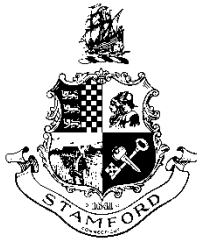


Mayor
CAROLINE SIMMONS



THOMAS M. CASSONE
DIRECTOR OF LEGAL AFFAIRS
&
CORPORATION COUNSEL

PERSONNEL COMMISSION

MARC TEICHMAN, CHAIR
STUART ADELBERG
LYNN ARNOW
ELIZABETH MAIN
JACLYN WILLIAMS

DR. PAULA A. RUSSELL NISBETT
DIRECTOR OF HUMAN RESOURCES

**CITY OF STAMFORD
PERSONNEL COMMISSION**

888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152
Tel. (203) 977-4070 Fax: (203)977-4075

The Personnel Commission held its regular meeting on Thursday, February 22, 2024, at **5:00 p.m.** via Zoom.

NEW BUSINESS:

1. Approval of the January 25, 2024, Minutes. *Approved unanimously*
2. Operations: Request to create the classification of *Operations Supervisor- Recycling and Sanitation*.
Approved unanimously
3. Notations:
 - Engineering: Edit Building Systems Engineer job descriptions. *Noted*
 - Engineering: Retitle Sustainability and Energy Manager. *Noted*
 - Town Clerk: Edit Index Clerk job description. *Noted*
 - Purchasing: Edit Contract Compliance Officer job description. *Noted*
 - Health & Human Services: Edit and Retitle Casework Assistant job description. *Noted*
 - Health & Human Services: Edit Eviction Storage Worker reporting structure. *Noted*
 - Health & Human Services: Edit Outreach Coordinator reporting structure. *Noted*
 - Health & Human Services: Edit and Retitle Director of Mandated Services job description. *Noted*

Copies to:

City & Town Clerk's Office
Mayor Caroline Simmons
Personnel Commission
Union Presidents
Thomas Cassone, Director of Legal Affairs & Corporation Counsel
Paula Russell, Director, Human Resources
Carmen Hughes, Diversity, Equity, and Inclusion Officer
Valerie Rosenson, Legislative Officer (BOR)
Elda Sinani, Director, Office of Policy & Management
Adrianne Tovar, Office of Policy & Management
Benjamin Barnes, Director of Administration