

**David R. Martin**  
Mayor

**Thomas Madden, AICP**  
Executive Director

**Dr. Tommie Jackson**  
Assistant Director



**COMMISSION**  
**Taylor R. Molgano**  
Chairman

**Mark Diamond ESQ.**  
Vice Chairman

**James Huerta**  
Secretary-Treasurer

**Stephen Fischer**  
Member

**Jonathan Winkel**  
Member

# **CITY OF STAMFORD**

## **URBAN REDEVELOPMENT COMMISSION**

### **OFFICE OF ECONOMIC DEVELOPMENT**

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#### **URBAN REDEVELOPMENT COMMISSION Meeting Minutes** **Stamford Government Center-Stamford-Connecticut** **Tuesday, July 24, 2018**

The Monthly Meeting of the City of Stamford Urban Redevelopment Commission (URC) Office of Economic Development (OED) was held on Tuesday, July 24, 2018 at 6:15pm on the 9<sup>th</sup> floor in the Urban Redevelopment Commission Conference Room, Stamford Government Center, 888 Washington Boulevard, Stamford, Connecticut.

1. **Call to Order-** Secretary/Treasurer Huerta called the meeting to order at 6:15pm.
2. **Roll Call:**  
Commissioners Present: Stephen Fischer, James Huerta and Jonathan Winkel  
Staff Present: Thomas Madden, Executive Director, Dr. Tommie Jackson, Assistant Director and Theresa Bowen, Office Coordinator  
  
Absent: Mark Diamond and Taylor Molgano  
  
A quorum was established, the meeting was led by Secretary/Treasurer Huerta due to the absences of the Chairman and Vice Chair.
3. **Reading and Acceptance on Minutes-**  
**Approval of minutes from June 14, 2018 Meeting**  
Secretary/Treasurer Huerta asked if all commissioners have read the minutes from the last meeting held on June 14, 2018, 2018. The Secretary/Treasurer requested a motion to approve the minutes. The motion was made by Commissioner Winkel second by Commissioner Fischer. Motion passed.
4. **Review, Discussion and Action on Proposed 2018-2019 Budget**  
Secretary/Treasurer Huerta requested that Dr. Jackson review the details of the 2018-2019 fiscal year budget. After much discussion, Secretary/Treasurer Huerta asked for a motion to approve the budget. Commissioner Winkel made the motion second by Commissioner Fischer. Motion passed.

Mr. Madden made note that the budget should be approved prior to start of the fiscal year. Commissioner Winkel requested that digital subscriptions be forwarded to commissioners.

**5. MOU**

Mr. Madden review the details MOU's for various projects with the DSD, Stamford Partnership. The details of the MOU's will be presented to the commissioners at the next meeting.

**6. OTHTRA**

Mr. Madden reviewed a request received from the OTHRA Board to the URC. The Commissioners expressed their concerns. After much discussion, the commissioners requested that OTHRA submit a MOU directly to the URC.

**7. Chamber of Commerce**

A motion was made by Commissioner Fischer to enter Executive Session, second by Commissioner Winkel.

**The meeting entered executive session at 7:15pm and exited at 7:17pm. No motions were made and no votes were taken.**

**8. Review, Discussion on Personnel Policy**

Dr. Jackson reviewed the details of the draft personnel policy. Commissioner Fischer made the motion, second by Winkel to send the draft to an outside counsel for review. Motion was passed.

**9. Adjournment:** Secretary/Treasurer Huerta asked for a motion to adjourn the meeting. The motion was made by Commissioner Fischer seconded by Secretary/Treasurer Huerta. Motion was passed unanimously. With no further business to discuss, the meeting was concluded at 7:27pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'James Huerta', with a horizontal line underneath it.

James "Jim" Huerta  
Secretary-Treasurer  
Urban Redevelopment Commission