

**Board of Finance Transfer Request
Operating Budget
FY 2022/2023**

Office Use Only
BA:
Date:
Analyst:
Date Posted:

TO: Board of Finance
 FROM: Ben Barnes, Department Director
 DATE: 4/1/2024
 PURPOSE: FY23 YEAR END BOF SALALRY TRANSFER GENERAL FUND
 DEPT: 1010 - Director of Administration
 REQUEST AMOUNT: \$384,828.00

Part A - Description of Request




BOF TRANSFER NEEDED FY23 END OF YEAR SALARY TRANSFER NEGATIVE BALANCES GENERAL FUND

Part B - Account Information

Ref #	Prior Year's Expenditure	Department Request	Approved by Mayor	Approved by BOF	Approved by BOR	Revised Budget	Projected Exp	From	To
1000-1011-519201	OPM/Part-Time								
	54,105	59,000	59,000	59,000	59,000	59,000	59,715	0.00	715.00
1000-1011-519203	OPM/Seasonal								
	16,524	10,000	10,000	10,000	10,000	42,300	45,589	0.00	3,289.00
1000-1012-511100	Grants/Salaries								
	306,587	377,096	377,096	377,096	377,096	374,996	380,379	0.00	5,383.00
1000-1012-519203	Grants/Seasonal								
	53,659	0	0	0	0	45,300	46,658	0.00	1,358.00
1000-1022-511100	Revenue Svs/Salaries								
	389,569	410,524	410,524	410,524	410,524	472,374	481,262	0.00	8,888.00
1000-1023-511100	Taxation Svs/Salaries								
	248,316	312,228	312,228	312,228	312,228	230,228	236,031	0.00	5,803.00
1000-1023-519203	Taxation Svs/Seasonal								
	56,097	5,696	5,696	5,696	5,696	39,546	41,733	0.00	2,187.00
1000-1026-511100	Property Reval/Salaries								
	294,616	297,739	297,739	297,739	297,739	292,044	297,903	0.00	5,859.00
1000-1032-511100	Controller/Salaries								
	1,587,195	1,884,792	1,884,792	1,741,092	1,741,092	1,805,992	1,836,741	0.00	30,749.00
1000-1032-519203	Controller/Seasonal								
	62,579	0	0	0	0	0	29,484	0.00	29,484.00

Part C - Approvals

In accordance with the City Charter Section C8-30-11, Control of Appropriations, transfers of appropriations (excluding administrative transfers) may, with the approval of the Board of Finance, be made in proper cases from one item to another. Please review above transactions.

Ben Barnes, Department Head/Director 	Date Apr 1, 2024	OPM Director/OPM Asst Director  Elda Sinani (Apr 1, 2024 13:44 EDT)	Date Apr 1, 2024
Ben Barnes, Director of Administration 	Date Apr 1, 2024		

1003652528	jlazcano	4/1/2024				TRFF Director of Administration
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Ref #	Prior Year's Expenditure	Department Request	Approved by Mayor	Approved by BOF	Approved by BOR	Revised Budget	Projected Exp	From	To
1000-1034-511100	Internal Audit/Salaries								
	133,609	137,268	137,268	137,268	137,268	136,868	137,270	0.00	402.00
1000-1040-511100	Purchasing/Salaries								
	326,611	341,669	341,669	341,669	341,669	349,469	356,437	0.00	6,968.00
1000-1040-519201	Purchasing/Part-Time								
	581	26,000	26,000	26,000	26,000	18,630	19,594	0.00	964.00
1000-1041-511100	Central Services/Salaries								
	70,180	69,907	69,907	69,907	69,907	69,207	69,814	0.00	607.00
1000-1041-519202	Central Services/Permanent Part-Time								
	41,656	40,430	40,430	40,430	40,430	41,460	43,306	0.00	1,846.00
1000-1200-519203	Econ Dev/Seasonal								
	34,108	35,000	35,000	35,000	35,000	35,890	38,889	0.00	2,999.00
1000-2121-511100	Vehicle Mnt/Salaries								
	1,037,748	1,158,102	1,158,102	1,158,102	1,158,102	1,204,666	1,224,167	0.00	19,501.00
1000-2142-511100	Recycling/Salaries								
	980,146	1,020,310	1,020,310	1,020,310	1,020,310	1,082,252	1,125,831	0.00	43,579.00
1000-2143-511100	Collection/Salaries								
	2,241,499	2,273,837	2,273,837	2,273,837	2,273,837	2,481,443	2,523,656	0.00	42,213.00
1000-4010-519201	Law/Part-Time								
	43,891	84,000	0	0	0	0	32,088	0.00	32,088.00
1000-4020-519201	HR/Part-Time								
	0	24,700	24,700	24,700	24,700	24,700	39,375	0.00	14,675.00
1000-4020-519203	HR/Seasonal								
	34,626	3,420	3,420	3,420	3,420	3,420	14,179	0.00	10,759.00
1000-5010-511100	Mayor/Salaries								
	668,724	821,213	821,213	821,213	821,213	821,213	915,682	0.00	94,469.00
1000-5010-519202	Mayor/Permanent Part-Time								
	201,335	13,175	13,175	13,175	13,175	44,675	44,793	0.00	118.00
1000-5020-511100	Bd of Reps/Salaries								
	268,908	272,582	272,582	272,582	272,582	268,182	272,303	0.00	4,121.00
1000-5020-519203	Bd of Reps/Seasonal								
	0	0	0	0	0	170	545	0.00	375.00
1000-5030-519202	Bd of Finance/Permanent Part-Time								
	39,059	40,889	40,889	40,889	40,889	44,289	45,290	0.00	1,001.00

Ref #	Prior Year's Expenditure	Department Request	Approved by Mayor	Approved by BOF	Approved by BOR	Revised Budget	Projected Exp	From	To
1000-5050-519203	Town Clerk/Seasonal								
	25,846	20,400	20,400	20,400	20,400	51,900	52,645	0.00	745.00
1000-5070-511100	Reg of Voters/Salaries								
	159,872	159,426	159,426	159,426	159,426	156,926	159,989	0.00	3,063.00
1000-5070-519202	Reg of Voters/Permanent Part-Time								
	117,645	120,990	120,990	120,990	120,990	120,990	122,058	0.00	1,068.00
1000-5070-519203	Reg of Voters/Seasonal								
	128,906	147,000	147,000	147,000	147,000	155,300	156,574	0.00	1,274.00
1000-5081-511100	Youth Services/Salaries								
	206,603	207,250	207,250	207,250	207,250	208,950	216,710	0.00	7,760.00
1000-5081-519203	Youth Services/Seasonal								
	6,800	23,000	23,000	23,000	23,000	22,350	22,868	0.00	518.00
1000-1010-511100	Dir of Admin/Salaries								
	257,160	260,840	260,840	260,840	260,840	260,840	257,198	3,642.00	0.00
1000-1011-511100	OPM/Salaries								
	484,961	650,504	650,504	650,504	640,664	606,164	604,784	1,380.00	0.00
1000-1020-511100	Assessor/Salaries								
	611,192	653,742	653,742	653,742	653,742	612,742	592,724	20,018.00	0.00
1000-1022-519203	Revenue Svs/Seasonal								
	0	7,363	7,363	7,363	7,363	1,863	535	1,328.00	0.00
1000-1032-519201	Controller/Part Time								
	21,067	112,013	112,013	112,013	112,013	110,407	59,612	50,795.00	0.00
1000-1032-560100	Controller/Office Supplies & Exp								
	14,606	10,000	10,000	10,000	10,000	10,520	9,755	765.00	0.00
1000-1041-540400	Central Services/Equipment Rental								
	23,128	60,000	60,000	60,000	60,000	61,080	34,506	26,574.00	0.00
1000-2201-511100	Construction Management/Salaries								
	543,416	729,588	729,588	729,588	729,588	678,588	573,295	105,293.00	0.00
1000-2520-511100	Citizen Svs/Salaries								
	0	189,600	189,600	189,600	189,600	145,300	27,789	117,511.00	0.00
1000-4010-511100	Law/Salaries								
	1,560,805	1,985,931	1,809,253	1,809,253	1,809,253	1,838,842	1,781,320	57,522.00	0.00
							Total	\$384,828.00	\$384,828.00