

BOARD OF FINANCE OPERATING TRANSFER FORM

Fiscal Year FY23/24

Instructions: Please fill in all blanks and obtain the electronic signatures for the program manager, department head and grants officer; cc the OPM Administrative Coordinator. The OPM Admin Coordinator will obtain the remainder of the approvals and transmit the forms to the Board of Finance.

The **Stamford Veterans Resource Center** Department requests authorization to transfer the sum
of \$ **200,000.00** as follows:

Project #: **GF3000045** Proj/Award Name: **ARPA-CSFRF - Veterans Resource Center**
Award # **PA 23-204 Veterans**
Cost Center: **1012 Grants Administration**

FROM:

CODE NO.	CODE TITLE	ACTUAL AMOUNT	COMMITTED AMOUNT	CURRENT BUDGET
540601	Contracted Services			200,000.00
	TOTAL	\$ -	\$ -	\$ 200,000.00

TO:

CODE NO.	CODE TITLE	ACTUAL AMOUNT	COMMITTED AMOUNT	REVISED BUDGET
513201	Part-Time			80,225.60
522200	FICA			6,137.26
560120	Program Supplies			18,667.00
540601	Contracted Services			93,637.14
561301	Telephone			1,333.00
	TOTAL	\$ -	\$ -	\$ 200,000.00

REASON FOR TRANSFER: (Attach a separate sheet, if necessary)

The \$1,500,000 ARPA-CSFRF includes eight projects of which one was the Veterans Resource Center for \$200,000. The budget for this project includes the part-time salary, FICA, telephone, program supplies and contracted services. This request encompasses the expected budget for the Veteran's Resource Center ARPA funding which requires Board of Finance approval.

Approvals:

Bridget Fox
Bridget Fox, Chief of Staff, Mayor's Office

Anita Carpenter
Anita Carpenter, Grants Officer

 Apr 25, 2024
Elda Sinani (Apr 25, 2024, 12:05 EDT)

Benjamin Barnes Apr 25, 2024
Benjamin Barnes, Director of Administration

 Apr 25, 2024
Caroline Simmons, Mayor