

David R. Martin
Mayor

Thomas Madden, AICP
Executive Director

Dr. Tommie Jackson
Assistant Director



COMMISSION
Mark Diamond ESQ.
Chairman

Stephen Fischer
Vice Chairman

James Huerta
Secretary-Treasurer

Jonathan Winkel
Member

TBD
Member

CITY OF STAMFORD
URBAN REDEVELOPMENT COMMISSION
OFFICE OF ECONOMIC DEVELOPMENT

Stamford Government Center-Stamford-Connecticut
Special Meeting- Monday, February 25, 2019

The Special Meeting of the City of Stamford, Connecticut, Urban Redevelopment Commission was held on **Monday, February 25, 2018 commencing at 4pm** in the Urban Redevelopment Commission Conference Room, 888 Washington Boulevard, 9th Floor, Stamford, Connecticut.

1. Call to Order

Chairman Diamond called the meeting to order at 4pm.

2. Roll Call

Commissioners Present: Mark Diamond, James Huerta and Jonathan Winkel

Absent: Stephen Fischer

Staff: Thomas Madden, Executive Director, Dr. Tommie Jackson Assistant Director and Theresa Bowen, Office Coordinator

3. Reading and Acceptance of Minutes

Approval of minutes from Meeting held on January 10, 2019

Chairman Diamond asked if all Commissioners have read the minutes from the last meeting held on January 10, 2019. Chairman Diamond requested a motion to approve the minutes. The motion was made by Commissioner Winkel second by Commissioner Huerta. Motion passed with Commissioners present.

Approval of minutes from Special Meeting Retreat held on January 14, 2019 at 10am

Chairman Diamond asked if all Commissioners have read the minutes from the Special Meeting Retreat held on January 14, 2019. Chairman Diamond requested a motion to approve the minutes. The motion was made by Commissioner Winkel second by Commissioner Huerta. Motion passed with Commissioners present.

Approval of minutes from Special Meeting held on January 14, 2019 at 2:15pm

Chairman Diamond asked if all Commissioners have read the minutes from the Special Meeting held on January 14, 2019 at 2:15pm. Chairman Diamond requested a motion to approve the minutes. The motion was made by Commissioner Winkel second by Commissioner Huerta. Motion passed with Commissioners present.

4. Report of the Executive Director or Designee

- a. Parcel 36 Right of Entry Update
Dr. Jackson is currently negotiating with a third company to lease the property for 3 years. He also stated that McCoy and Henkels have paid through the end of February.
- b. Parcel Quintard Place/Vets Park Update
Mr. Madden reported that title records are currently being reviewed for parcels at Vets Park. After a final review by legal, a full memo with complete title history and recommendations will be prepared for the Commissioners.
- c. Retreat Evaluation
Dr. Jackson commented about the follow-up with the attorneys for dates in March.
- d. Third Place Lease Update
Mr. Madden provided the Commissioners the update from Conor Horrigan and reviewed the possibilities of a temporary lease during the summer Live at 5 events.

5. Committee Reports

- a. Budget Committee
 - i. Repayment of \$18,900 Amazon Advance
Mr. Madden provided the Commissioners with the status update of the MOU's.
 - ii. Financial Report(s)
Commissioner Huerta reviewed the financial reports for the commissioners.
 - iii. Investment Portfolio Report
Commissioner Huerta stated that he now has access to all the online accounts and reviewed the Investment report that he put together for the Commissioners. He also stated that the next step will be to have the bankers come meeting with the Commissioners.
- b. Personnel Committee and Adoption of Personnel Policy
Mr. Madden stated the draft will be distributed via e-mail and Commissioners need to review and provide any comments.

6. Unfinished/Old Business

a. Financial Protocol and Procedures

Commissioner Winkel discussed the importance and the need to have procedures in place. The draft was distributed at the January meeting and will be recirculated via e-mail.

7. New Business

a. Next Meeting

i. Discussion of Next Meeting Agenda

Chairman Diamond recommended adding an Advance Planning Committee to the next agenda.


Commissioners went off record to discuss the process of adding a new commissioner. No motions were made and votes taken.

ii. Confirmation of Next Regular Meeting (Thursday, March 14, 2019, 2018 at 6:00 pm)

8. Adjournment

Chairman Diamond asked for a motion to adjourn the meeting at 5:18pm, with motion from Commissioner Winkel and second from Commissioner Huerta. Motion passed unanimously with Commissioners present. With no further business to discussed, the meeting was concluded.

Respectfully submitted,



James "Jim" Huerta,
Secretary/Treasurer Urban Redevelopment Commission