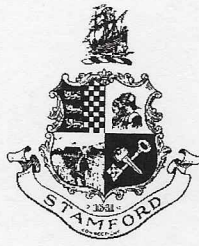


Mayor
CAROLINE SIMMONS



THOMAS M. CASSONE
DIRECTOR OF LEGAL AFFAIRS
&
CORPORATION COUNSEL

PERSONNEL COMMISSION

MARC TEICHMAN, CHAIR
STUART ADELBERG
LYNN ARNOW
ELIZABETH MAIN
JACLYN WILLIAMS

DR. PAULA A. RUSSELL NISBETT
DIRECTOR OF HUMAN RESOURCES

**CITY OF STAMFORD
PERSONNEL COMMISSION**

888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152
Tel. (203) 977-4070 Fax: (203)977-4075

The Personnel Commission held their regular meeting on
Thursday, February 22, 2024, at 5:00 p.m. via a Zoom meeting.

Marc Teichman, Chairperson	Vanesa Francis, HR Manager	Louis Casolo, City Engineer
Stuart Adelberg, Commissioner	Shloka Shetty, HR Assistant	Lyda Ruijter, Town Clerk
Elizabeth Main, Commissioner	Beatriz Nieves, HR Assistant	Erik Larson, Purchasing Manager
Dr Paula A. Russell Nisbett, Director – Human Resources	Carmen Hughes, Diversity, Equity & Inclusion Officer	Jody Bishop-Pullan, Director of Health
Rosemarie Frager, HR Manager	Dan Colleluori, Supervisor of Solid Waste and Recycling	Member of Public

With a quorum present, Chairperson Teichman called the meeting to order at 5:04 p.m.

NEW BUSINESS:

1. **Approval of the Minutes:** January 25, 2024, Meeting

Commissioner Main moved to approve the minutes of the January 25, 2024, regular meeting.
seconded by Commissioner Adelberg. *Approved unanimously.*

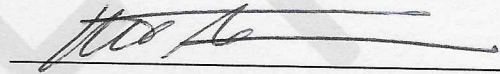
2. **Operations:** Request to create the classification of Operations Supervisor – Recycling and Sanitation

Dan Colleluori, Supervisor of Solid Waste and Recycling, presented information about the need for the Operations Supervisor-Recycling and Sanitation classification. He highlighted the current need to have a dedicated supervisor to the department specific. Currently there was an Operations Supervisor with a generic job description. There is no change in salary. The position will be posted and recruited as open competitive. After much discussion, Commissioner Adelberg moved to create the classification of Operations Supervisor-Recycling and Sanitation; seconded by Commissioner Main.

Approved Unanimously

3. Revised Job Descriptions

- a) Building Systems Engineer. *Noted*
- b) Sustainability Manager retitled to Energy and Sustainability Engineer. *Noted*
- c) Index Clerk. *Noted*
- d) Contract Compliance Officer Job Description. *Noted*
- e) Casework Assistant retitled to Health and Human Services Assistant. *Noted*
- f) Eviction Storage Worker. *Noted*
- g) Outreach Coordinator. *Noted*
- h) Director of Mandated Services retitled to Mandated Services Specialist. *Noted*



Marc Teichman, Chairperson

Copies to:

Lyda Ruijter, Town and City Clerk
Mayor Caroline Simmons
Personnel Commission
Thomas Cassone, Director of Legal Affairs & Corporation Counsel
Paula Russell, Director, Human Resources
Carmen Hughes, Diversity, Equity and Inclusion Officer
Elda Sinani, Director, Office of Policy & Management
Adrianne Tovar, Office of Policy & Management
Benjamin Barnes, Director of Administration