

**From:** Dellaselva, Chris <[CDellaselva@StamfordCT.gov](mailto:CDellaselva@StamfordCT.gov)>

**Sent:** Wednesday, January 24, 2024 6:50 PM

**To:** Simmons, Caroline <[CSimmons@StamfordCT.gov](mailto:CSimmons@StamfordCT.gov)>; Barnes, Benjamin <[BBarnes@StamfordCT.gov](mailto:BBarnes@StamfordCT.gov)>

**Cc:** Nguyen, Ngan <[NNguyen@StamfordCT.gov](mailto:NNguyen@StamfordCT.gov)>; Cassone, Thomas <[TCassone@StamfordCT.gov](mailto:TCassone@StamfordCT.gov)>; Isidro, Judith <[JIsidro@StamfordCT.gov](mailto:JIsidro@StamfordCT.gov)>; Curtis, Jeff <[JCurtis@StamfordCT.gov](mailto:JCurtis@StamfordCT.gov)>; Lombardo, Thomas <[TLombardo@StamfordCT.gov](mailto:TLombardo@StamfordCT.gov)>; Rosenson, Valerie <[VRosenson@StamfordCT.gov](mailto:VRosenson@StamfordCT.gov)>; Larson, Erik <[ELarson@StamfordCT.gov](mailto:ELarson@StamfordCT.gov)>

**Subject:** RE: Mednick-Stamford Contract for RFP 881 Legal Advisory Services (19th Charter Review Commission)

Good evening Mayor Simmons and Director Barnes,

Attached is Attorney Mednick's final bill for legal advisory services to the 19<sup>th</sup> Charter Review Commission. If agreeable, ***please forward this email and its attachments to the City's Board of Finance for consideration/approval.***

The City entered into this contract with Attorney Mednick in October of 2022. At that time, no Board approvals were required because his fees were estimated not to exceed \$100,000.00. The City later sought and received approval from the Board of Finance and Board of Representatives in October of 2023, at which time Attorney Mednick's fees were estimated to reach \$177,000.00. See the attached BOR Action Report and my July 30, 2023, memo below.

To date, Attorney Mednick has been paid \$203,550.05 for these services. He now seeks an additional \$22,520.35 in his final bill. With this final amount, Attorney Mednick's total bill for these services will be \$226,070.40, which is more than 15% greater than the \$177,000.00 previously approved by the BOR and, therefore, needs the approval of the Director of Administration, the Mayor and the Board of Finance per City Code Sec. 23-18.4.C.(2). Please note that Attorney Mednick's final bill reflects a \$48,306.85 write-off from him and a \$10,632.75 write off from Halloran & Sage.

The Contract Documents are also attached for your reference/convenience.

Please contact Tom Cassone, the City's Director of Legal Affairs, with specific questions regarding these services or the associated fees. You may, of course, contact me at your convenience if I may be of any further assistance to you in this matter.

Thank you,

Chris Dellaselva  
Assistant Corporation Counsel  
City of Stamford Office of Legal Affairs  
888 Washington Boulevard  
P.O. Box 10152  
Stamford, CT 06904-2152  
(203) 977-5762  
Fax: (203) 977-5560

**From:** Dellaselva, Chris <[CDellaselva@StamfordCT.gov](mailto:CDellaselva@StamfordCT.gov)>

**Sent:** Sunday, July 30, 2023 8:21 AM

**To:** Simmons, Caroline <[CSimmons@StamfordCT.gov](mailto:CSimmons@StamfordCT.gov)>

**Cc:** Nguyen, Ngan <[NNguyen@StamfordCT.gov](mailto:NNguyen@StamfordCT.gov)>; Cassone, Thomas <[TCassone@StamfordCT.gov](mailto:TCassone@StamfordCT.gov)>; Isidro, Judith <[JIsidro@StamfordCT.gov](mailto:JIsidro@StamfordCT.gov)>; Rosenson, Valerie <[VRosenson@StamfordCT.gov](mailto:VRosenson@StamfordCT.gov)>; Larson, Erik <[ELarson@StamfordCT.gov](mailto:ELarson@StamfordCT.gov)>

**Subject:** RE: Mednick-Stamford Contract for RFP 881 Legal Advisory Services (19th Charter Review Commission)

Good morning Your Honor,

The attached contract with Attorney Steven G. Mednick for legal advisory services to the 19<sup>th</sup> Charter Review Commission now needs Board approvals as his fees will exceed \$100,000.00. If agreeable, ***please forward this email and the attached Contract Documents to the City's Board of Finance and Board or Representatives for consideration/approval.***

This contract was executed on October 24, 2022. See my email below for a summary of the services, fees and term. No Board approvals were required at that time as Atty. Mednick's fees were estimated to be less than \$100,000.00 in total. His fees are now estimated at \$177,000.00 through the completion of his services in September/October of this year and, therefore, this contract must now be approved by the Board of Finance and Board of Representatives per City Code of Ordinances Sec. 23-18.4.B.

Please contact Corporation Counsel Tom Cassone directly if you have questions regarding Attorney Mednick's services, associated fees or the City's charter revision process in general. You may, of course, contact me at your convenience if I may be of any further assistance to you in this matter.

Thank you,

Chris Dellaselva  
Assistant Corporation Counsel  
City of Stamford Office of Legal Affairs  
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**From:** Dellaselva, Chris <[CDellaselva@StamfordCT.gov](mailto:CDellaselva@StamfordCT.gov)>  
**Sent:** Saturday, October 22, 2022 9:36 AM  
**To:** Simmons, Caroline <[CSimmons@StamfordCT.gov](mailto:CSimmons@StamfordCT.gov)>  
**Cc:** Pankosky, Valerie <[VPankosky@StamfordCT.gov](mailto:VPankosky@StamfordCT.gov)>; Dalena, Douglas <[DDalena@StamfordCT.gov](mailto:DDalena@StamfordCT.gov)>; Larson, Erik <[ELarson@StamfordCT.gov](mailto:ELarson@StamfordCT.gov)>  
**Subject:** Mednick-Stamford Contract for RFP 881 Legal Advisory Services (19th Charter Review Commission)

Good morning Your Honor,

Attached for your consideration is a proposed Agreement and its Exhibits (the Contract Documents) with Attorney Steven Mednick for Legal Advisory Services to the City's 19<sup>th</sup> Charter Review Commission (RFP No. 881). If agreeable, ***please print the attached Signature Page in color, sign/date in blue (before two witnesses if possible), scan in color and have it emailed to me for final processing.***

Attorney Mednick will work with the City of Stamford 19th Charter Revision Commission and, as necessary, the City of Stamford Board of Representatives and relevant City departments with regard to revision of the City of Stamford Charter. He shall advise and represent the Commission in all aspects of its tenure until the issuance of a draft report to the BOR in May-June 2023 or, if necessary, a final report in response to any recommendations or questions raised by the BOR. The final action of the BOR will be in August 2023 so that the ballot questions can be filed with the Connecticut Secretary of the State in early September 2023. Attorney Mednick's billing rates are (i) \$265.00 per hour for himself and the partners of other firms retained by him and (ii) \$165.00 per hour for any associate attorneys. Total fees for these services may not exceed \$100,000.00 without an additional written notice to proceed from the City.

Please contact Corporation Counsel Doug Dalena directly if you have questions regarding Attorney Mednick's representation or the City Charter revision process in general. You may, of course, contact me at your convenience if I may be of any further assistance to you in this matter.

Thank you,

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Assistant Corporation Counsel  
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