

David R. Martin
Mayor

Thomas Madden, AICP
Executive Director

Dr. Tommie Jackson
Assistant Director



COMMISSION
Jonathan Winkel
Chairman

Stephen Fischer
Vice Chairman

James Huerta
Secretary-Treasurer

Mark Diamond ESQ.
Member

Taylor R. Molgano
Member

CITY OF STAMFORD
ECONOMIC DEVELOPMENT COMMISSION
OFFICE OF ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT COMMISSION Special Meeting Minutes
Stamford Government Center-Stamford-Connecticut
Wednesday-December 13, 2017

The Special Meeting of the City of Stamford Economic Development Commission (EDC) Office of Economic Development (OED) was held on Wednesday, December 13, 2017 at 6:53pm on the 9th floor in the Urban Redevelopment Commission Conference Room, Stamford Government Center, 888 Washington Boulevard, Stamford, Connecticut.

1. Call to Order-

Chairman Winkel called the meeting to order at 6:53pm.

2. Roll Call:

Commissioners Present: Stephen Fischer, James Huerta, Taylor Molgano, and Jonathan Winkel

Absent: Mark Diamond

Staff: Thomas Madden, AICP, Director and Theresa Bowen, Administrative Assistant

3. Reading and Acceptance of Minutes: November 9, 2017 Regular Meeting Minutes

Chairman Winkel asked for reading of the minutes from the Regular Meeting held on November 9, 2017. He then asked for a motion to accept these minutes. The motion was moved by Commissioner Molgano and seconded by Commissioner Fischer. Motion was passed unanimously.

4. Officers Report: Chair, Vice Chair and Secretary

No report for this month.

5. Director's Report

Although no director's report at this time, Mr. Madden sought suggestions from the commissioners as to what information they would like presented on a monthly update. The commissioners asked for highlights in the following areas: new projects submitted to the zoning board, new companies announced or relocated, Innovation District, community outreach (business touches), business departures, inquiries by business sector, Enterprise Zone, and any issues and or challenges such as traffic at choke points with the opportunity to add topics to future reports.

6. Commission Business:

a. Research

- i. Recommendations-None pending at this time.**

b. Opinions

- i. **New Requests-None pending**
- ii. **Rendered (Unfinished)-None pending**
- iii. **Rendered (Finished)-None pending**

In regards to Opinions, Mr. Madden noted that he spoke with the Mayor on this topic. The mayor advised that the chairs of the Zoning and Planning Boards be invited to speak with the Economic Development Commission (EDC) as well as the Board of Representatives Co-Chairs Land Use/Urban Redevelopment Committee. This will allow the other chairs to know that the EDC is active, moving things forward and ready to develop an open dialogue about how best to work together. Staff will move forward on setting up those meetings.

c. Coordinated Activities

i. Innovation Week

Mr. Madden noted an upcoming meeting with Sam Gordon (the new Program Manager at Innovate Stamford), Commissioners Winkel and Huerta, to discuss Mr. Gordon's 45-Day plan, Commissioner Winkel's plan for start of innovation week and how best to work together.

Additionally, Mr. Madden spoke about the meeting he attended in New Haven with the three other locations about the innovation place grant and how they plan to schedule a monthly call for discussing how best to tell the CT story.

d. Reporting

i. Economic Development Plan

No update at this time.

ii. April 2017 Commission Report

No update at this time.

iii. October 2017 Commission Report

Mr. Madden noted staff is still waiting on Q4 data to be finalized. The annual report will begin to compile the week of December 26, 2017, with the goal of the final report by end of January.

e. Other

i. Projects and Opportunities

ii. Recognitions(s)

Mr. Madden presented the idea for a business award(s) to the mayor, and it received a positive response. More details need to be discussed and worked out further.

7. Unfinished Business-

No unfinished business reported at this time.

8. New Business

Next Meeting:

a. Formation of By-laws Committee

Mr. Madden stated the by-laws still could not be found in the current office files and suggested a subcommittee of commissioners' work on a draft. After much discussion by the commissioners on how best to draft the by-laws, it was suggested by Mr. Madden that staff draft a version for the commissioners to review by the February commission meeting. The commissioners were in agreement with this proposal.

b. Scheduling of 2018 Meeting Calendar to post with Town Clerk-

Chairman Winkel asked for a motion to approve the 2018 Calendar. A motion by Commission Molgano was made and second by Commission Huerta. Motion passed unanimously.

c. Next Meeting

Meeting Agenda (Thursday, January 11, 2018 at 5:30 pm)

9. Adjournment:

Chairman Winkel asked for a motion to adjourn the meeting at 7:16pm, with motion from Commissioner Molgano and second from Commissioner Fischer. Motion passed unanimously. With no further business to discussed, the meeting was concluded.

Respectfully submitted,



James "Jim" Huerta

Secretary

Economic Development Commission