

David R. Martin
Mayor

Thomas Madden, AICP
Executive Director

Dr. Tommie Jackson
Assistant Director



COMMISSION
Jonathan Winkel
Chairman

Stephen Fischer
Vice Chairman

James Huerta
Secretary

Mark Diamond ESQ
Member

Taylor R. Molgano
Member

CITY OF STAMFORD

ECONOMIC DEVELOPMENT COMMISSION

OFFICE OF ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT COMMISSION Special Meeting Minutes

Stamford Government Center-Stamford-Connecticut

Thursday-January 11, 2018

The Special Meeting of the City of Stamford Economic Development Commission (EDC) Office of Economic Development (OED) was held on Thursday, January 11, 2018 at 5:35pm on the 9th floor in the Urban Redevelopment Commission Conference Room, Stamford Government Center, 888 Washington Boulevard, Stamford, Connecticut.

1. Call to Order-

Chairman Winkel called the meeting to order at 5:35pm.

2. Roll Call:

Commissioners Present: Mark Diamond, James Huerta and Jonathan Winkel

Late: Stephen Fischer

Absent: Taylor Molgano

Staff: Dr. Tommie Jackson, Assistant Director, John Varamo, Economic Analyst and Theresa Bowen, Administrative Assistant

Guest(s): Toussaint Williams, Intern, and Attorney Seth Ruzi from Building, Land and Technology (BLT)

3. Reading and Acceptance of Minutes: December 13, 2017 Regular Meeting Minutes

Chairman Winkel asked for reading of the minutes from the Regular Meeting held on November 9, 2017. He then asked for a motion to accept these minutes. The motion was moved by Commissioner Huerta and seconded by Chairman Winkel. Commissioner Diamond Abstained. Motion was passed unanimously.

4. Officers Report: Chair, Vice Chair and Secretary

No report for this month.

5. Commission Business:

a. Research

i. Recommendations-None pending at this time.

Chairman Winkel noted that these items will be tabled until Bylaws are in place.

b. Opinions

i. New Requests-None pending

ii. Rendered (Unfinished)-None pending

iii. Rendered (Finished)-None pending

Chairman Winkel stated no request will be accepted until Bylaws are in place.

c. Coordinated Activities

i. Innovation Week

Innovation week is a concept that will be a coordinated series of activities that showcase innovation and to mark the one year anniversary of Innovation Places. Innovation week will have an initial call next week led by Sam Gordon Executive Director from Stamford's Innovation District. Chairman Winkel noted an event for Innovation Places will be held on January 18, 2018, in New Haven, CT.

Note: Commissioner Fischer Arrived 5:41pm.

d. Reporting

i. Enterprise Zone Report-

No update at this time

ii. Quarterly Reports

John Varamo, Economic Analyst presented the 2017 Quarterly Reports and noted that the Quarter 4 report was still in draft form as the year end data was still in the process of being finalized. When reports are final they are posted on the website ChooseStamford.com. A suggestion was noted to add the months that the quarter includes on the cover page. Commissioners requested that the Q4 Report be e-mailed to them when finalized.

iii. Economic Highlights

Commissioners were given a written report that they tabled the discussion until next meeting when Mr. Madden would be in attendance to answer questions. It will be added to the next meeting agenda under unfinished business.

e. Other

Commissioner Fischer noted the Mayor's presentation to the Senior Men's Association included a slide on Economic Development, which was well received.

6. Unfinished Business-

a. Formation of By-laws Draft Update-

Commissioners were given copies of two other municipalities and will be reviewed by the By-law committee at their next meeting.

7. New Business

Next Meeting:

a. Planning and Zoning Invites.

Staff is working on setting up the invites for the Chairs of each together.

Guest, Attorney Seth Ruzi arrived at 6:04pm.

b. Freedom of Information Act (FOIA) Overview-

Dr. Jackson spoke about written material that was provided to the commissioners that summarizes FOIA from Corporation Counsel. He said that a Workshop will be held on Saturday, January 20, 2018 at 8:30am on the 4th floor of the Government Center. All was encouraged to attend.

c. Next Meeting

Meeting Agenda (February 8, 2018 at 5:30 pm)

8. Adjournment:

Chairman Winkel asked for a motion to adjourn the meeting at 6:10pm, with motion from Commissioner Diamond and second from Commissioner Fischer. Motion passed unanimously. With no further business to discussed, the meeting was concluded.

Respectfully submitted,



James "Jim" Huerta
Secretary
Economic Development Commission