

**David R. Martin**  
Mayor

**Thomas Madden, AICP**  
Executive Director

**Dr. Tommie Jackson**  
Assistant Director



**COMMISSION**  
**Mark Diamond ESQ.**  
Chairman

**Stephen Fischer**  
Vice Chairman

**James Huerta**  
Secretary-Treasurer

**Jonathan Winkel**  
Member

**TBD**  
Member

# **CITY OF STAMFORD**

## **URBAN REDEVELOPMENT COMMISSION**

### **OFFICE OF ECONOMIC DEVELOPMENT**

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**Stamford Government Center-Stamford-Connecticut**  
**Special Meeting- Thursday, July 11, 2019**

The Special Meeting of the City of Stamford, Connecticut, Urban Redevelopment Commission was held on **Thursday, July 11, 2019 commencing at 4:07pm** in the Urban Redevelopment Commission Conference Room, 888 Washington Boulevard, 9<sup>th</sup> Floor, Stamford, Connecticut.

**1. Call to Order**

Vice Chairman Fischer called the meeting to order at 4:07pm.

**2. Roll Call**

Commissioners Present: Stephen Fischer with Commissioners James Huerta and Jonathan Winkel on Conference Call

Commissioner Absent: Mark Diamond

Staff: Thomas Madden, Executive Director, Dr. Tommie Jackson Assistant Director and Theresa Bowen, Office Coordinator

**3. Personnel Committee**

a. Employee Handbook Amendment

Vice Chairman Fischer made a motion to approve the amendments as presented, with a second from Commissioner Huerta, motion passed with Commissioners present.

b. Personnel Matter

**Thomas Madden requested to enter Executive Session to discuss a Personnel matter. Vice Chairman Fischer made the motion, with second from Commissioner Huerta. Motion passed unanimously with Commissioners present. Executive session was entered at 4:09pm.**

**The meeting exited Executive Session at 4:24pm. No motions or votes were taken.**

**4. Credit Card Application**

Mr. Madden discussed the issues of putting URC Food Truck items on staff personal credit card. He stated the bank would need a resolution from the Commission in order to process a credit card application. He then read the resolution draft 2019-01. Commissioner Huerta recommended that a credit card policy be added with one (1) card issued with a limit on spending to \$2500 per purchase with a max of \$5000 per billing period without prior approval of the Board of Commissioners. Commissioner Fischer added that an alert be added and sent to the Secretary/Treasurer when the card is used. Commissioner Winkel made the motion to approve the resolution as amended, with second from Commissioner Huerta. Motion passed unanimously with Commissioners present.

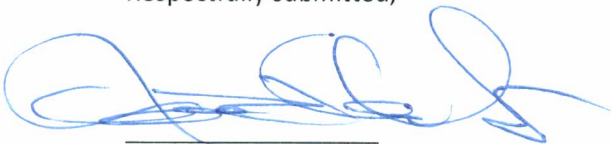
**5. MOU-Opportunity Zone**

Mr. Madden discussed the draft MOU with Liberty Financial that would provide an opportunity to apply for grant funding for the City of Stamford's five (5) Opportunity Zones. After Commissioners discussion, Vice Chairman Fischer asked for a motion, Commissioner Winkel made the motion to approve the MOU as presented, with a second from Commissioner Huerta, motion passed with Commissioners present.

**6. Adjournment**

Vice Chairman Fischer asked for a motion to adjourn, Commissioner Winkel made a motion to adjourn the meeting at 4:53pm, with second from Commissioner Huerta. Motion passed unanimously with Commissioners present. With no further business to discuss, the meeting was concluded.

Respectfully submitted,



James "Jim" Huerta,  
Secretary/Treasurer Urban Redevelopment Commission