consulting Services contract to Wise Consulting Services.
 - 23-27: Approve the selection and award of the Management Information System (MIS) contract to Yardi Systems Inc (Yardi).
 - 23-28: To approve the operating budgets for the twelve-month period ending December 31, 2024, for the following entities: Taylor Street LP, Clinton Ave LP (Post House), Glenbrook Road Elderly Housing Corp (Glenbrook Manor), Fairgate Corp LP, 58 Progress Drive LP (Westwood), Palmer Square Housing Development LLC, and Southern Connecticut Commercial Improvement Corp.
8. Executive Session
 - Legal Matters, Real Estate Items, Personnel Items