

**PARKS & RECREATION COMMISSION
APPROVED MINUTES - WEDNESDAY, APRIL 17, 2024
REGULAR MEETING
VIA INTERNET & CONFERENCE CALL
6:30 P.M.**

ZOOM MEETING

<https://us02web.zoom.us/j/82358354200>

Meeting ID: 823 5835 4200

Passcode: 817050

A Regular Meeting & Public Hearing of the Parks & Recreation Commission was held on Wednesday, April 17, 2024 via the Internet on Zoom.

In attendance were:

Commissioners: Melanie Hollas, Chair
 Angela Adetola
 Benjamin Pomerantz

Staff: Kevin Murray, Director of Parks & Recreation
 Lesley Capp, Assistant - Parks & Recreation Commission

Absent: Michael Tedder, Vice Chair
 Paul Newman, Commissioner

CALL TO ORDER:

Ms. Hollas called the meeting to order at 6:32 p.m. As there was not a quorum in attendance to begin the meeting, Ms. Hollas suspended the meeting until 6:45 p.m.

Ms. Hollas resumed the meeting at 6:45 p.m. and introduced the Commission members and staff present.

Ms. Hollas introduced the first item on the agenda.

➤ **PUBLIC PARTICIPATION SESSION:** Each individual requesting to speak shall send a Chat Message to the Chair stating their name and address for the record. Public participation comments shall be limited to 3 minutes.

There was no one in attendance who wished to speak.

➤ Review of the March 20, 2024 Regular Meeting & Public Hearing Draft Minutes.¹

As there was not a quorum present to vote on the minutes, Ms. Hollas **TABLED** this item to the May 15, 2024 meeting.

PARKS & RECREATION COMMISSION DISCUSSION:

➤ **Stamford Vision Zero - Luke Bittenwieser, Transportation Planner:** Transportation, Traffic & Parking Department will make a presentation on the City's Vision Zero Action Plan and Initiative. Discussing how Vision Zero integrates with Parks and Recreation and how we can make our roads safer around parks so people can access them safer and easier.²

¹ Video Time Stamp - 00:01:09

² Video Time Stamp - 00:01:32

Luke Bittenwieser, Transportation Planner; Transportation, Traffic & Parking Department, made a presentation and answered questions from the Commission.

SPECIAL EVENTS:

- Solomon Frager - **5K Run/Walk for Israel - Sunday, May 27, 2024 from 8:30 a.m. to 3:30 p.m. at Barrett Park** - Set-up Begins at 7:00 a.m. and Clean-up Ends at 4:00 p.m. - 200 Total Participants. (***TABLED from the March 20, 2024 Meeting.***)³

Mr. Frager made a presentation and answered questions from the Commission.

After some discussion, Mr. Pomerantz made a motion to approve the 5K Run/Walk for Israel event to be held at Barrett Park on Monday, May 27, 2024 from 8:30 a.m. to 3:30 p.m.

Seconded by Ms. Adetola

Unanimously Approved

NEW BUSINESS:

- No New Business or as may properly be introduced before the Commission.

OLD BUSINESS:

- **Proposed Scofieldtown Park Dog Park:** Mike Tedder, Commissioner, will continue the discussion, evaluation and design regarding the size of dog park.⁴

As Mr. Tedder was absent, Ms. Hollas provided a brief update and stated there will be further discussion at the May 15, 2024 meeting.

- **2024-2025 Capital Budget Update:** Status of the Capital Budget process.⁵

Mr. Murray provided an update on the Capital Budget.

- **Field Use Policy:** Update on League Surveys.⁶

Ms. Hollas provided some background for the benefit of Mr. Pomerantz and gave an update on the status of the league surveys.

TOURNAMENTS:

- No Tournaments.

CORRESPONDENCE:

- **James Lash, President, Stamford Little League:** Mr. Lash emailed the Commission with comments following up to the Special Meeting held on March 6, 2024 discussing the sanctioning of the Stamford Bombers.⁷

Ms. Hollas provided a brief recap of the March 6, 2024 Special Meeting and made some comments on Mr. Lash's email. (Attached)

³ Video Time Stamp - 00:47:40

⁴ Video Time Stamp - 01:00:23

⁵ Video Time Stamp - 01:02:55

⁶ Video Time Stamp - 01:04:35

⁷ Video Time Stamp - 01:07:33

STAFF REPORT:

➤ Kevin Murray, Director of Parks & Recreation: Parks & Recreation Update.

The following Staff Report was submitted and discussed by Mr. Murray: ⁸

[Begin Report]

- Terry Conner Rink (TCR) March Revenue. (**Attached**)
- Parks and Recreation March Revenue. (**Attached**)
- Attending Parks & Recreation Committee meeting on Thursday, April 18, 2024. (**Attached agenda**)
- Rosa Hartman Park Clean up scheduled for Saturday, April 20, 2024 from 10:00 to 11:30 a.m. (**Attached Flyer**)
- Parks Seasonal Hiring Update: Seventeen (17) out of thirty-five (35) employees working at this point and will look to be fully staff by May 1, 2024.
- City park bathrooms will be opening May 1, 2024 for the season. (**Attached bathroom schedule**)
- Arbor Day Event scheduled for Friday, April 26, 2024 at Cove Island Park. Thirty-six (36) years of being honored as Tree City USA where three (3) trees will be planted.
- Scofieldtown Park slope cutting complete and weekly maintenance has begun with a new vendor, Greensfee Landscaping.
- Scheduled annual power washing for Veterans Park in early May.
- Cubeta Stadium annual power washing was completed on April 14, 2024.
- Cubeta Stadium new outfield and entrance windscreens have been ordered and will be arriving before May 1, 2024.
- Board of Representatives and Board of Finance budget presentations complete. (**Attached budget presentations**)
- TCR Budget Presentation. (**Attached**)
- Barrett Park Playground Project is ongoing. Target Completion for Memorial Day.
- Cummings Park/Beach Promenade and Bathroom Project is in progress. East Beach and pavilion promenade work will be done before June 1, 2024 and bathroom is to be done around the same time. Looking to supply Porto Jon trailer for one (1) month for beach use.
- Kosciusko Park Light Upgrades: Revised proposal and OMNIA contract approval to be reviewed by Engineering.
- Lione Turf project to begin after October 1, 2024 kick off meeting with Operations, which is scheduled for April 16, 2024 to discuss plans.
- Scalzi Park Bocce Court Project to begin Mid-August 2024.
- Recreation pickleball has moved outdoors at Scalzi hockey/pickleball court and Cumming Park.
- Aquatics spring swim lessons is session and has 130 participants at West Hill.
- Recreation softball leagues startup is April 24, 2024. Hosted U Trip tournament at Cummings 1 & 2 on Sunday, April 14, 2024
- Recreation Kickball league starts on April 25, 2024.
- Recreation is finalizing staff interviews for camps and lifeguard certifications for this coming season.
- Recreation summer camps (7) are at capacity with full-pay spots and working on free reduced spots that will be filled soon.

[End Report]

Ms. Hollas called for a motion to “Walk On” the discussion regarding the request by the Stamford Stars to add “Home of the Stamford Stars” to the entry sign at Cove Island Park. (Originally heard at the February 21, 2024 meeting.)

Mr. Pomerantz made a motion to “Walk On” the discussion regarding the request by the Stamford Stars to add “Home of the Stamford Stars” to the entry sign at Cove Island Park.

Seconded by Ms. Adetola

Unanimously Approved

⁸ Video Time Stamp - 01:09:56

DISCUSSION:

- **Stamford Stars - Cove Island Park:** Request by the Stamford Stars to add “Home of the Stamford Stars” to the entry sign at Cove Island Park.⁹

Ms. Hollas provided some background information on the Stamford Stars and made brief comments on the request.

Mr. Murray also provided additional background information on the Stamford Stars.

After some discussion, Ms. Hollas stated she will present all views discussed to the Board of Finance, Parks & Recreation Committee at their meeting tomorrow night (April 18, 2024). **NOTE:** Mr. Pomerantz dropped off the meeting, so no vote was taken.

- 2023-2025 Strategic Goals Review. (**TABLED** to the May 15, 2024 meeting.)

NOTE: Mr. Pomerantz rejoined the meeting.

- Review of proposed language for Pavilion Use Policy.¹⁰

Ms. Hollas provided a brief update on the status of the proposed language and stated the Commission will have further discussion at the May 15, 2024 meeting.

- Angela Adetola, Commissioner: Update on Transition Committee.¹¹

Ms. Adetola provided an update on the Transition Committee’s activities.

The following Discussion items were **TABLED** to the May 15, 2024 meeting as Mr. Newman and Mr. Tedder were absent.

- Paul Newman, Commissioner: Parks not zoned as parks.
- Paul Newman & Mike Tedder: Commissioners: Update on Policy & Procedure revisions.

Ms. Hollas announced upcoming Earth Day events at various City parks.

Ms. Hollas welcomed Mr. Pomerantz to the Commission.

ADJOURNMENT

Ms. Adetola made a motion to adjourn the meeting; seconded by Mr. Pomerantz and the vote was carried unanimously.

Ms. Hollas adjourned the meeting at 8:56 p.m.

Respectfully Submitted,
Lesley Capp
Assistant to the Parks & Recreation Commission
April 23, 2024

These proceedings were recorded on video and are available for review on the City of Stamford website at:
http://citvofstamford.granicus.com/ViewPublisher.php?view_is=9

⁹ Video Time Stamp - 01:45:00

¹⁰ Video Time Stamp - 02:01:57

¹¹ Video Time Stamp - 02:03:25

Terry Conners Rink Monthly Revenue for FY 2023/2024

Current FY 23/24

DESCRIPTION	ACCOUNT #	July-23	August-23	Sep-23	October-23	Nov-23	Dec-23	January-24	February-24	March-24	April-24	May-24	June-24	Total
Public Sessions	2870-2146-440016	1,810.00	1,784.00	2,734.00	3,516.00	5,055.00	5,735.55	8,132.00	8,830.00	7,740.00				45,336.55
Lessons	2870-2146-440017	-	5,412.00	17,010.05	8,290.00	20,986.06	4,196.00	38,831.85	2,904.00	21,252.00				118,881.96
Open Hockey	2870-2146-440037	5,795.00	6,175.00	2,945.00	4,060.00	4,785.00	4,160.00	4,325.00	4,065.00	7,287.00				43,597.00
HS Hockey	2870-2146-440018	-	-	-	-	-	8,080.00	6,888.00	1,952.00	-				16,920.00
Skate Rental	2870-2146-440019	227.48	206.80	646.62	742.60	1,110.08	1,448.96	1,804.00	2,925.28	2,013.48				11,125.30
Ice Rental	2870-2146-440020	29,371.20	47,591.45	95,293.71	28,995.03	109,748.19	99,094.89	67,117.44	80,839.04	110,919.01				668,969.96
Freestyle	2870-2146-440021	144.00	-	-	-	-	-	-	-	-				144.00
Advertising	2870-2146-470879	-	2,750.00	750.00	-	-	-	2,950.00	-	-				6,450.00
Skating Camp	2870-2146-440038	37,495.50	23,036.00	923.06	500.00	592.00	475.00	-	-	20,585.00				83,606.56
Lease Concess	2870-2146-470880	37.05	9.75	272.61	1,157.11	230.14	454.14	871.00	495.37	1,090.78				4,617.95
Sales Tax	2870-2146-200127	14.52	13.20	41.27	47.40	70.86	92.49	115.15	186.72	128.52				710.13
Ice RinkTotal	2870-2146	\$ 74,894.75	\$ 86,978.20	\$ 120,616.32	\$ 47,308.14	\$ 142,577.33	\$ 123,737.03	\$ 131,034.44	\$ 102,197.41	171,015.79	\$ -	\$ -	\$ -	1,000,359.41

Prior FY 22/23

DESCRIPTION	ACCOUNT #	July-22	August-22	Sep-22	October-22	Nov-22	Dec-22	January-23	February-23	March-23	April-23	May-23	June-23	Total
Public Sessions	453021 3341 1030	807.00	1,208.00	1,582.00	2,541.00	3,740.00	5,525.00	7,900.00	7,018.00	4,499.00	3,326.00	2,860.00	2,666.00	43,672.00
Lessons	453021 3341 1031	-	6,140.00	18,848.15	13,976.00	19,327.00	2,530.00	37,431.06	5,887.25	16,604.00	8,969.85	-	-	129,713.31
Open Hockey	453.21 3341 1032	6,830.00	6,565.00	3,355.00	3,350.00	3,165.00	3,860.00	2,530.00	3,295.00	9,435.00	5,905.00	6,725.00	7,250.00	62,265.00
HS Hockey	453021 3341 1033	-	-	-	-	-	3,304.00	8,869.00	4,487.00	-	-	-	-	16,660.00
Skate Rental	453021 3341 1035	133.48	99.64	709.56	808.40	1,262.42	1,170.30	1,894.98	2,095.97	1,815.14	684.46	469.06	246.28	11,389.69
Ice Rental	453021 3341 1036	19,716.64	34,738.67	48,771.59	79,773.63	101,867.69	84,682.42	73,898.98	31,437.08	83,318.36	140,056.20	30,089.19	38,710.80	767,061.25
Freestyle	453021 3341 1037	700.00	360.00	18.00	180.00	18.00	-	198.00	18.00	108.00	253.00	1,030.00	486.00	3,369.00
Advertising	453021 3341 1040	1,500.00	2,000.00	-	750.00	-	2,100.00	-	-	-	-	-	-	6,350.00
Summer Camp	453021 3341 1089	28,411.00	25,713.50	1,025.00	-	-	-	-	3,600.00	14,470.00	6,740.00	19,847.00	38,645.00	138,451.50
Lease Concess	453021 3344 1067	199.57	119.14	123.84	192.78	681.99	384.69	601.03	55.58	729.98	485.61	405.64	274.23	4,254.08
Sales Tax	01 2202 1010	8.52	6.36	45.29	51.60	80.58	74.70	120.96	133.78	115.86	43.69	29.94	15.72	727.00
Ice RinkTotal	453021 3341 1029	\$ 58,306.21	\$ 76,950.31	\$ 74,478.43	\$ 101,623.41	\$ 130,142.68	\$ 103,631.11	\$ 133,444.01	\$ 58,027.66	\$ 131,095.34	\$ 166,463.81	\$ 61,455.83	\$ 88,294.03	1,183,912.83

Variance

DESCRIPTION	ACCOUNT #	July Var	Aug. Var	Sept. Var	Oct. Var	Nov. Var	Dec. Var	Jan. Var	Feb. Var	March Var	April Var	May Var	June Var	Total Variance
Public Sessions	2870-2146-440016	1,003.00	576.00	1,152.00	975.00	1,315.00	210.55	232.00	1,812.00	3,241.00				
Lessons	2870-2146-440017	-	(728.00)	(1,838.10)	(5,686.00)	1,659.06	1,666.00	1,400.79	(2,983.25)	4,648.00				
Open Hockey	2870-2146-440037	(1,035.00)	(390.00)	(410.00)	710.00	1,620.00	300.00	1,795.00	770.00	(2,148.00)				
HS Hockey	2870-2146-440018	-	-	-	-	-	4,776.00	(1,981.00)	(2,535.00)	-				
Skate Rental	2870-2146-440019	94.00	107.16	(62.94)	(65.80)	(152.34)	278.66	(90.98)	829.31	198.34				
Ice Rental	2870-2146-440020	9,654.56	12,852.78	46,522.12	(50,778.60)	7,880.50	14,412.47	(6,781.54)	49,401.96	27,600.65				
Freestyle	2870-2146-440021	(556.00)	(360.00)	(18.00)	(180.00)	(18.00)	-	(198.00)	(18.00)	(108.00)				
Advertising	2870-2146-470879	(1,500.00)	750.00	750.00	(750.00)	-	(2,100.00)	2,950.00	-	-				
Summer Camp	2870-2146-440038	9,084.50	(2,677.50)	(101.94)	500.00	592.00	475.00	-	(3,600.00)	6,115.00				
Lease Concess	2870-2146-470880	(162.52)	(109.39)	148.77	964.33	(451.85)	69.45	269.97	439.79	360.80				
Sales Tax	2870-2146-200127	6.00	6.84	(4.02)	(4.20)	(9.72)	17.79	(5.81)	52.94	12.66				
Ice RinkTotal	2870-2146	16,588.54	10,027.89	46,137.89	(54,315.27)	12,434.65	20,105.92	(2,409.57)	44,169.75	39,920.45				

PARKS & RECREATION REVENUE REPORT - MARCH 2024

DESCRIPTION	ACCOUNT #	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	YTD Totals
Adult Programs	1000-2535-440022	\$ 300.00	\$ 450.00	\$ 2,359.00	\$ 2,295.00	\$ 1,630.00	\$ 3,435.00	\$ 2,415.00	\$ 120.00	\$ 750.00				\$ 13,754.00
Adult Leagues	1000-2535-440023	\$ 36,286.00	\$ 46,172.00	\$ 45,143.00	\$ 3,729.00	\$ 15,605.00	\$ 9,494.00	\$ 10,576.00	\$ 11,768.00	\$ 183,884.00				\$ 362,657.00
Aquatics	1000-2531-440024	\$ -	\$ -	\$ 14,400.00	\$ 280.00	\$ -	\$ 9,295.00	\$ 2,680.00	\$ -	\$ 18,185.00				\$ 44,840.00
Youth Programs	1000-2534-440025	\$ 11,062.00	\$ 10,070.00	\$ 20,739.00	\$ 3,406.00	\$ 12,236.00	\$ 12,572.00	\$ 1,617.00	\$ 160.00	\$ 54,424.00				\$ 126,286.00
Playground/Day Camps	1000-2534-440029	\$ 1,472.00	\$ 210.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 530,353.00				\$ 532,035.00
Star Center Programs	1000-2528-440026	\$ 14,929.00	\$ 11,716.00	\$ 78,918.00	\$ 27,260.00	\$ 24,180.00	\$ 72,968.00	\$ 41,272.00	\$ 24,171.50	\$ 211,763.00				\$ 507,177.50
Leisure Donations	1000-0000-220318	\$ 97.00	\$ 65.00	\$ 487.00	\$ 41.00	\$ 285.00	\$ 472.00	\$ 145.00	\$ 34.00	\$ 947.00				\$ 2,573.00
MONTH TOTALS*		\$ 64,146.00	\$ 68,683.00	\$ 162,046.00	\$ 37,011.00	\$ 53,936.00	\$ 108,236.00	\$ 58,705.00	\$ 36,253.50	\$ 1,000,306.00				\$ 1,589,322.50
REFUNDS		\$ (15,809.60)	\$ (2,880.00)	\$ (10,727.85)	\$ (3,308.00)	\$ (1,347.40)	\$ (840.00)	\$ (10,472.80)	\$ (1,802.25)	\$ (3,832.25)				\$ (51,020.15)
MONTH END TOTALS		\$ 48,336.40	\$ 65,803.00	\$ 151,318.15	\$ 33,703.00	\$ 52,588.60	\$ 107,396.00	\$ 48,232.20	\$ 34,451.25	\$ 996,473.75				\$ 1,538,302.35

NOTE**

MONTHLY TOTALS FISCAL YEAR JULY 2023 - JUNE 2024

DESCRIPTION	ACCOUNT #	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	
Adult Programs	1302533411044	\$ -	\$ -	\$ 11,556.00	\$ 4,070.00	\$ 2,836.00	\$ 191.00	\$ 462.00	\$ 924.00	\$ 760.00	\$ 165.00	\$ 330.00	\$ 300.00	\$ 21,594.00
Adult Leagues	1302533411045	\$ 38,277.20	\$ 20,077.00	\$ 55,600.00	\$ 5,661.00	\$ 12,020.00	\$ 30,872.00	\$ 13,267.00	\$ 13,572.00	\$ 159,012.00	\$ 78,556.00	\$ 73,186.00	\$ 56,141.00	\$ 556,241.20
Aquatics	1302533411046	\$ 1,155.00	\$ 540.00	\$ 10,820.00	\$ 270.00	\$ -	\$ 12,190.00	\$ 3,190.00	\$ -	\$ 11,250.00	\$ 1,925.00	\$ 350.00	\$ 420.00	\$ 42,110.00
Youth Programs	1302533411047	\$ 7,230.00	\$ 1,960.00	\$ 37,611.00	\$ 1,958.00	\$ 4,359.00	\$ 16,128.00	\$ 3,416.00	\$ 143.00	\$ 45,118.00	\$ 19,621.00	\$ 12,193.00	\$ 11,485.00	\$ 161,222.00
Playground/Day Camps	1302533411079	\$ 1,121.00	\$ 166.00	\$ 980.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 479,204.50	\$ 42,380.00	\$ 11,236.00	\$ 15,972.50	\$ 551,060.00
Star Center Programs	1302533411099	\$ 9,993.00	\$ 17,260.00	\$ 73,585.00	\$ 28,476.00	\$ 18,316.00	\$ 72,765.00	\$ 34,636.00	\$ 23,322.50	\$ 200,238.50	\$ 41,241.00	\$ 25,682.50	\$ 19,485.00	\$ 565,000.50
Leisure Donations	122477000	\$ 60.00	\$ 50.00	\$ 832.00	\$ 47.00	\$ 156.00	\$ 620.00	\$ 231.00	\$ 32.00	\$ 1,645.00	\$ 262.00	\$ 100.00	\$ 171.00	\$ 4,206.00
MONTH TOTALS*		\$ 57,836.20	\$ 40,053.00	\$ 190,984.00	\$ 40,482.00	\$ 37,687.00	\$ 132,766.00	\$ 55,202.00	\$ 37,993.50	\$ 897,228.00	\$ 184,150.00	\$ 123,077.50	\$ 103,974.50	\$ 1,901,433.70
REFUNDS		\$ (15,380.82)	\$ (5,794.90)	\$ (4,178.05)	\$ (2,314.20)	\$ (564.00)	\$ (1,061.09)	\$ (4,543.00)	\$ (3,965.10)	\$ (4,539.00)	\$ (8,148.00)	\$ (4,019.50)	\$ (10,965.85)	\$ (65,473.51)
MONTH END TOTALS		\$ 42,455.38	\$ 34,258.10	\$ 186,805.95	\$ 38,167.80	\$ 37,123.00	\$ 131,704.91	\$ 50,659.00	\$ 34,028.40	\$ 892,689.00	\$ 176,002.00	\$ 119,058.00	\$ 93,008.65	\$ 1,835,960.19

MONTHLY TOTALS COMPARISON FISCAL YEAR 2024-v-2023

DESCRIPTION	ACCOUNT #	July	August	September	October	November	December	January	February	March	April	May	June	Comp. Yr to Date
Adult Programs	1000-2535-440022	\$ 300.00	\$ 450.00	\$ (9,197.00)	\$ (1,775.00)	\$ (1,206.00)	\$ 3,244.00	\$ 1,953.00	\$ (804.00)	\$ (10.00)				
Adult Leagues	1000-5535-440023	\$ (1,991.20)	\$ 26,095.00	\$ (10,457.00)	\$ (1,932.00)	\$ 3,585.00	\$ (21,378.00)	\$ (2,691.00)	\$ (1,804.00)	\$ 24,872.00				
Aquatics	1000-2531-440024	\$ (1,155.00)	\$ (540.00)	\$ 3,580.00	\$ 10.00	\$ -	\$ (2,895.00)	\$ (510.00)	\$ -	\$ 6,935.00				
Youth Programs	1000-2534-440025	\$ 3,832.00	\$ 8,110.00	\$ (16,872.00)	\$ 1,448.00	\$ 7,877.00	\$ (3,556.00)	\$ (1,799.00)	\$ 17.00	\$ 9,306.00				
Playground/Day Camps	1000-2534-440029	\$ 351.00	\$ 44.00	\$ (980.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,148.50				
Star Center Programs	1000-2528-440026	\$ 4,936.00	\$ (5,544.00)	\$ 5,333.00	\$ (1,216.00)	\$ 5,864.00	\$ 203.00	\$ 6,636.00	\$ 849.00	\$ 11,524.50				
Leisure Donations	1000-0000-220318	\$ 37.00	\$ 15.00	\$ (345.00)	\$ (6.00)	\$ 129.00	\$ (148.00)	\$ (86.00)	\$ 2.00	\$ (698.00)				
REFUNDS		\$ (428.78)	\$ 2,914.90	\$ (6,549.80)	\$ (993.80)	\$ (783.40)	\$ 221.09	\$ (5,929.80)	\$ (2,162.85)	\$ (706.75)				
MONTH END TOTALS		\$ 5,881.02	\$ 31,544.90	\$ (35,487.80)	\$ (4,464.80)	\$ 15,465.60	\$ (24,308.91)	\$ (2,426.80)	\$ (3,902.85)	\$ 102,371.25				

***Variance of Refund Money = More \$ Refunded.

***Variance of Refund Money = Less \$ Refunded

DESCRIPTION	ACCOUNT #	Q1	Q2	Q3	Q4	Year Total
		Jul-23-Sep-23	Oct-23-Dec-23	Jan-24-Mar-24	Apr-24-Jun-24	Jul-23-Jun-24
Adult Programs	1000-2535-440022	\$ 3,109.00	\$ 7,360.00	\$ 3,285.00		\$ 13,754.00
Adult Leagues	1000-2535-440023	\$ 127,601.00	\$ 28,828.00	\$ 206,228.00		\$ 362,657.00
Aquatics	1000-2531-440024	\$ 14,400.00	\$ 9,575.00	\$ 20,865.00		\$ 44,840.00
Youth Programs	1000-2534-440025	\$ 41,871.00	\$ 28,214.00	\$ 56,201.00		\$ 126,286.00
Playground/Day Camps	1000-2534-440029	\$ 1,682.00	\$ -	\$ 530,353.00		\$ 532,035.00
Star Center Programs	1000-2528-440026	\$ 105,563.00	\$ 124,408.00	\$ 277,206.50		\$ 507,177.50
Leisure Donations	1224477000	\$ 649.00	\$ 798.00	\$ 1,126.00		\$ 2,573.00
TOTAL		\$ 294,875.00	\$ 199,183.00	\$ 1,095,264.50		
REFUND TOTAL		\$ (29,417.45)	\$ (5,495.40)	\$ (16,107.30)		
QUARTER END TOTAL		\$ 265,457.55	\$ 193,687.60	\$ 1,079,157.20		

	Q1	Q2	Q3	Q4	Year Total
	Jul-22-Sep-22	Oct-22-Dec-22	Jan-23-Mar-23	Apr-23-Jun-23	Jul22-Jun23
1302533411044	\$ 11,556.00	\$ 7,097.00	\$ 2,146.00	\$ 795.00	
1302533411045	\$ 113,954.20	\$ 48,553.00	\$ 185,851.00	\$ 207,883.00	
1302533411046	\$ 12,515.00	\$ 12,460.00	\$ 14,440.00		
1302533411047	\$ 46,801.00	\$ 22,445.00	\$ 48,677.00		
1302533411079	\$ 2,267.00	\$ -	\$ 479,204.50		
1302533411099	\$ 100,838.00	\$ 119,557.00	\$ 258,197.00		
1224477000	\$ 942.00	\$ 823.00	\$ 1,908.00		
TOTAL	\$ 288,873.20	\$ 210,935.00	\$ 990,423.50		
REFUND TOTAL	\$ (25,353.77)	\$ (3,939.29)	\$ (13,047.10)		
QUARTER END TOTAL	\$ 263,519.43	\$ 206,995.71	\$ 977,376.40		

Amounts for individual accounts show TOTAL \$ collected. Does not include individual refunds taken out.



Parks & Recreation Committee - Board of Representatives

Jennifer Matheny, Chair

Daniel R. Sandford, Vice Chair

Notice of Meeting

Date: Thursday, April 18, 2024

Time: 7:00 p.m.

This meeting will be held remotely and can be accessed by computer, tablet or smartphone at <https://us02web.zoom.us/j/88337112148>; or

Place: *at www.zoom.com – Webinar ID: 883 3711 2148; or by telephone at 1 646 558 8656 – Webinar ID: 883 3711 2148*

The Parks & Recreation Committee will meet as indicated above. The agenda is as follows:




Item No.	Description	Invitee(s) or Designee(s)
1. PR31.031	REVIEW; Parking Practices at Scalzi Park. 03/07/24– Submitted by Rep. Moore	F. Petise T. Lombardo
2. PR31.032	APPROVAL; of adding "Home of the Stamford Stars" to the current sign at Cove Island Beach. 04/03/24 – Submitted by Rep. Matheny	K. Murray M. Hollas P. Gould C. Quinlin
3. PR31.033	RESOLUTION and <u>Approval of Public Hearing</u> ; Amending the City of Stamford Parks and Recreation Commission Parks & Recreation Facility Regulations, per Code §175-1 (<i>adopted by the Board of Representatives Res. 3889</i>) 03/20/24 – Approved by Parks & Recreation Commission 04/03/24 – Submitted by Rep. Matheny	M. Hollas P. Gould
4. PR31.034	RESOLUTION; Authorizing the Acceptance of Gift of a Seward Johnson Sculpture from the River Bend Center, LLC. 04/03/24 – Submitted by Rep. Matheny	L. Turner



ROSA HARTMAN PARK CLEAN UP

Join residents from Stamford and
Greenwich for a clean up event at
Rosa Hartman Park!

**BROWN HOUSE ROAD
SATURDAY, APRIL 20TH
10:00 AM**



Park Restroom Schedule

Summer 2024

**Opening Wednesday, May 1, 2024 and
Closing Friday, October 18, 2024**

Location	Hours
Barrett Park @ Belltown	8am to 8pm
Cove island Beach House & Concession	8am to 9pm
Cove Pavilion Picnic Area	8am to 830pm
Red Maintenance Building	8am to 830pm
Quigley Beach Pavilion	8am to 830pm
Cummings Playground @ Conte Building	8am to 9pm
Cummings Pavilion	8am to 9pm
West Beach Pavilion	8am to 8pm
Scalzi Park Maintenance Building	8am to 930pm
Lione Park	8am to 8pm
Boccuzzi @ Southfield	8am to 8pm
Kosciusko Park	8am to 8pm
Hunt Center @ Courtland Ave @ Dog park	8am to 8pm
Chestnut Hill Park	8am to 7pm
Dorothy Heroy Park	8am to 7pm

Please note that the **Highlighted bathroom locations** will remain open on an extended schedule until Sunday, November 17, 2024.

CITY OF STAMFORD

Parks & Recreation

Kevin Murray

Director of Parks & Recreation
3/12/2024





Staffing/Budget Updates

Staffing Updates - Parks Department, Recreation Services, Forestry, Marinas, and Beaches & Parks Enforcement

- Salary/Seasonal/Differential and Standby time increases in all programs due to new negotiated union contracts for the MAA and UAW and Minimum wage increases.
- Parks & recreation re-organization structure under one umbrella - **No changes with staffing.**

Parks Maintenance 2134 Increases

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Parks Maintenance 2134 Decreases

- Clothing Allowance- \$2,250 line item was moved to ops admin.
- Building Maintenance- Reduced \$20,000- Inventory controls in place.
- Land Supplies- Reduced \$45,000- Inventory controls in place.
- Equipment Rental- reduced \$10,000- Inhouse repairs/maintenance program.
- OSHA Safety Supplies- \$6,375 line item was moved to ops admin.
- Housekeeping Supplies- Reduced \$10,000- Inventory controls in place.



Staffing/Budget Updates

Forestry 2127

- Forestry 2127 Increases- Salary/Seasonal/Differential and Standby Time increases in all programs due to new negotiated union contracts for the MAA and UAW and Minimum wage increases.

Forestry 2127 Decreases

- Overtime has been decreased \$10,000 - Scheduling and use of outside contractors to assist with planned projects, including reimbursable projects for City Operations and BOE properties.
- OSHA Safety and Uniforms - This line item was moved to Ops Admin.

Marinas 2138

- Marinas 2138 Increases - Salary/Seasonal/Differential and Standby Time increases in all programs due to new negotiated union contracts for the MAA and UAW and Minimum wage increases.

Marinas 2138 Decreases - No budget change.

Beach & parks Enforcement 2536

- Increase of \$210,050 within budget that includes additional (1) full-time Park police officer and seasonal employees to assist with park patrolling and assisting with of quality life issues citywide.



Staffing/Budget Updates

Recreation Services Increases

- Salary/Seasonal increases in all programs due to newly negotiated union contracts for the MAA and UAW and Minimum wage increases.

Recreation Services-Decreases

- 2530 Parks and Recreation Administration decrease - Reduced overtime from the previous year per the re-organization.
- 2531 Aquatics - Uniforms \$4,000 line item was moved to ops admin.
- 2533 Subsidized Programs - The entire budget was transferred to the special events account within the ops admin.
- 2535 Recreation Leagues (self-sustaining) - Uniforms \$2,000 line item was moved to Ops Admin.
- 2528 Star Center - Reduced Budget of \$72,302 seasonal and overtime \$2,475; Eliminated Busing \$6,000 for Field trips and camp visits for the summer camps and uniforms \$1,000 which is transferred to the Admin budget. Working with Administration to offer summer camp and programs within other City buildings.
- 2529 Special Needs and Recreation - reduced overtime from the previous year.
- 2534 Camps Fee Supported - Uniform \$11,400 line item was moved to Ops Admin.



Reduced Budget Adjustments Across All Budget Programs

- **Parks Maintenance** - A reduced budget would prevent us from continuing to upkeep and maintain 25 facilities within the parks, 92 lawns and medians, 58 park properties, 3 major beaches, and 80 sports fields/game courts, to which we provide a clean, safe, and sanitary environment for the City's residents and visitors.
- **Forestry** - A reduced budget will affect our operation, which covers 330 miles of roadway, and be able to efficiently act upon removals and citizen requests, which responds to all tree hazards and or emergencies.
- **Marinas** - A reduced budget will eliminate the upkeep and maintenance of our (2) public marinas and (2) boat ramps.
- **Recreation Services** - A reduced budget would take away the ability of general administrative support to all leisure programs, long and short-range planning and eliminate youth and adult recreation sports, programs, and camps.



Parks and Recreation Department Overview

To enhance the quality of life in our City by providing and maintaining quality parks, trails, and green space and by offering enriching recreational activities and facilities for people of all ages and abilities.

Department Initiatives:

- Maintaining and protecting (58) City Parks
- Managing/operating (25) seasonal facilities, (92) lawns/medians, which includes (3) major beaches, (30) baseball/softball fields, (15) soccer fields, (3) synthetic fields, (26) Tennis Courts, (12) Basketball courts, and (1) swimming pool.
- Managing/operating (1) municipal golf Course - E.G. Brennan
- Managing/operating (1) municipal Ice Rink - Terry Conner's
- Managing Recreation and Youth Engagement, Leagues, Afterschool Programs, Outdoor Recreation, Aquatics Programs, and summer camps.
- Managing Forestry Department, which handles the all-tree emergency and non-emergency maintenance, storm, and planting needs throughout the City.
- Management of the Marina Division, which is responsible for assisting boaters with docking, maintaining docks, ramps and slips to ensure they are safe and secure for all boaters.
- Utilizing Parks and Recreation spaces for active and passive activities/programs which builds a collective environment to build a sense of community and motivates people from diverse backgrounds to work together and achieve shared visions.



Capital Project Submissions 2024-2025

- Cummings Park - \$1,600,000 - Continuation of Master Plan design - *ORLP grant submitted 3/1/24 for a matching grant of up to 10 million, which the City will need to fund.
- Scalzi Park - Tennis Court(s) Upgrade - \$1,400,000 million request.
- Cove Island - Tennis Court Upgrade - \$450,000 and Quigley Bathroom facility upgrade \$150,000.
- West Beach/Park - \$75,000 Turf surface upgrade placeholder.
- Playground Rehabilitation - \$100,000 Citywide playground playset upgrades.
- Kosciuszko Park - \$50,000 Parking lot upgrades.
- Parks Fencing - \$50,000 Citywide Park fencing upgrades.
- Northrop Park - \$50,000 design and concept plan for playground upgrade and Basketball court upgrade.
- Susan Nable @ Chestnut Hill Park - \$75,000 Stone wall upgrades.
- Citywide Tree Planting - \$50,000 installation of trees Citywide parks.
- Barrett Park - \$50,000 design and concept plan for Phase 2 of Master Plan.
- Fort Stamford Park - \$50,000 parking lot upgrade.
- Park Amenities - \$50,000 Citywide picnic table, grills, sports bleachers, and signage upgrades.
- Nemotin Park - \$50,000 Playground upgrade design.



Expanded Services/Programs

- Beach & Park Enforcement - Increase of \$210,050 within Budget that includes additional (1) full-time park police officer and seasonal employees to assist with park patrolling and assisting with of quality life issues Citywide. This program is designed for creating a safe, fun and enriching park-going experience and to monitor park use for active and passive gatherings.
- Focuses on enforcing park rules and regulations.
- Monitoring of gatherings, special events, athletic permits within City parks.
- Providing informational services to visitors and programs.
- Emergency Response Resource.
- Oversight of facilities, grounds, trails and other recreational areas.



Abandoned Services/Programs and Key Department Challenges

- Star Center - Seasonal line was reduced \$72,302, seasonal and overtime \$2,475, eliminated busing \$6,000 for field trips and camp visits for the summer camps. Working with Administration to identify other City facilities to offer camp and programming.
- \$149,933 of revenue would need to be adjusted to reflect the removal of the 8-week Summer Star Program that services morning and afternoon classes.
- Elimination of Summer Camp impacts 140 children.
- Staffing Needs within our Park Maintenance and Forestry Staff.
- Facility overuse within all park infrastructure, beaches, and fields, which is a (7) day operation starting April through October annually.
- Declining infrastructure and game court upgrades are needed throughout our City parks.
- Lack of space for recreational programs.
- Recruiting and retaining seasonal staff includes lifeguards, counselors, directors, and paraeducators throughout Park and Recreation programs.
- The rising cost of minimum wages and custodial union wages.
- Lack of active athletic field space that includes light fields and game courts.



Parks & Recreation Highlights

- Park Strategic Plan Completed - Community engagement outreach and input, park analysis opportunities and funding analysis. This report was created to design a road map for park enhancements into the future.
- Parks and Recreation re-organization, which included merging of Parks Maintenance and Recreation services under one umbrella, has been very positive with organizational and planning efforts.
- Organic Turf Maintenance Program is going into Year #3, which promotes healthier athletic fields.
- Cummings Park Phase 2 - Beach Promenade upgrade shade includes new shade canopies and bathroom upgrades. (In Construction)
- Barret Park playground/drainage upgrades. (In Construction)
- Scalzi Park Bocci Court Upgrade - Work to start Mid-august 2024.
- Cove Marina Dredging Phase 2 is Scheduled for October 2024.
- Kosciuszko Park - Decorative park light upgrades.
- Playground Rehabilitation - Continuation of annual reporting via certified inspection report.
- New Parks and Recreation website Launched.



Parks & Recreation Highlights

- Working with our administration to obtain state and federal funding opportunities to coincide with the Capital campaign to improve our park infrastructure and amenities.
- Creation of a 501C group to develop a corporate sponsorship program that would assist with special events and programs.
- Continuation of a volunteer program for residents to clean beaches and parks and beautification upgrades.
- Cataloging Park Locations for park vending concessions
- The process of installing safety cameras as a test pilot has begun and should be instituted within 2024.
- Drotar Park's repaving of the parking lot and drainage upgrades that border the Little League field are to be completed by early April 2024.
- Gerly Park (Cove) - Landscape upgrade and removal of invasive species.
- Park Attendant program, which covers beaches and parks, was expanded to monitor the northern parks this past July and assisted with quality-of-life issues and monitoring until December.
- Courtland Avenue Dog Park Upgrade - The design and concept plan are being finalized.
- Scofieldtown Park Dog Park Upgrade - Finalizing Design and concept plan.



Parks & Recreation Highlights

- Implementing Invasive Management Plan being performed by our Forestry and Land Use Departments.
- Kiwanis Park masonry upgrades have been completed for all mason planters and steps.
- Collaboration work has begun with the Town of Greenwich within Rosa Hartman Park and Mianus River Park.
- Domus work program established which concentrates on (35) park easements and illegal dumping locations for continuous maintenance and debris removals.
- Continuation of extending seasonal bathrooms at (7) locations into the off-season.
- Sleepy Hollow Park swing set installed.
- Phil Giordano Nemotin Park playground dedication was on Thursday, 9/28/24.
- Susan Nable @ Chestnut Park sign was unveiled on Friday, 9/8/24.
- Standalone pickleball game court created at Cummins Park.
- Halloween Yacht Club seawall sections at Cummings Park repaired.
- Scalzi Park hockey/pickleball court upgraded.
- Cubeta Stadium Bleacher Project at Scalzi Park completed.



Highlights- Recreation Programs

- Recreation Programs - Pickleball July 2022 to June 2023: This sport has been a huge success with 600 participants and generating revenue over \$25,000 during this time frame. The City of Stamford has dedicated a standalone court at Cummings Park and converted Scalzi Park hockey/pickleball court to accommodate the growing sport.

2023 Recreation Season	Star Center Revenue Collected	Non Star Center Revenue
Winter	\$141,196	\$12,392
Spring	\$106,689	\$25,519
Summer Camps/programs	\$156,431	\$63,374
Summer Camp		\$530,403
Fall	\$135,823	\$36,745



Highlights- Recreation & Leagues

Leagues:	
Adult Leagues	410
Aquatics Participants	300
Tournaments	30

Adult Leagues - Managed by Recreation

Basketball

Beach Volleyball

Kickball

Indoor Volleyball

Softball

Flag Football

Pickleball (Indoor and Outdoor)

Adult Independent Permitted Leagues

Soccer- Woman's, Coed, Men's

Over 30 Baseball - Men's

Cricket

Bocce



Budget Highlights - Recreation

Year	Season	NON Star Center # Participants	Star Center # Participants
2023	Winter	199	1,025
2023	Spring	220	1,087
2023	Fall	841	795
2023	Summer Programs	267	779
2023	Summer Camps	885	150
2023	Totals	2,412	3,836

CITY OF STAMFORD

Parks & Recreation

Kevin Murray

Director of Parks & Recreation
3/12/2024





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CITY OF STAMFORD

Terry Conners Ice Rink

Ken Smith

Terry Conners Ice Rink Supervisor
3/12/2024





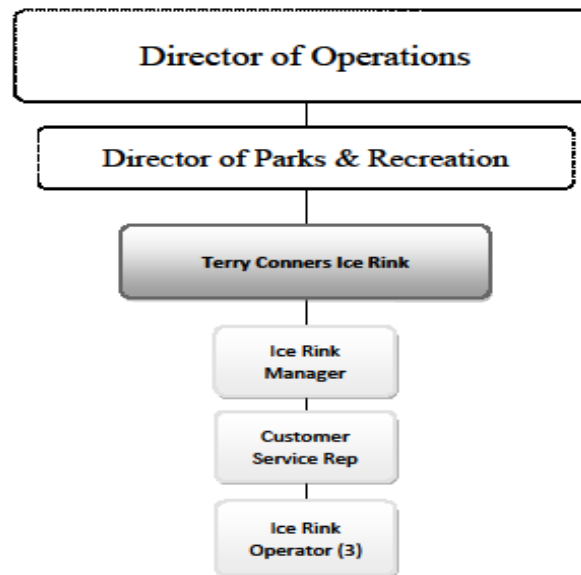
Department Introduction & Brief History

- It is the mission of the Terry Conners Ice Rink (TCR) to provide a superior and affordable community public skating facility for residents and area non-residents alike. In addition, TCR strives to offer varied skating activities for all users in hockey, figure skating, synchronized skating, open skating, group lessons and camps. We also strive to always maintain a clean and safe skating environment.
- It is TCR's goal to cover all expenses with any surplus to go towards capital expenditures.



Department Organizational Chart

City of Stamford
Office of Operations
Terry Conners Ice Rink





Major Changes

- Through a State grant a new roof has been installed at the rink that will last 30 years.
- An engineering company has been selected to draw up plans for our next capital project that we hope to have completed by September 1st of this year. A new cooling tower to replace our aging current one. The same State grant will assist in this replacement.
- All full-time employees will now work 40-hour work weeks.



Accomplishments & Challenges

What are the most significant accomplishments made & challenges faced by the department in the last FY 2022-2023

- We are looking to exceed our revenue intake to cover ALL expenses associated with operating an ice rink.
- We strive to maintain a clean safe skating environment.
- We are on track to slightly exceed expenses despite increases to salary, natural gas and electric costs.



FY 2024-2025 Goals

What are your department goals and plans for 2024-2025



What is the Department's/Program's budget? (highlight changes)

TCR is on track to bring in 1.3M in revenue and should have a small surplus despite increased salary & gas/electric costs

We hope to add a food vendor back into the mix at the rink to offer a variety of food and beverage in addition to our vending machines

Rising expenses are our most prevalent obstacle

How will you measure your success? By exceeding our expenses with positive revenue