

David R. Martin
Mayor

Thomas Madden, AICP
Executive Director



CITY OF STAMFORD
ARTS AND CULTURE COMMISSION
OFFICE OF ECONOMIC DEVELOPMENT

COMMISSION
Lou Ursone
Chairman
Marti Etter
Secretary
Lisa Cuscuna
Treasurer
Valerie Cooper
Member
Lynne Colatrella
Member
Angie Durrell
Member
Jennifer McIntosh
Member
Michael Moran
Member
Bonnie Wattles
Member

Arts and Culture Commission Meeting Minutes
Stamford Government Center-Stamford-Connecticut
Wednesday-December 20, 2017

The Regular Monthly of the City of Stamford, Stamford Arts and Cultural Commission, will take place in the Commission Offices on the 4th Floor Democratic Conference Room of the Stamford Government Center at 888 Washington Boulevard, Stamford, Connecticut. **The meeting will take place on 20th Day of December, 2017 at 9:00 AM.**

1. Call to Order

Chairman called the meeting to order at 9:00am.

2. Roll Call

Commissioners Present: Lou Ursone, Lisa Cuscuna, Marti Etter, Lynne Colatrella, Angie Durrell, Michael Moran and Bonnie Wattles

Commissioners Absent: Valerie Cooper, Jennifer McIntosh

Staff: Thomas Madden, AICP, Director and Theresa Bowen, Administrative Assistant

Public – Randy Skigan

3. Reading and Acceptance of Minutes:

a. Approval of minutes from November 15th – tabled to next meeting

4. Correspondence-

None

5. Committee(s) Reports

a. Arts Inventory – Commissioners: Bonnie Wattles and Valerie Cooper –

Need to make appoint with John Varamo to go through the inventory - will have update at the next meeting

b. Grants – Commissioners: Angie Durrell and Jennifer McIntosh

- Did not have chance to meet but suggest that they discuss roles and missions
- Look for grants for the commission or to train artist that we could give out.
- Look to have a workshop on how to look for grants. Commissioner Etter suggested that we look at other partners for this.
- General agreement that the commission should do retreat – Commissioner Durrell noted that Harvard would help with this for free.

i. Harvard Strategic Planning

1. Meet with two members of the board and they seemed interested in working with the group. Request that the commission come up with five goals and they would help develop a timeline of steps to implement the goals. One or two brain storming sessions.
2. Commissioner Colatrella thought that as we start the mapping the process these would help more groups sign up.

Need to meet to develop the five bullet points

Mr. Madden will send off an email for everyone to get back by this Friday, December 22, 2017.

c. Organizations – Commissioners Lisa Cuscuna and Marti Etter

- i. TJ Allan – Commissioner Colatrella gave an overview of the project. She noted that we need to define our role in accepting projects. She also provided a template to help evaluate the project and will draft a response letter for applicants. Letter to be sent from the city.
Randy noted that we can develop a pamphlet on how to put public art on city space.

6. Old Business

a. Municipal Surcharge Proposal-Questions Answered

The new Board of Representatives will need information on this and is something we should look at doing this next year in 2018.

b. Arts Survey Replies

This issue was addressed and further discussion will be needed once new survey system is established.

7. New Business

- a. Burbio and response rate – Mr. Madden will ask Dennis Roche, Burbio Co-Founder for this information.
- b. Review status of reappointments

8. Next Meeting

a. Discussion – Next Meeting Agenda-

b. Confirmation – 2018 Calendar and Next Regular Meeting **(Wednesday, January 17, 2018 – 9:00 am)**
After discussion of removing August Meeting and moving a September date, Chairman Ursone asked for a motion to approve the 2018 Meeting Calendar with motion from Commissioner Durrell and second from Commissioner Etter. Motion passed unanimously.

9. Adjournment – Chairman Ursone asked for a motion to adjourn the meeting at 10:01 AM with motion from Commissioner Moran and second from Commissioner Etter. Motion passed unanimously. With no further business to discuss, the meeting was concluded.

Respectfully submitted,



Marti Etter

Secretary

Arts and Culture Commission