

**David R. Martin**  
Mayor

**Thomas Madden, AICP**  
Executive Director

**Dr. Tommie Jackson**  
Assistant Director



**COMMISSION**  
**Mark Diamond ESQ.**  
Chairman

**Stephen Fischer**  
Vice Chairman

**Richard Evanko**  
Secretary-Treasurer

**Jack Condlin**  
Member

**Jonathan Winkel**  
Member

# **CITY OF STAMFORD**

## **URBAN REDEVELOPMENT COMMISSION**

### **OFFICE OF ECONOMIC DEVELOPMENT**

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**Stamford Government Center-Stamford, Connecticut**  
**Special Meeting- Thursday, March 4, 2021**

The City of Stamford Urban Redevelopment Commission, Office of Economic Development, held a **Special Meeting, on Thursday, March 4, 2021, commencing at 4:10pm.** The Meeting was held via Zoom from the URC Conference Room, 888 Washington Boulevard, 9<sup>th</sup> Floor, Stamford, Connecticut.

**1. Call to Order**

Chairman Diamond directed Mr. Madden to call the meeting to order at 4:10pm.

**2. Roll Call**

Commissioners Present: Mark Diamond, Stephen Fischer, Jack Condlin, and Jonathan Winkel

Commissioner(s) Late: Richard Evanko

Commission Staff: Thomas Madden- Executive Director, Dr. Tommie Jackson-Assistant Director, Theresa Bowen-Office Manager

**Commissioner Evanko joined at 4:11pm**

**3. Discussion on Procedures for Public Projects**

Commissioner Fischer reviewed the Funding Request Form for large projects. He stated for smaller projects a simple form is needed. Commissioner Winkel recommended a section for partners and endorsements. Chairman Diamond asked if this has been sent to corporation counsel for their review. Mr. Madden stated that it had not as it was still in draft form and changes are still being made. Chairman Diamond stated a review by Corporation Counsel is needed along with a letter stating that this in compliance with the 1978/79 close out agreement. Chairman Diamond also requested that Dr. Jackson schedule a conference call with the attorney for staff, Commissioner Condlin and himself to discuss the close out agreement with exhibit K included. The Commissioners also discussed requirements for budget information based on parameters such as requesting 1099's, Certificates of Incorporation, business permits, letters of good standing from The Secretary of State, other supporting documentation etc. Next steps, Commissioner Fischer will make changes to the document as suggested and a meeting with Corporation Counsel will be scheduled.

**4. Adjournment**

With no further business to discuss, the meeting was concluded at 4:55pm.

Respectfully submitted,



Richard Evanko

Secretary/Treasurer Urban Redevelopment Commission