

**STAMFORD PLANNING BOARD  
APPROVED MINUTES - TUESDAY, DECEMBER 19, 2023  
CAPITAL BUDGET  
VIA THE INTERNET & CONFERENCE CALL  
6:30 P.M.**

**ZOOM WEBINAR**

<https://us02web.zoom.us/j/89604621178>

*Webinar ID: 896 0462 1178*

*Passcode: 504038*

Stamford Planning Board Members present were: Voting Members: Theresa Dell, Chair; Jennifer Godzeno, Secretary; Michael Buccino and Michael Totilo. Alternates: William Levin and Stephen Perry. Absent: Jay Tepper, Vice Chair. Present for staff: Anthony Romano, Management Analyst, Office of Policy & Management and Lindsey Cohen, Associate Planner.

Ms. Dell called the meeting to order at 6:33 p.m.

Ms. Dell introduced the members of the Board and staff present and introduced the first item on the agenda.

**PLANNING BOARD MEETING MINUTES:**

**December 12, 2023:** After a brief discussion, Mr. Totilo moved to recommend *approval* of the Planning Board Regular Meeting Minutes of December 12, 2023; Ms. Godzeno seconded the motion, and passed unanimously with eligible members present voting, 4-0 (Dell, Perry, Tepper and Totilo). (Mr. Buccino and Mr. Perry were ineligible to vote as they were absent at the December 12, 2023 meeting.)

**REQUEST FOR AUTHORIZATION**

**SUPPLEMENTAL CAPITAL PROJECT APPROPRIATION REQUESTS:**

- CAPITAL PROJECT CLOSEOUT RECOMMENDATIONS:** Pursuant to Stamford City Code Section 8-2, partial closeout of the following Capital projects is recommended:

<b>Project #</b>	<b>Project Name</b>	<b>Closeout Amount</b>	<b>Funding Source</b>
CP5025	Aeration Blowers Upgrade	\$258,074.44	WPCA (Bonds)
CP5025	Aeration Blowers Upgrade	\$480,000.00	Rebates
CP1455	Primary Sludge De-Gritting System	\$1,200,000.00	WPCA Reserve
C71282	Vehicle Replacement and Repair	\$140,367.00	WPCA (Bonds)

After a brief discussion, Ms. Godzeno recommended approval of the Closeout Recommendations with a Total Amount of \$2,078,441.44. This request has been reviewed pursuant to Connecticut General Statute Section 8-24 and the City Charter Section C6-30-13 and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Mr. Buccino seconded the motion and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Levin and Totilo).

- PRIMARY SLUDGE DE-GRITTING SYSTEM - PROJECT #CP1455 - TOTAL REQUEST \$1,200,000.00:** The existing de-gritting system must be replaced with a more efficient system for separating the grit from the primary sludge. Additional request due to inclusion of primary clarifier arm and drive unit replacement and inflation costs. Funds will be utilized to replace primary sludge pumps, sludge de-gritting equipment and primary clarifier arm and drive replacement.

After a brief discussion, Mr. Perry recommended approval of the Primary Sludge De-Gritting System - Project #CP1455 with a Total Request of \$1,200,000.00. This request has been reviewed pursuant to Connecticut General Statute Section 8-24 and the City Charter Section C6-30-13 and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Mr. Totilo seconded the motion and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Perry and Totilo).

**3. VEHICLE REPLACEMENT & REPAIR - PROJECT #C71282 - TOTAL REQUEST \$140,367.00:**

Replace aging vehicles and purchase of a new Vac/Jet Truck.

After a brief discussion, Mr. Levin recommended approval of the Vehicle Replacement & Repair - Project #C71282 with a Total Request of \$140,367.00. This request has been reviewed pursuant to Connecticut General Statute Section 8-24 and the City Charter Section C6-30-13 and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Mr. Buccino seconded the motion and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Levin and Totilo).

**4. STREET PATCH & RESURFACING - PROJECT #C56182 - TOTAL REQUEST \$2,000,000.00:**

Patch and resurface Stamford's roadway infrastructure using accepted engineering standards. This includes milling, overlay, reconstruction, associated fixes to public streets and associated subsurface replacements for drainage systems.

After a brief discussion, Mr. Totilo recommended approval of the Vehicle Replacement & Repair - Project #C71282 with a Total Request of \$140,367.00. This request has been reviewed pursuant to Connecticut General Statute Section 8-24 and the City Charter Section C6-30-13 and finds this request to be consistent with CGS Section 8-24, and the City Charter Section C6-30-13, as well as consistent with the adopted 2015 Master Plan; Mr. Perry seconded the motion and passed unanimously with eligible members present voting, 5-0 (Dell, Buccino, Godzeno, Perry and Totilo).

**CAPITAL BUDGET:**

The Board continued their review of the Capital Budget FY 2024-2025 from the December 12, 2023 meeting.

Ms. Dell called for a motion to accept the Capital Budget FY 2024-2025 with all the changes discussed and have Mr. Romano post the final Capital Budget online by Friday, December 22, 2023.

Mr. Dell also mentioned that the Public Hearing date needed to be changed from January 16, 2024 to January 23, 2024 to allow for the final Budget to be posted on the website for four (4) full weeks before holding the Public Hearing as per the City Charter. The meeting of January 9, 2024 was added as a Regular Meeting as there would be too much time in between tonight and January 23, 2024.

Ms. Dell again called for a motion to have Mr. Romano make the changes discussed and to post the Budget on the Planning Board website for the Public Hearing to be held on January 23, 2024.

Mr. Totilo made a motion to have Mr. Romano make the changes discussed and to post the Budget online for the Public Hearing to be held January 23, 2024; Ms. Godzeno seconded the motion and passed unanimously with eligible members present voting, 6-0 (Dell, Buccino, Godzeno, Levin, Perry and Totilo).

**OLD BUSINESS:**

**2024 Meeting Schedule:** All Board members agreed to the proposed 2024 Meeting Schedule as presented to be posted on the Planning Board website.

Ms. Dell stated that on the 2024 Meeting Schedule the meeting scheduled for January 30, 2024 is an "If Needed" meeting and also at the February 13, 2024 meeting the Board will need to finalize the Capital Budget and the submittal letter to the Mayor so Mr. Romano can submit both by Thursday, February 15, 2024.

**NEW BUSINESS:**

Ms. Godzeno and Mr. Levin both stated they will not be available for the January 9, 2024 meeting.

Ms. Cohen asked on behalf of Mr. Perry if there was any further discussion on resignations.

Ms. Dell stated she had not heard anything. The last heard was the Republican Town Committee would be starting interviews for her and Mr. Totilo's positions.

Ms. Cohen stated there was an article in the Connecticut Insider about two potential candidates. Mr. Cohen stated she would circulate that article.

Mr. Perry asked who would determine the Chair.

Ms. Dell explained the process of the Election of Officers once replacements have been found by the Board members.

Mr. Levin mentioned an article he saw in the Connecticut Examiner and asked if it was the same article. Ms. Cohen stated she thought so and read part of the article to the Board.

Mr. Levin asked about party affiliation of the Chair. Ms. Dell explained how party affiliation works within the Board with the current administration.

Mr. Levin then asked if the Mayor has any say in who is appointed to the Board. Ms. Dell stated that the respective Town Committees appoint people to the Mayor who may approve or disapprove candidates. Approved candidates get sent to the Board of Representatives for approval and provided further details on the appointment process.

Ms. Cohen on behalf of Mr. Perry stated that Ms. Dell and Mr. Totilo would be missed and thanked them for their service.

Next regularly scheduled Planning Board meetings are:

- January 9, 2024 (Regular Meeting)
- January 23, 2024 (Regular Meeting & Public Hearing-Capital Budget)
- January 30, 2024 (Regular Meeting - ***IF NEEDED***)

There being no further business to come before the Board, Ms. Dell wished everyone Happy Holidays and adjourned the meeting at 7:38 p.m.

Respectfully Submitted  
December 21, 2023

Jennifer Godzeno, Secretary  
Stamford Planning Board

**NOTE:** These proceedings were recorded on video and are available for review on the Planning Board website at [http://cityofstamford.granicus.com/ViewPublisher.php?view\\_id=20](http://cityofstamford.granicus.com/ViewPublisher.php?view_id=20)