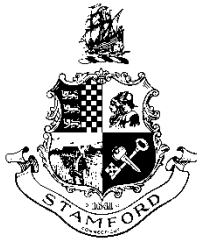


Mayor
CAROLINE SIMMONS



THOMAS M. CASSONE
DIRECTOR OF LEGAL AFFAIRS
&
CORPORATION COUNSEL

PERSONNEL COMMISSION

MARC TEICHMAN, CHAIR
STUART ADELBERG
LYNN ARNOW
ELIZABETH MAIN
JACLYN WILLIAMS

DR. PAULA A. RUSSELL NISBETT
DIRECTOR OF HUMAN RESOURCES

CITY OF STAMFORD
OFFICE OF LEGAL AFFAIRS
HUMAN RESOURCES DIVISION
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152
Tel. (203) 977-4070
Fax: (203) 977-4075

A Regular Meeting of the Personnel Commission is scheduled for:

Thursday, March 28, 2023 at 5:00 p.m.

The meeting can be accessed by computer, tablet or smartphone via the link below:

Join Zoom Meeting

<https://us02web.zoom.us/j/83730249631>

Meeting ID: 837 3024 9631

One Tap Mobile

+1 646 558 8656 US (New York)

Meeting ID: 837 3024 9631

OR

Find your local number: **<https://us02web.zoom.us/j/85398801126>**

AGENDA:

1. Approval of the Minutes:

- a. February 22, 2024 Meeting
- b. March 4, 2024 Special PC Meeting

2. Fire Dept: Request for advanced starting rate of pay for Fire Chief

3. Health and Human Services: Request to create the classification of Deputy Director of Environmental Health and Inspections

4. Land Use Bureau:

- a. Request to create the classification of Office Supervisor – Data Analyst Land Use
- b. Request to create the classification of Planner I (Land Use Planner)

5. **Mayor's Office:** Request to create the classification of Administrative Assistant – Mayor's Office
6. **Notation(s):**
 - a. **Planning and Zoning:** Revise Land Use Clerk Job Description
 - b. **Land Use Bureau:** Revise and retitle Planner II Job Description

Copies to:

City & Town Clerk's Office

Mayor Caroline Simmons

Personnel Commission

Union Presidents

Thomas Cassone, Director of Legal Affairs & Corporation Counsel

Paula Russell, Director, Human Resources

Carmen Hughes, Diversity, Equity and Inclusion Officer

Benjamin Barnes, Director of Administration