

David R. Martin
Mayor

Thomas Madden, AICP
Executive Director

Dr. Tommie Jackson
Assistant Director



COMMISSION
Mark Diamond ESQ.
Chairman

Stephen Fischer
Vice Chairman

James Huerta
Secretary-Treasurer

Jonathan Winkel
Member

TBD
Member

CITY OF STAMFORD

URBAN REDEVELOPMENT COMMISSION

OFFICE OF ECONOMIC DEVELOPMENT

Stamford Government Center-Stamford, Connecticut
Regular Meeting- Thursday, August 13, 2020

The City of Stamford Urban Redevelopment Commission, Office of Economic Development, held a **Regular Meeting, on Thursday, August 13, 2020 commencing at 4:56pm.** The Regular Meeting was held via Zoom from the Urban Redevelopment Commission Conference Room, 888 Washington Boulevard, 9th Floor, Stamford, Connecticut.

1. Call to Order

Chairman Diamond called the meeting to order at 4:56pm.

2. Roll Call

Commissioners Present via teleconference: Mark Diamond, Stephen Fischer, James Huerta and Jonathan Winkel

Commission Staff: Thomas Madden- Executive Director, Dr. Tommie Jackson-Assistant Director, Theresa Bowen,-Office Manager

Guests: Vicky

3. Reading and Acceptance of Minutes

a. Approval of minutes from Annual Meeting held on June 11, 2020

Chairman Diamond asked if all Commissioners have read the minutes from the Annual Meeting held on June 11, 2020. Commissioner Fischer made a motion to approve the minutes, second by Chairman Diamond. Motion passed unanimously.

b. Approval of minutes from Regular Meeting held on June 11, 2020

Chairman Diamond requested an addition to 5.c to add the verbiage the motion was made to approve the Budget and should be noted as such. He then asked if all Commissioners have read the minutes from the Regular Meeting held on June 11, 2020. Chairman Diamond made a motion to approve the minutes, second by Commissioner Winkel. Motion passed unanimously.

c. Approval of minutes from Special Meeting held on June 17, 2020

Chairman Diamond asked if all Commissioners have read the minutes from the Special Meeting held on June 17, 2020. Chairman Diamond made a motion to approve the minutes, second by Commissioner Huerta. Motion passed unanimously

d. Approval of minutes from Special Meeting held on June 30, 2020

Chairman Diamond asked if all Commissioners have read the minutes from the Special Meeting held on June 30, 2020. Chairman Diamond made a motion to approve the minutes, second by Commissioner Fischer. Motion passed unanimously

4. Report of the Executive Director

a. Update on Berchem Moses PC Meeting

Mr. Madden provided the Commissioners with an update on what Berchem Moses has been asked to provide to the Commission, to research and provide an opinion with what the URC can or cannot spend money on. Next steps would be for the Commissioners to review and come up with a 2- 3 year plan. During discussion Chairman Diamond asked Dr. Jackson to review the close out agreement for the Commissioners. Chairman Diamond also asked Dr. Jackson to send the close out agreements to the Commissioners.

5. Committee Report

a. Confirm Committee Appointments

Commissioner Huerta wanted to discuss issues and concerns regarding committees and will be added to the next meeting agenda.

b. Finance Committee

i. Financial Reports Review

Commissioner Huerta reviewed both the Year End and the current Month to date reports with the Commissioners. The Budget 2020-2021 may still have some Personnel updates.

ii. Update on Audit request from the city controllers department

All URC audit information will be submitted on August 17.

iii. Q&A on treasury report issued

Commissioner Huerta created a Treasury report and reviewed the details for the Commissioners. He will issue these reports on a quarterly basis.

iv. Cash management

Commissioner Huerta expressed the need to spend the money efficiently and provided considerations on when to move cash from the investment accounts.

v. Matured CD at Patriot Bank

Commissioner Huerta recommended to the Commissioners to take the money out based on the current CD rates and move to a money market account at People's Bank.

vi. Portfolio position

Commissioner Huerta shared an up-to-date report with the Commissioners.

c. Personnel Committee**i. Personnel Policy Manual**

Commissioner Fischer has been reviewing the manual and proposed a change in regards to retirement benefits. Chairman Diamond advised Commissioner Fischer to meet as Committee for further discussion and review.

6. Unfinished/Old Business**a. PSW Phase II Escrow-Wellbuilt**

Mr. Madden updated the Commissioners on the red line contract. Wellbuilt has met with Land Use Bureau and next the project will be presented to Planning and Zoning Board Meetings.

- Chairman Diamond requested an update from Mr. Madden on the Independent Audit. Mr. Madden will follow up with Dr. Jackson and Commissioner Huerta.
- Chairman Diamond requested from Mr. Madden on the status of the Food Truck Parc. Mr. Madden stated the Food Truck Parc is still closed.
- Chairman Diamond requested on the URB. Mr. Madden stated Phase II has not moved forward.

7. New Business**a. Next Meeting****i. Discussion-Next Meeting Agenda****ii. Confirmation-Next Regular Meeting (Thursday, Sept 10, 2020 at 4:30pm)**

Commissioner Winkel stated that perhaps the Commission should do a better job of following Roberts Rules of Order as to what's relevant and not relevant on the agenda.

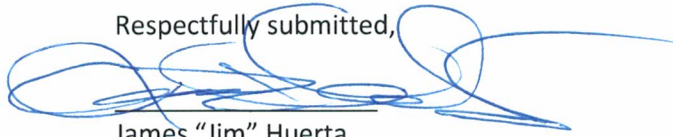
8. Public Comment

None

9. Adjournment

Chairman Diamond made a motion to adjourn the meeting at 5:58pm with second from Commissioner Winkel. Motion passed unanimously with Commissioners present. With no further business to discuss, the meeting was concluded.

Respectfully submitted,



James "Jim" Huerta,
Secretary/Treasurer Urban Redevelopment Commission