

David R. Martin
Mayor

Thomas Madden, AICP
Executive Director

Dr. Tommie Jackson
Assistant Director



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Taylor R. Molgano
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Mark Diamond ESQ.
Vice Chairman

James Huerta
Secretary-Treasurer

Stephen Fischer
Member

Jonathan Winkel
Member

CITY OF STAMFORD

URBAN REDEVELOPMENT COMMISSION

OFFICE OF ECONOMIC DEVELOPMENT

URBAN REDEVELOPMENT COMMISSION Meeting Minutes

Stamford Government Center-Stamford-Connecticut

Thursday- February 8, 2018

The Monthly Meeting of the City of Stamford Urban Redevelopment Commission (URC) Office of Economic Development (OED) was held on Thursday, February 8, 2018 at 6:54pm on the 9th floor in the Urban Redevelopment Commission Conference Room, Stamford Government Center, 888 Washington Boulevard, Stamford, Connecticut.

1. **Call to Order-** Vice Chairman Diamond called the meeting to order at 6:54pm.
2. **Roll Call:**
Commissioners Present: Taylor Molgano, Mark Diamond, James Huerta and Jonathan Winkle
Absent: Stephen Fischer
Staff Present: Thomas Madden, Executive Director and Theresa Bowen, Administrative Assistant
3. **Reading and Acceptance on Minutes-**
January 8 Meeting Minutes
Chairman Molgano asked if all commissioners have read the minutes from the last Meeting held on January 8, 2018. He then asked for a motion to accept these minutes. The motion was made by Commissioner Diamond seconded by Commissioner Winkel, Molgano Abstained and motion was passed.
4. **Report of the Executive Director**
Mr. Madden gave highlights of the written report which included updates in various areas. Strategic planning with URC staff: to develop ongoing work plans and schedules for 2018 for Agency and Mayoral concurrence. Stamford Partnership: as it relates to projects with the Innovation District. Personnel Committee: to include an Agency Policy on employee leave use during Inclement Weather was developed for inclusion in the Personnel Policy. Commission Chairpersons: monthly meetings, South East Quadrant: drafts of RFPs for Park Square West Phase 3 and Parcel 36. 677 Washington Boulevard (UBS) Gateway Area: correspondence with new owner and counsel. Stamford First Impressions/Beautification: Agency has prepared, and continues to work on proposals that benefit the Greater Stamford Community.
5. **Reports of the Committee(s)**
 - a. **Budget Committee**
Commissioner Huerta worked with Theresa Bowen to maintain fiscal records and update data. Banking investments were discussed and agency is transitioning from Wells Fargo, as primary banker, to several local financial institutions for general operations account. The

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local banks under consideration include First County Bank, Patriot Bank and Peoples Bank. The Commission will receive information on the investment costs and practices and what institution(s) to use when the due diligence is completed and provided to Board members.

b. Personnel Committee

Commissioner Diamond stated the draft of the Personnel Policy is waiting on revisions from Corporation Counsel. Mr. Madden has some additional input for the Personnel Policy.

6. Unfinished Business

Mr. Madden requested a motion for an Executive Session to discuss follow-up on a Personnel Matter as noted on the Agenda. The motion was made by Commissioner Diamond seconded by Commissioner Winkel, and motion was passed.

The meeting entered Executive Session at 7:25pm and exited at 7:35pm. No motions were made and no votes were taken during the Executive Session.

7. New Business

a. Discussion –Next Meeting Agenda

No discussion on next agenda.

b. Confirmation-Next Regular Meeting (Thursday, April 12, 2018 at 6:00pm)

8. **Adjournment:** Chairman Molgano asked for a motion to adjourn the meeting. The motion was made by Commissioner Diamond seconded by Commissioner Winkel and motion was passed unanimously. With no further business to discuss, the meeting was concluded at 7:41pm.

Respectfully submitted,



James "Jim" Huerta
Secretary-Treasurer
Urban Redevelopment Commission