

David R. Martin
Mayor

Thomas Madden, AICP
Executive Director

Dr. Tommie Jackson
Assistant Director



COMMISSION
Taylor R Molgano
Chairman

Mark Diamond ESQ.
Vice Chairman

James Huerta
Secretary-Treasurer

Stephen Fischer
Member

Jonathan Winkel
Member

CITY OF STAMFORD
URBAN REDEVELOPMENT COMMISSION
OFFICE OF ECONOMIC DEVELOPMENT

URBAN REDEVELOPMENT COMMISSION Meeting Minutes
Stamford Government Center-Stamford-Connecticut
Wednesday- December 13, 2017

The Special Monthly Meeting of the City of Stamford Urban Redevelopment Commission (URC) Office of Economic Development (OED) was held on Wednesday, December 13, 2017 at 6:12pm on the 9th floor in the Urban Redevelopment Commission Conference Room, Stamford Government Center, 888 Washington Boulevard, Stamford, Connecticut.

1. **Call to Order-** Chairman Molgano called the meeting to order at 6:12pm.
2. **Roll Call:**
Commissioners Present: Stephen Fischer, James Huerta, and Taylor Molgano, Jonathan Winkel (6:25 PM Arrival)
Absent: Mark Diamond
Staff Present: Thomas Madden, AICP, Director and Theresa Bowen, Administrative Assistant
3. **Reading and Acceptance of Minutes-**
November 9, 2017 Regular Meeting Minutes
Chairman Molgano asked for the reading of the minutes by Commissioner Huerta Secretary/Treasurer from the Regular Meeting held on November 9, 2017. He then asked for a motion to accept these minutes. The motion was made by Commissioner Fischer seconded by Commissioner Huerta and motion was passed unanimously.
4. **Report of the Executive Director or Designee**
Mr. Madden gave highlights of the written report which included updates in strategic planning, personnel committee, meeting with Commissioner Huerta on activities and agency finances, innovation district, South East Quadrant, 677 Washington Boulevard (UBS) Gateway Area, Engineering Division, Office Technology and the Stamford First Impressions/Beautification Proposal.

Commissioner Winkel arrived at 6:25pm

5. **Reports of the Committee(s)**
 - a. **Budget Committee-**
Commissioner Huerta updated the commissioners about bringing in a consultant for QuickBooks to update the formats of the reports. He reviewed the Cash Position Statement and noted a discrepancy of cash going in and out due to a timing issue. He requested the bookkeeper make note of this dollar difference on the next report. He

reviewed the profit & loss report, budget statement and investment matrix. He also presented a new report of the URC Assets.

b. Personnel Committee-

Mr. Madden requested the meeting close for an Executive Session in order to discuss two personnel matters. Chairman Molgano asked for a motion for an Executive Session. The motion was made Commissioner Winkel and seconded by Commissioner Huerta. The motion was passed.

The meeting entered executive session at 6:33pm and exited at 7:06pm. No motions were made and no votes were taken.

6. Unfinished Business

No unfinished business.

7. New Business--

a. Discussion –Next Meeting Agenda

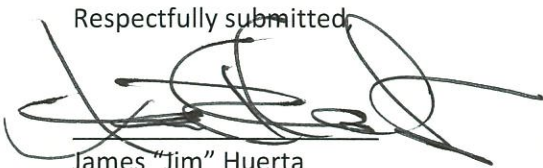
No discussion on next agenda.

b. Confirmation-2018 Regular Meeting Calendar & Next Regular Meeting (Thursday, January 11, 2018 at 6:00pm)

Chairman Molgano asked for a motion to approve the 2018 Regular Meeting Calendar and Next Regular meeting date. The motion was made by Commissioner Huerta seconded by Commissioner Huerta. Motion passed unanimously.

8. **Adjournment:** Chairman Molgano asked for a motion to adjourn the meeting. The motion was made by Commissioner Winkel seconded by Commissioner Huerta and motion was passed unanimously. Motion passed unanimously. With no further business to discuss the meeting was concluded at 6:49pm.

Respectfully submitted,



James "Jim" Huerta
Secretary-Treasurer
Urban Redevelopment Commission

***Denotes that all or part of this item may be discussed in Executive Session**