



Camera Review Committee

Randall Skigen, Chair
Ted Jankowski
Donald Rozier
Ron K. Thomas
Paul Waldron

CAMERA REVIEW COMMITTEE

888 Washington Blvd.
Stamford, CT 06901

Minutes for June 4th, 2015 Meeting

ATTENDEES:

Committee Members

Randy Skigen, Chair
Ted Jankowski
Donald Rozier
Ron Thomas
Paul Waldron

City of Stamford Staff

Kathy Ruther, Public Safety Secretary

Meeting came to order at 9:36am, and was presided over by Chair Randy Skigen.

Approval of Previous Minutes

Motions - Mr. Jankowski moved to pass minutes, seconded by Mr. Thomas.

April Minutes – Minutes pass unanimously, Mr. Thomas abstaining.

May Minutes – Minutes pass unanimously, Mr. Skigen and Mr. Waldron abstaining

Executive Session to Discuss Level 4 Application

Motion – Mr. Waldron made a motion to move into Executive Session for the purpose of discussing an existing application with Surveillance Level 4, seconded by Mr. Thomas. Unanimously approved.

9:17am – Committee went into Executive Session, Ms. Ruther invited to remain.

9:54am – Committee returned from Executive Session, no votes were taken.

Motion – Mr. Waldron moved to approve the application addition that was discussed during the Executive Session, seconded by Mr. Thomas. Unanimously approved.

Review of Current Applications

Mr. Jankowski discussed status of equipment testing and addition of additional cameras.

Call for New Applications

No new applications were submitted this month.

Discussion of Policies and Procedures Manual

The Committee discussed the origination of camera requests – who can the Committee accept applications from? The Committee has accepted from the City, the Mill River Park Collaborative, and the DSSD. They discussed adding verbiage to the manual that specifies who can apply, i.e. community groups, neighborhood petitions.

The Committee has submitted the updates to the Manual. The Board of Reps will vote on it July 8th.

Mr. Skigen noted that each application is only good for 2 years, and the Committee should have a trigger in place that notifies them within 4 months of the expiration.

Section 5.3.11 was discussed and changes suggested – adding “not inconsistent with Chapter 7 of the City Code of Ordinances”.

Motion – to accept the addition to Section 5.3.11 above, made by Mr. Rozier, seconded by Mr. Thomas, approved unanimously.

The Committee reviewed the comments submitted by Representative Brien Buckman. Mr. Jankowski reviews questions and replies he and Attorney Toma exchanged with Rep. Buckman earlier in the week.

- The Committee agreed that Mr. Jankowski or Captain McElligott should be prepared to provide criminal activity information, when a new application is received.
- There is currently no threshold of criminal activity for approval of a location.
- The Policies and Procedures Manual is not law, but enforceable against City employees if they do not adhere.
- Mr. Jankowski will review these discussion points with Attorney Toma.
- The Manual and the City Ordinances may not be in full agreement with each other, but both were approved by the Board of Representatives.

A copy of the Manual with suggested edits will be posted on the Committee web site.

Adjournment

Motion – Mr. Waldron moves to adjourn, seconded by Mr. Jankowski. Meeting adjourned at 10:20am.

Next meeting will be held on July 9th.

Respectfully submitted,
Kathy Ruther