

**David R. Martin**  
Mayor

**Thomas Madden, AICP**  
Executive Director

**Dr. Tommie Jackson**  
Assistant Director



**COMMISSION**  
**Mark Diamond ESQ.**  
Chairman

**Stephen Fischer**  
Vice Chairman

**James Huerta**  
Secretary-Treasurer

**Jonathan Winkel**  
Member

**TBD**  
Member

# **CITY OF STAMFORD**

## **URBAN REDEVELOPMENT COMMISSION**

### **OFFICE OF ECONOMIC DEVELOPMENT**

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**Stamford Government Center-Stamford-Connecticut**  
**Regular Meeting- Thursday, October 11, 2018**

The Regular Meeting of the City of Stamford, Connecticut, Urban Redevelopment Commission was held on **Thursday, September 27, 2018 commencing at 6:36pm** in the Urban Redevelopment Commission Conference Room, 888 Washington Boulevard, 9<sup>th</sup> Floor, Stamford, Connecticut.

**1. Call to Order**

Chairman Diamond called the meeting to order at 6:36pm.

**2. Roll Call**

Commissioners Present: Mark Diamond, James Huerta and Jonathan Winkel

Absent: Commissioner Stephen Fischer

Staff: Thomas Madden, Executive Director, Dr. Tommie Jackson, Assistant Director and Theresa Bowen, Office Coordinator

Guests: William J. Hennessey Jr. Esquire, Rick Redniss and Mark Finnegan Esquire

**3. Reading and Acceptance of Minutes**

**Approval of minutes from Meeting held on September 27, 2018**

Chairman Diamond asked if all commissioners have read the minutes from the last meeting held on July 24, 2018. Chairman Diamond requested a motion to approve the minutes. The motion was made by Commissioner Huerta second by Commissioner Winkel. Motion passed.

**4. Presentation-677 Washington Blvd.**

William Hennessey, ESQ. and Rick Redniss, Land Use Consultant

**a. Commission Action for Drop-Off Driveway.**

Attorney William Hennessey and Rick Redniss presented the commissioners with the proposed changes for a drop off driveway and walkways. Mr. Madden reviewed the draft resolution for Making a Minor Modification to the Gateway District Plan. After much discussion, it was agreed that the additional verbiage be added for Exhibit 4 that would note SEC 01 with the date June 25, shall be substantial complainant. Chairman Diamond requested a motion to approve the resolution as amended and it will be numbered 2018.01. The motion was made by Commissioner Winkel second by Chairman Diamond. The motion passed with two (2) yeas from Commissioners Huerta & Winkel and one (1) nay from Chairman Diamond.

**5. Report of the Executive Director or Designee**

- a. Park Square West Phase 4 Certificate of Completion  
Mr. Madden reported that the draft certificate was completed by Dr. Jackson and will be sent to Trinity upon approval.
- b. Park Square West Phase 3 Parking with Posting and Signage  
Mr. Madden reported that the white posts are installed with chain link fence. The Transportation Bureau will be installing a pay station. The URC will get the parking fees and the city will get ticket fees.
- c. Parcel 36 Eversource Right of Entry  
An agreement was signed with Eversource for rental use of Parcel 36 for storage and we are waiting for the rental fee check.
- d. Chamber of Commerce Space Usage  
Mr. Madden reported on the meeting the Corporation Counsel. The City is able to rent out the office space and a lease agreement will be presented to the Board of Reps and Board of Finance.

**6. Committee Reports**

- a. Budget Committee
  - i. Repayment of \$18,900 Amazon Advance  
Mr. Madden provided the commissioners the update from Legal about the status of the MOU Innovation Places draft. Commissioner Winkel requested that this be completed by the end of next week and be submitted to the next step in the process. He also recommended that a loan agreement be established. Commissioner Huerta suggested revisiting the need to establish Policy and Procedures that would include promissory notes, loan agreements etc. Additionally, Commissioner Huerta shared with the commissioners the details on the Audit and the progress on the portfolios.
- b. Personnel Committee and Adoption of Personnel Policy.  
Mr. Madden reported that the Personnel Committee needs additional work.

**7. Unfinished/Old Business**

- a. Keep Stamford Beautiful Response to Keep America Beautiful  
Dr. Jackson provided the commissioners with the ongoing discussions with Keep America Beautiful staff on possible programs.

**8. New Business**

- a. Next Meeting
  - i. Discussion of Next Meeting Agenda

Commissioner Winkel requested to add the discussion for policy and procedures.

Mr. Madden requested to add PSW3 proposal by Conor Horrigan from Half Full Brewery

- ii. Confirmation of Next Regular Meeting (Thursday, November 8, 2018 at 6:00 pm)

#### **9. Adjournment**

Chairman Diamond asked for a motion to adjourn the meeting at 7:59pm, with motion from Commissioner Huerta and second from Commissioner Winkel. Motion passed unanimously with Commissioners present. With no further business to discussed, the meeting was concluded.

Respectfully submitted,



James "Jim" Huerta,  
Secretary/Treasurer Urban Redevelopment Commission