

**David R. Martin**  
Mayor

**Thomas Madden, AICP**  
Director of Economic  
Development



**COMMISSION**  
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Chairman

**Stephen Fischer**  
Vice Chairman

**James Huerta**  
Secretary

**Mark Diamond ESQ.**  
Member

**Margaret Feeney**  
Member

**CITY OF STAMFORD**  
**ECONOMIC DEVELOPMENT COMMISSION**  
**OFFICE OF ECONOMIC DEVELOPMENT**

**Stamford Government Center-Stamford, Connecticut**  
**Special Meeting- Thursday, January 28, 2021**

The Special Meeting of the City of Stamford Economic Development Commission (EDC) Office of Economic Development (OED) was held on Thursday, January 28, 2021 at 4:03pm via Zoom Meeting on the 9th floor in the Urban Redevelopment Commission Conference Room, Stamford Government Center, 888 Washington Boulevard, Stamford, Connecticut.

**1. Call to Order**

Vice Chairman Fischer called the meeting to order at 4:03pm.

**2. Roll Call**

Commissioners Present: Stephen Fischer, James Huerta, Mark Diamond and Margaret Feeney  
Commissioner(s) Absent: Jonathan Winkel

Staff: Thomas Madden-Director Economic Development, John Varamo-Economic Development Analyst, Tommie Jackson, Assistant Director-URC, and Theresa Bowen, Office Manager-URC

**3. Work Session of Minority Business Draft Proposal**

Commissioners and staff discussed several topics including: What is our mission statement, Breakdown of population, how do we get the contract information out to these populations? what is the structure of inequities, work with procurement on structure who gets contract (Mar thru June), Volunteer committee to ensure compliance, Potential use foundation money to help start the office, how many contracts annual per year, What type of contracts are issued by industry and by people (MWBE), outreach program for training companies. A revised draft will be sent out to the Commissioners for next meeting.

**4. Adjournment**

Vice Chairman requested a motion to adjourn the meeting at 4:47pm. A motion was made by Commissioner Huerta with second from Commissioner Feeney. Motion passed unanimously with Commissioners present. With no further business to be discussed, the meeting was concluded.

Respectfully submitted,

James "Jim" Huerta,  
Secretary-Economic Development Commission