



June 21, 2024

Ms. Lyda Ruijter  
Town Clerk  
City of Stamford  
888 Washington Blvd.  
Stamford, CT 06901

Dear Ms. Ruijter:

This is to notify you that the Special Board Meeting of the Housing Authority of the City of Stamford d/b/a Charter Oak Communities is scheduled for Tuesday, June 25, 2024, at 5:30 p.m. via Zoom conference. Please join the Zoom Meeting by going to the link:

<https://us02web.zoom.us/j/81123295388?pwd=tmYG7HgIXzRNI7YboTFnoGMp9G3ngp.1>

or by phone at (646) 876-9923 and enter the:

Meeting ID: 811 2329 5388

Passcode: 985253

The agenda for the meeting is attached.

If you have any questions, please feel free to contact me.

Sincerely,

Natalie Coard  
Executive Director

Attachment

**Agenda**  
**Operations Committee Meeting**  
**June 25, 2024**  
**5:30 p.m.**

1. May 2023 Accounts Receivable Update and Arrears
2. HUD Initiatives
  - a. National Standards for the Physical Inspection of Real Estate (NSPIRE) Inspections
  - b. Housing Information Portal (HIP)
  - c. The Housing Opportunity Through Modernization Act (HOTMA)
3. Procurement & Capital Projects Update
4. Resolutions:
  - 24-25: Award Contract to Brian Capone Land Services for Snow Removal Services
  - 24-26 Award Contract to Nouveau Elevator Service Corp. for Elevator Maintenance Services
  - 24-27: Approve Contract Change Order No. 1 to the Contract with Family Centers