

**David R. Martin**  
Mayor

**Thomas Madden, AICP**  
Executive Director

**Dr. Tommie Jackson**  
Assistant Director



**COMMISSION**  
**Taylor R Molgano**  
Chairman

**Mark Diamond ESQ.**  
Vice Chairman

**James Huerta**  
Secretary-Treasurer

**Stephen Fischer**  
Member

**Jonathan Winkel**  
Member

## **CITY OF STAMFORD**

### **URBAN REDEVELOPMENT COMMISSION**

#### **OFFICE OF ECONOMIC DEVELOPMENT**

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#### **URBAN REDEVELOPMENT COMMISSION Meeting Minutes**

#### **Stamford Government Center-Stamford-Connecticut**

#### **Thursday- January 11, 2018**

The Monthly Meeting of the City of Stamford Urban Redevelopment Commission (URC) Office of Economic Development (OED) was held on Thursday, January 11, 2018 at 6:15pm on the 9<sup>th</sup> floor in the Urban Redevelopment Commission Conference Room, Stamford Government Center, 888 Washington Boulevard, Stamford, Connecticut.

1. **Call to Order-** Vice Chairman Diamond called the meeting to order at 6:15pm.
2. **Roll Call:**  
Commissioners Present: Mark Diamond, Stephen Fischer, James Huerta and Jonathan Winkle  
Absent: Taylor Molgano  
Staff Present: Dr. Tommie Jackson, Assistant Director and Theresa Bowen, Administrative Assistant  
Guests: Toussaint Williams, Intern and Attorney Seth Ruzi from Building, Land and Technology (BLT)
3. **Reading and Acceptance on Minutes-**  
**December 13, 2017 Special Meeting Minutes**  
Vice Chairman Diamond asked if all commissioners have read the minutes from the Special Meeting held on December 13, 2017. He then asked for a motion to accept these minutes. The motion was made by Commissioner Huerta seconded by Commissioner Fischer and motion was passed unanimously.
4. **Report of the Executive Director or Designee**  
Dr. Jackson gave highlights of the written report which included updates in strategic planning, personnel committee, Commission Chairpersons monthly meetings, South East Quadrant, 677 Washington Boulevard (UBS) Gateway Area, Engineering Division and Staffing. He also mentioned work being done with the staff and the Arts and Culture Commission. After much discussion, the commissioners had requested additional details on several questions that they had which Vice Chairman Diamond stated could be requested during New Business of this meeting under Executive Session.
5. **Reports of the Committee(s)**
  - a. **Budget Committee-**  
Commissioner Huerta updated the commissioners about the ongoing work by the consultant for QuickBooks to update the formats of the reports. He then reviewed the

reports and answered commissioner questions about creating descriptions/narratives on the accounts to provide details on the receivables. Lastly he noted that investment opportunities are still being explored with several banks.

**b. Personnel Committee-**

Commissioner Fischer stated the draft was given to Corporation Counsel and staff will follow up for a status update.

**6. Unfinished Business**

No unfinished business.

**7. New Business-**

**a. Discussion –Next Meeting Agenda**

No discussion on next agenda.

**b. Confirmation-Next Regular Meeting (Thursday, February 8, 2018 at 6:00pm)**

**The meeting entered executive session at 6:52pm and exited at 7:35pm. No motions were made and no votes were taken.**

8. **Adjournment:** Vice Chairman Diamond asked for a motion to adjourn the meeting. The motion was made by Commissioner Winkel seconded by Commissioner Huerta and motion was passed unanimously. Motion passed unanimously. With no further business to discuss the meeting was concluded at 7:37pm.

Respectfully submitted,



James "Jim" Huerta

Secretary-Treasurer

Urban Redevelopment Commission

**\*Denotes that all or part of this item may be discussed in Executive Session**