

**Health Commission Special Meeting
City of Stamford
APPROVED MINUTES
March 03, 2021**

Commissioners Attendance March 2021

Present:

Absent:

Dr. Roslyn Burton-Robertson
Dr. Thomas Getreuer
Dr. Tabitha Fortt

Ms. Patricia Parry

Guest Attendance: Ms. Raquelle Early, Recording Secretary

Meeting called to order		Dr. Robertson called the meeting to order at 7:09pm.
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<u>Topics</u>	<u>Discussions</u>	<u>Actions</u>
<p>Proposed Action</p> <ul style="list-style-type: none"> Health Commission Board Meeting Schedule Time Change 	<ul style="list-style-type: none"> Dr. Robertson stated she had a conversation with Dr. Calder after the Health Commission’s Monthly Board Meeting. Dr. Calder informed Dr. Robertson, she and Mr. Ted Jankowski have a standing meeting which would cause them not to be able to arrive to the Health Commission’s Board meeting until later, or if at all. Dr. Fortt asked how often does Dr. Calder and Mr. Ted Jankowski need to be present to the Health Commission Meetings and does the Health Commission foresee needing them both on a monthly basis. 	<ul style="list-style-type: none"> Dr. Robertson responded to Dr. Calder saying she would take the information back to the Commission because both, Dr. Calder and Mr. Ted Jankowski need to be present. Dr. Robertson presented to the Health Commission, starting the Health Commission meetings later, or changing the time and/or date of the meetings. Dr. Robertson and Dr. Getreuer both agreed, yes, Dr. Calder and Mr. Ted Jankowski need to be present for the Health Commission’s monthly meetings. Dr. Robertson explained what the Health Commission would be discussing would be based on what Dr. Calder and Mr. Ted Jankowski would be reporting. Dr. Robertson further said, working with Dr. Calder and Mr. Ted

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	<ul style="list-style-type: none">• Dr. Fortt asked what changed; did the Health Commission’s monthly meetings change or did Dr. Calder and Mr. Ted Jankowski’s schedule get filled with a meeting that occurs on Thursday mornings? • Dr. Fortt asked when was the Health Commission’s meeting time prior? • Dr. Fortt asked how long do the Health Commission’s meetings normally run? • Dr. Fortt said those are the things that she is thinking about when it comes to changing the schedule and moving her schedule around so she knows how much time is needed to allot for the meetings. • Dr. Getreuer asked Dr. Fortt what time her schedule typically ends.	<p>Jankowski in tandem would mean they need to be present.</p> <ul style="list-style-type: none">• Dr. Getreuer stated the Health Commission’s monthly meeting time changed to make it easier for Dr. Robertson because of her schedule. Dr. Getreuer said at first it looked like it was ok at 8:00am but the Health Commission hadn’t realized it was standing meeting going on for Dr. Calder and Mr. Ted Jankowski so it became a problem. • Dr. Robertson and Dr. Getreuer responded the Health Commission meetings were at 9:00am. • Dr. Robertson said that the Health Commission’s meetings run anywhere from an hour to an hour and a half. • Dr. Fortt responded her day typically ends, formally at 5pm Mondays – Wednesdays and at 7pm on Thursdays. Dr. Fortt stated that she is flexible but Thursdays are typically harder for her to move around because it’s a valued time slot for people who want to come in after work.
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	<ul style="list-style-type: none"> • Dr. Getreuer asked Dr. Robertson what she thought about Monday, Tuesday or Wednesday in evening to conducting the Health Commission’s monthly meetings, as opposed to during the day. • Dr. Getreuer asked can the Health Commission arbitrarily say that the meeting will be conducted on Wednesdays at 7:00pm. • Dr. Getreuer stated that he believes the Health Commission accomplished what they have set out to do. He said the one thing the Health Commission would have to check is, which can’t be done at the moment is find out whether Mr. Ted Jankowski or Dr. Calder have any meetings scheduled for that time as well. Dr. Getreuer stated that Ms. Raquelle Early might know that information. • Ms. Raquelle Early suggested the Health Commission provide two different dates and times, so that she could send out in an email to Dr. Calder and Mr. Ted Jankowski to give them the flexibility to choose one or the other, seeing what works best for their schedule. • Dr. Getreuer asked if the Health Commission could suggest Tuesdays at 7:00pm as well. 	<ul style="list-style-type: none"> • Dr. Robertson responded, that’s doable. • Dr. Robertson stated that’s magical. Dr. Fortt agreed that would work. • Ms. Raquelle Early said that she would check. • Dr. Fortt agreed that she would going to make that same suggestion. • Ms. Raquelle Early stated that she will send out the email to Dr. Calder and Mr. Jankowski first thing tomorrow morning to suggest those times with the Commissioners included on the email.
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	<ul style="list-style-type: none"> • Dr. Getreuer requested if it could be mentioned in the email that the Health Commission has a preference for Wednesdays at 7:00pm. • Dr. Fortt asked if the Health Commission would specify too that it's going to be the 2nd Tuesday or Wednesday. • Ms. Raquelle asked if the Health Commission would be maintaining the same break period, which she believes to be in July and August or does that get changed as well. • Dr. Robertson stated the Health Commission has by unanimous consent that the Health Commission has two proposed dates, Wednesday at the 7pm hour as first preference, Tuesday at 7pm as second preference to change of the Health Commission's Broad Meeting. The Health Commission will be notification, confirmation from Dr. Calder and Mr. Ted Jankowski to confirmation of availability. 	<ul style="list-style-type: none"> • Dr. Getreuer stated yes, that the Health Commission would keep the same parameters. • Dr. Getreuer explained that traditionally that break has always been in there and sometimes the Health Commission has modified that when there was an issue the Health Commission was dealing with. Dr. Getreuer suggested the Health Commission leave the break in the schedule, just as it has always been setup, knowing the Health Commission can change that when those months come to conduct a special meeting.
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<p>Appeal: No potential for appeals.</p>		
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<p>Adjournment: Meeting adjourned at 7:22pm.</p>

Submitted by: Raquelle Early