

David R. Martin  
Mayor

Thomas Madden, AICP  
Director of Economic  
Development



**CITY OF STAMFORD**  
**ARTS AND CULTURE COMMISSION**  
**OFFICE OF ECONOMIC DEVELOPMENT**

**COMMISSION**  
**Lou Ursone**  
Chairman  
**Marti Etter**  
Secretary  
**Lisa Cuscuna**  
Treasurer  
**Valerie Cooper**  
Member  
**Lynne Colatrella**  
Member  
**Angie Durrell**  
Member  
**Jennifer McIntosh**  
Member  
**Michael Moran**  
Member  
**Bonnie Wattles**  
Member

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Arts and Culture Commission Meeting Minutes  
Stamford Government Center-Stamford-Connecticut  
Wednesday-January 17, 2018

1. **Call to Order**  
Chairman called the meeting to order at 9:05am.
2. **Roll Call**  
Commissioners Present: Lou Ursone, Valerie Cooper, Lisa Cuscuna, Marti Etter, Lynne Colatrella, Angie Durrell, Jennifer McIntosh, Michael Moran and Bonnie Wattles  
Late: Marti Etter arrived at 9:10am.  
Staff: Thomas Madden, AICP, Director and Theresa Bowen, Administrative Assistant
3. **Reading and Acceptance of Minutes:**  
Chairman Ursone asked if all commissioners have read the minutes from the Regular Meeting held on December 20, 2017. He then asked for a motion to accept these minutes. A motion by Commissioner Moran and second by Commissioner Colatrella and motion was passed unanimously.
4. **Correspondence-**  
None
5. **Committee(s) Reports**
  - a. **Arts Inventory** – Commissioners: Bonnie Wattles and Valerie Cooper –  
Commissioners Wattles and Cooper postponed Arts Inventory update until next meeting. Mr. Madden gave status update on James Daugherty restoration project.  
  
**Commissioner Etter arrived at 9:10am.**
  - b. **Grants** – Commissioners: Angie Durrell and Jennifer McIntosh  
No update until focus is defined for the commission. Commissioner Durrell recommended a need for a strategy meeting to develop the five (5) bullet points. All Commissioners were in agreement. Commissioner Etter will recirculate the prior financial documents to the commissioners to gather for the presentation to Harvard Community Partners.

c. **Organizations** – Commissioners Lisa Cuscuna and Marti Etter

Commissioner Etter will recirculate the financial information. No new reports were received. She made the suggestion to take the current list and divide among commissioners to cold call in order to update the survey information. Commissioner Cuscuna gave update on TJ Allen and that although the commission is not prepared to assist him, she would guide him on how to obtain permits. She recommended to two neighborhoods, Harbor Point and Springdale. She also shared the McKinsey Report on Art at the Heart of Stamford from 1999 that something could be done in the future.

6. **Old Business**

- No new update on municipal surcharge.
- Chairman Ursone is updating the new arts survey and will share with the commissioners upon completion.

7. **New Business**

- Mr. Madden gave update on Burbio. The city is working through coding issues on adding Burbio to the City's homepage for the website. Regarding follow-up from last meeting, he is also waiting on a response from Burbio about the sites response rate.
- Mr. Madden gave update on status of commissioner reappointments.
- Commissioner Cuscuna proposed a need for a written project outline. This would be handed out upon request when projects need assist with process and procedures.
- Commissioners discussed and were in agreement about a meet and greet with the new Board of Representatives.
- Commissioner Durrell requested a Google Drive account for the Commission. Mr. Madden stated staff will set up a google drive later today for the commissioners to access using their city e-mail accounts.

8. **Next Meeting**

a. Discussion – Next Meeting Agenda-

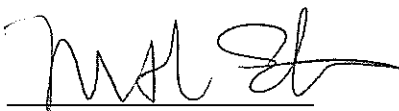
b. Confirmation – Next Regular Meeting (Wednesday, February 21, 2018 – 8:00 am)

After discussion of moving meeting time from 9am to 8am, Chairman Ursone asked for a motion to approve the change to 8am with motion from Commissioner McIntosh and second from Commissioner Colatrella. Motion passed unanimously.

9. **Adjournment** –

Chairman Ursone asked for a motion to adjourn the meeting at 10:00 AM with motion from Commissioner Wattles and second from Commissioner Colatrella. Motion passed unanimously. With no further business to discuss, the meeting was concluded.

Respectfully submitted,



Marti Etter

Secretary

Arts and Culture Commission