

Good morning Your Honor,

Attached is a proposed Occupancy License Agreement with Family Centers, Inc. allowing Family Centers to renovate a certain space at Turn of River School and, once complete, operate a school based health center (SBHC) in that space. If agreeable, **please forward this email and the attached License documents to the City's Planning Board, Board of Finance and Board of Representatives for consideration/approval.**

Family Centers currently operates SBHCs in Cloonan Middle School, Dolan Middle School, Rippowam Middle School, AITE High School and Westhill High School, all pursuant to an SBHC services contract with the Stamford Public Schools, the latest edition of which shall be attached to and incorporated into this License Agreement as Exhibit B, once fully executed. The City is in the process of entering into new license agreements with Family Centers for each of the listed schools, this TOR agreement being the first because of the time-sensitive renovation schedule and HRSA grant requirements. The other agreements will follow and will be substantially similar to the terms and conditions of this agreement, as may be approved by the appropriate City Boards and you.

This License Agreement allows Family Centers to operate a SBHC in 1,250 square feet of space, currently the girls locker room, at Turn of River Middle School, pursuant to the terms of Family Centers SBHC services contract, which services contract incorporates the terms of Family Centers' contract with the State of Connecticut Department of Public Health (No. 2023-0014) to provide SBH services at Cloonan Middle School, Dolan Middle School, Rippowam Middle School, AITE, Stamford High School and Westhill High School. No other use is allowed. The Initial Term of this License Agreement is 5 years, after which the Term will automatically renew for 1 year, every year, until terminated by either the City or Family Centers. However, under no circumstances shall the Term of this License Agreement extend beyond the term of Family Centers' SBHC services contract with the SPS. The fee for this License Agreement is \$1.00. The City/SPS will provide utilities and certain other services as listed in the Licensor's obligation attached as Exhibit C.

This License Agreement also allows Family Centers to renovate the 1,250 square foot space at its own expense, which renovation will be funded, at least in part, by a grant to Family Centers from the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA), which grant terms are attached and incorporated as Exhibit E. The renovation/construction will be monitored by the City's Director of Operations pursuant to the terms and conditions of the Licensee's Improvements attached as Exhibit D. Family Centers and its contractor will carry the insurance/bonds requested by the City's Risk Manager, as set forth in Exhibit F. The HRSA has an interest in the renovated space and may designate a replacement provider of these services if Family Centers should default.

Please contact Cindy Grafstein, your Special Assistant, with specific questions regarding these SBHC services. Please contact Katherine LoBalbo, the City's Director of BOE School Construction, with any specific questions regarding the proposed renovation of the licensed space. You may, of course, contact me at your convenience if I may be of any further assistance to you in this matter.

Thank you,

Chris Dellaselva
Assistant Corporation Counsel
City of Stamford Office of Legal Affairs