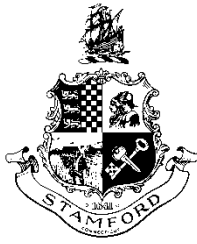


Mayor  
CAROLINE SIMMONS



THOMAS M. CASSONE  
DIRECTOR OF LEGAL AFFAIRS  
&  
CORPORATION COUNSEL

**PERSONNEL COMMISSION**

MARC TEICHMAN, CHAIR  
STUART ADELBERG  
LYNN ARNOW  
ELIZABETH MAIN  
JACLYN WILLIAMS

DR. PAULA A. RUSSELL NISBETT  
DIRECTOR OF HUMAN RESOURCES

**CITY OF STAMFORD  
PERSONNEL COMMISSION**

888 WASHINGTON BOULEVARD  
P.O. BOX 10152  
STAMFORD, CONNECTICUT 06904-2152  
Tel. (203) 977-4070 Fax: (203)977-4075

The Personnel Commission held its regular meeting on Thursday, March 28, 2024, at **5:00 p.m.** via Zoom.

**NEW BUSINESS:**

1. **Approval of Minutes:**
  - a. Approval of the February 22, 2024, Minutes. *Approved unanimously*
  - b. Approval of the Special Meeting March 4, 2024, Minutes. *Approved unanimously*
2. **Fire Dept:** Request for advanced starting rate of pay for Fire Chief. *Approved unanimously*
3. **Health and Human Services:** Request to create the classification of Deputy Director of Environmental Health and Inspections. *Approved unanimously*
4. **Land Use Bureau:**
  - a. Request to create the classification of Office Supervisor – Data Analyst Land Use *Tabled*
  - b. Request to create the classification of Planner I (Land Use Planner) *Tabled*
5. **Mayor's Office:** Request to create the classification of Administrative Assistant – Mayor's Office *Approved unanimously*
6. **Notations:**
  - a. Planning and Zoning: Revise Land Use Clerk Job Description *Noted*
  - b. Land Use Bureau: Revise and retitle Planner II Job Description *Noted*
7. **Human Resources:** Request to create the classification of Career Development, Leadership and Training Manager. *3 approvals and 1 abstention*

**Copies to:**

City & Town Clerk's Office  
Mayor Caroline Simmons  
Personnel Commission  
Union Presidents  
Thomas Cassone, Director of Legal Affairs & Corporation Counsel  
Paula Russell, Director, Human Resources  
Carmen Hughes, Diversity, Equity and Inclusion Officer  
Benjamin Barnes, Director of Administration