

REQUEST FOR ADDITIONAL APPROPRIATION

Instructions: Complete all information in Parts A and B. Have Director/ Department Head sign and date on appropriate lines in Part C. Forward original to OPM Director, 10th Floor. OPM Director will forward to the Boards Submit to OPM by the 20th of the month in order to be included on the next Board of Finance and Representatives meeting agendas.

Part A - Account Information

		Grant Year	FY23-24
Project #	<u>GF</u>	Dept. Name	<u>Public Health</u>
Revenue #	<u>2800-3810-XXXXXX</u>	Account Title	<u>State Assistance- CT Health Care Coalition</u>
Expend. #			<u>Stamford MRC "Go Bag" Give Away</u>
	<u>2800-3810-560120 \$ 9,593</u>	Account Title	<u>MRC "Go Bag" / Program Supplies</u>
	<u>2800-3810-550550 \$ 150</u>		<u>MRC "Go Bag" / Printing</u>

Source: 100% Grant Funded (CT Health Care Coalition

	Request Amount	<u>\$9,743</u>
Previous Year's Expenditure		<u> </u>
Department Request		<u> </u>
Approved by Mayor		<u> </u>
Approved by Finance Board		<u> </u>
Approved by Board of Reps.		<u> </u>
Revised Budget		<u> </u>
Balance in Account		<u> </u>
Projected Exp. & Enc.		<u> </u>

Part B - Request Description and Supporting Calculations


The Stamford Department of Public Health Medical Reserve Corp (MRC) has received an grant from the Connecticut Health Care Coalition for a "go bag" giveaway for the community to increase family preparedness. A large portion of the Stamford population is cost burdened, which can interfere with resident's ability to prepare appropriately for disaster. During the giveaway, residents will fill a backpack with essential supplies that will be purchased with this grant and donated by our Community Partners. The Community Partners will also be in attendance to provide information and resources to enhance preparedness. The event is anticipated to take place in April 2024 to prepare for hurricane season.

The grant will pay for 200 backpacks each containing one flashlight, emergency ponchos, emergency blanket, bottled water, survival whistle, battery powered radio, spare batteries, granola bars and soup. The backpack will also have brochures and fact sheets about preparedness.

TAX IMPACT 0.000 Mills

Part C - Approvals

Jody Bishop-Pullan
Jody Bishop-Pullan (Jan 10, 2024 10:54 EST)
 Jody Bishop-Pullan, Director of Health


Elda Sinani (Jan 10, 2024 17:01 EST)
 Elda Sinani, Director OPM


Louis DeRubies (Jan 10, 2024 12:59 EST)
 Louis DeRubies, Director of Public Safety


 Benjamin Barnes, Director of Administration

Anita Carpenter
 Anita Carpenter, Grants Officer


 Caroline Simmons, Mayor



December 22, 2023

Stamford MRC
888 Washington Blvd.
Stamford, CT 06901

Dear Brittany Dube:

We are pleased to inform you the Connecticut Health Care Coalition (CT HCC) Membership has approved your application for project funding pursuant to the Hospital Preparedness Program for \$9,743. The funding period for this project is to be December 22, 2023, through June 15, 2024. If documentation and associated receipts are not submitted by 11:59PM on June 15, 2024, the funds will be forfeited by the awardee.

This letter authorizes you to proceed with the Go Bag Giveaway Project. Please review the [terms and conditions](#) of the grant as they are requirements to which you, the sub-awardee, agree to by accepting the grant funds. Please submit a completed [Coalition Project Progress Report and Reimbursement Form](#) as activities are completed for your project to coordinator@cthcc.org and grants@allclearmg.com. The Progress Report and Reimbursement Form should be submitted at least quarterly for activity reporting and reimbursement, but can be submitted monthly if costs have been incurred.

If you have any questions regarding this grant, please contact:

Ginny Schwartzer
CT HCC Fiscal Agent
grants@allclearmg.com

Award Summary Information:

Sub-awardee Name: Stamford MRC

Sub-Entity Type: CT MRC Unit

Fiscal Agent Name: All Clear

HCC Name: CT HCC

Award Amount: \$9,743

Project Description: A giveaway event equipping 200 residents with go bags and emergency preparedness information. The project focuses on targeting marginalized populations that may be unable to purchase their own go bags.

Sincerely,

A handwritten signature in black ink that reads "Virginia Schwartzer".

Virginia Schwartzer
CEO, All Clear
Fiscal Manager, CT HCC

Connecticut Health Care Coalition
All Clear Emergency Management Group
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Coordinator E-mail: coordinator@cthcc.org
Grants E-mail: grants@allclearmg.com