

Capital Project Appropriation Request

4/14/2021

FY 20/21

Project: 001235 Lower Summer Street Improvements
Agency: 0221 Operations: Traffic Engineering

Total Request: \$600,000.00

Part A - Description of Request

The \$600k Community Connectivity Grant project will transform Lower Summer Street (Broad Street to Main Street) into a promenade facilitating more foot traffic for local businesses. The project encompasses a multi-modal design of Lower Summer Street and compliments the "Compete Streets" policy that was adopted in 2015 by the Board of Representatives. The project includes: widening sidewalks on both sides of Lower Summer Street, the installation of prominent wayfinding signs to highlight nearby parking structures, installation of a canopy of lights hanging over the roadway to facilitate pedestrian lighting, installation of a raised intersection to increase pedestrian safety and improve connection to Kiwanis park, and a dedicated bike lane on Summer Street.

Part B - Appropriation Request Detail

Fund Source	FY 20/21	Capital Forecast						Total
	Amount	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	
State Grant	600,000.00	0	0	0	0	0	0	600,000.00
Total	\$600,000.00	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000.00

Part C - Project History

Part D - Approvals

Preparer  <small>eSigned via SeamlessDocs.com</small> <small>Key: 70e551f5f9438231a9ed18e7476ee5be</small>	Date 04/14/2021	OPM Director/OPM Asst Director  <small>eSigned via SeamlessDocs.com</small> <small>Key: f10ebdead5e5e2e3ea888309c9b98202</small>	Date 04/14/2021
Department Head  <small>eSigned via SeamlessDocs.com</small> <small>Key: 70188b4674d9a07138ba9ce1c66d142a</small>	Date 04/14/2021	Director of Administration  <small>eSigned via SeamlessDocs.com</small> <small>Key: 44f0829e3282318e8f963d47b0214795</small>	Date 04/14/2021
Director  <small>eSigned via SeamlessDocs.com</small> <small>Key: 94b07fb947f58d27e336043be105402a</small>	Date 04/14/2021	Mayor  <small>eSigned via SeamlessDocs.com</small> <small>Key: 8e05a8bb53557c124d583f637e45648f</small>	Date 04/14/2021



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546

February 16, 2021

The Honorable David Martin
Mayor
City of Stamford
888 Washington Boulevard
Stamford CT, 06901

Dear Mayor Martin,

Subject: Commitment to Fund Letter

Community Connectivity Grant for Lower Summer Street Promenade
State Project No. 0170-3513GR
City of Stamford

The Department of Transportation (Department) has selected the Community Connectivity Grant application submitted by the City of Stamford to receive funding for the construction of bicyclists and pedestrian infrastructure improvements on Lower Summer Street.

The Department hereby commits to fund eligible project construction costs up to the accepted grant amount of \$600,000.00, based on the estimated costs provided by the Municipality.

This Commitment to Fund is subject to general conditions including, but not limited to the following:

1. This grant shall only be used to fund eligible construction costs.
2. The project is to be administered by the Municipality in accordance with the CCGP Project Administration Guide, as may be revised. The guidelines are available at: ctconnectivity.com/CCGP
3. As stated in the CCGP Project Administration Guide, the Municipality shall provide the Department with regular quarterly project status updates throughout the design and construction phases of the project. A template Project Status Report can be found in appendix A of the Guide or at ctconnectivity.com/CCGP
4. The project costs identified in this Commitment to Fund are based on the requested amount from the CCGP application. It is understood that the Department has capped CCGP participation in this project at the application estimate (as shown in this Commitment to Fund), and that any additional project costs will be the responsibility of the Municipality.
5. Should the Municipality elect to use municipal forces to perform the construction, a request should be made to the Department with the final design submission.
6. Any project scope revisions must be reviewed and approved by the Department.
7. Upon completion of project design activities, and prior to advertising the project for construction, the Municipality must forward a Final Design Submission to the Department which includes the following:
 - a. Complete set of final project plans
 - b. Specifications
 - c. Contract documents

- d. Final Construction Cost Estimate
- e. Final Design Submission Documentation Form (available at ctconnectivity.com/CCGP)
- f. Completed General Municipal Certification for Design Activities Form (available at ctconnectivity.com/CCGP)

A digital submission via e-mail is preferred.

8. The Municipality must execute and deliver a Project Authorization Letter (PAL), issued pursuant to the Master Municipal Agreement for Construction Projects, and comply with its terms within a period of 1095 calendar days (3 years) from the execution date of this Commitment to Fund letter. The PAL will be forwarded to the Municipality for execution **following the acceptance of the Final Design Submission package** by the Department. The Municipality shall provide written notification to the Department of any issues that may affect the schedule. If the time of completion will not be met, the Municipality must request an extension from the Department, in writing, citing the reason and the revised anticipated completion date.

This commitment is further subject to the following project-specific conditions and determinations:

- 1. This project may require utility relocations. Coordination with utility companies who have facilities within the project area should begin early in the design process.

Please be informed that, in accordance with the CCGP Project Administration Guide, the Department will initiate an Environmental Screening for this project to assist the Municipality in identifying items relative to natural resources and historical/archeological resources, etc. that may need to be investigated or addressed by the Municipality during the design phase. The Environmental Screening is expected to be completed within approximately thirty (60) days. The results will be forwarded to the Municipality, upon completion.

If the Municipality accepts this Commitment to Fund, the Municipal Chief Administrative Officer must sign below and return a copy of this letter to this office within sixty (30) days. Transmission via e-mail is acceptable.

If you have any questions, please contact the Project Manager, Patrick Zapatka, at (860) 594-2047 or Patrick.Zapatka@ct.gov.

Very truly yours,



Kimberly C. Lesay
Bureau Chief
Policy and Planning

Concurred By 
Print Name: The Honorable David Martin, Mayor

Date 2/17/21

Cc: James Travers JTravers@StamfordCT.gov
Garrett Bolella GBolella@StamfordCT.gov