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DAVID R. MARTIN



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CHAIR
MARY LOU T. RINALDI
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GEOFF ALSWANGER
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BOARD OF FINANCE

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BOARD OF FINANCE REGULAR MONTHLY MEETING

Thursday, June 10, 2021 – 7:00 p.m.

MINUTES

CALL TO ORDER: Chair Richard Freedman called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: RICHARD FREEDMAN; MARY LOU RINALDI; GEOFF ALSWANGER; FRANK CERASOLI; DAVID MANNIS; AND KIERAN RYAN

OTHERS PRESENT: MAYOR DAVID MARTIN; SANDRA DENNIES; JAY FOUNTAIN; RYAN FEALEY; AL CAVA; JODY BISHOP-PULLAN; KAREN CAMMAROTA; WILLIAM BRINK; AND ANN BROWN

PUBLIC PARTICIPATION: There was no public participation.

REPORTS TO THE BOARD: *(Video: 00:00:40)*

A. Contingency Update – FY 20-21

1. MINUTES: *(Video: 00:01:24)*

Request for approval of minutes of the following meetings:

Regular Monthly Meeting – May 13, 2021

Special Meeting to Set the Mill Rate – May 18, 2021

Special Meeting to Adjust Mill Rate – May 25, 2021

Submitted by: Clerk, Board of Finance

Motion to approve by Mr. Cerasoli, seconded by Mr. Alswanger, passed unanimously (6-0-0).

2. POSSIBLE DISCUSSION - MAYOR DAVID MARTIN (Video: 00:01:56)

The Mayor, due to a previous engagement, addressed the Board of Finance at the end of the meeting.

3. BUDGET UPDATE – BOARD OF EDUCATION (Video: 00:02:22)

Ryan Fealey, Director of Finance, Board of Education, said as of April 30, 2021, the BOE is continuing to project a surplus of \$3,300,000.

4. REQUEST FOR ADDITIONAL APPROPRIATION – COMMUNITY HEALTH WORKERS – GRANT FUNDED (Video: 00:03:27)

These funds will be utilized by the Department of Health to contract with the Family Centers, Inc. to continue to operate a Community Health Worker Program. The initial grant award was extended by the CT Health Foundation. The Family Centers, Inc. will continue to manage five (5) Community Health Workers to assist in our response to the COVID-19 pandemic.

Action Requested: Approval of additional appropriation
Amount: \$100,000 – 100% grant funded
Fund/Budget: Grant Funded - Community Health Workers
Submitted by: Dr. Jennifer Calder, Director of Health
Attending: Jody Bishop-Pullan, Interim Director of Health

Ms. Bishop-Pullan said that the City has received a 2-month extension (to June 30, 2021) of a privately funded Community Health Foundation grant.

Motion to approve by Mr. Mannis, seconded by Mr. Cerasoli, passed unanimously (6-0-0).

5. REQUEST FOR ADDITIONAL APPROPRIATION – UNALLOCATED BUDGET REDUCTION (Video: 00:06:35)

This is a request to appropriate funds to cover an unallocated budget reduction of \$3,107,283. The funds will come from conveyance tax where actual revenue received has exceeded revised budget by approximately \$4.5 million.

Action Requested: Approval of additional appropriation
Amount: \$3,107,283
Fund/Budget: Conveyance tax
Submitted by: Sandra Dennies, Director of Administration
Attending: Jay Fountain, Director of OPM

Mr. Fountain said this request is the result of salary freeze assumptions made by the Board that did not come to pass and is being funded by the increase in revenue of conveyance taxes.

Motion to approve by Mr. Alswanger, seconded by Mr. Mannis, passed unanimously (6-0-0).

6. APPROVAL OF CAPITAL PROJECT 001236 APPROPRIATION – WPCF FORCE MAIN REPAIR – WATER POLLUTION CONTROL (Video: 00:10:57)

This request is for approval of a Capital Project 001236 appropriation for repair of 42# Force Main at Stamford Water Pollution Control facility.

Action Requested: Approval of Capital Project 001236 appropriation
Amount: \$2,530,000
Fund/Budget: WPCA Reserve Fund
Submitted by: William Brink, Executive Director, WPCA
Attending: Mr. Brink

Mr. Brink was present to provide background on this item and answer questions posed by members of the Board. He said the WPCA has cash reserves of \$13 million in capital reserve to use for this type of repair.

Motion to approve by Ms. Rinaldi, seconded by Mr. Cerasoli, passed unanimously (6-0-0).

7. APPROVAL OF ADDITIONAL APPROPRIATION – CONTINGENCY APPROPRIATION POLICE UNION TENTATIVE AGREEMENT (Video: 00:17:04)

This is a request to appropriate funds for the Police wage increase obligations for FY 21/22 and other items per a recent contract settlement. (See related item 8 below.)

Action Requested: Approval of additional appropriation
Amount: \$2,306,294
Fund/Budget: Contingency (2021/22)
Submitted by: Timothy Shaw, Police Chief, Stamford Police Department
Attending: Al Cava, Director of Human Resources; Jay Fountain

Mr. Fountain said this is the additional salary based on the increase in wages in the tentative agreement for this year and next year, including stipends. Director of Human Resources Al Cava was also present to answer questions. Please refer to the video for a complete record of this discussion and related documents.

Motion to approve by Mr. Alswanger, seconded by Ms. Rinaldi, passed unanimously (6-0-0).

8. APPROVAL OF ADDITIONAL APPROPRIATION – POLICE UNION TENTATIVE AGREEMENT (Video: 00:17:04)

This is a request to appropriate funds from Fund Balance to fund Police retroactive wage increase obligations for FY19/20 and FY20/21 per a recent contract settlement. (See related item 7 above.)

Action Requested: Approval of additional appropriation
Amount: \$1,124,212
Fund/Budget: Fund Balances
Submitted by: Sandra Dennies, Director of Administration
Attending: Messrs. Cava and Fountain

Mr. Fountain said this covers retroactive pay for years 2019/20 and 2020/21. Mr. Cava was also present to answer questions. Please refer to the video for a complete record of this discussion and related documents.

Motion to approve by Mr. Cerasoli, seconded by Mr. Mannis, passed unanimously (6-0-0).

9. REQUEST FOR TRANSFER – FILLING VACANCIES – TRANSPORTATION DEPARTMENT –
WITHDRAWN (Video: 00:29:51)

Due to the difficulty in filling vacancies in the Transportation Department, specifically Signal Engineers, the temporary plan is to transfer Salaries money to Purchased Other Services in order to contract with WESTCOG, which is able to provide these services. This request was withdrawn at the May meeting of the Board.

Action Requested: Approval of transfer
Amount: \$24,000
Fund/Budget: From: 01422101100 Trans. Plan & Eng/Salaries
To: 01422103601 Trans. Plan & Eng/Contracted Services
Submitted by: Mark McGrath, Director of Operations
Attending: Mr. McGrath

This item was withdrawn.

10. THIRD QUARTER FINANCIAL PROJECTIONS – FY 20-21 (Video: 00:30:00)

Jay Fountain, Director of OPM, gave a lengthy review of the FY 2020-21 third-quarter financial results and projections. He said they are projecting revenue more than expenditures on the City side of \$7,507,068 as well as Board of Education surplus of \$3,325,561 and City Support BOE Services of \$1,358,142, for a total overall surplus of \$12,190,771.

(2.) DISCUSSION - MAYOR DAVID MARTIN (Video: 00:42:29)

Mayor Martin spoke of coordinating Capital projects going forward. He indicated that he will be requesting a special meeting of the Planning Board, Board of Representatives Fiscal Committee and the Board of Finance to be held later in the month to consider American Rescue Plan (ARP) funds and the reassignment of funds in the Capital Projects.

11. ADJOURNMENT (Video: 00:54:20)

On a motion by Mr. Alswanger, seconded by Ms. Rinaldi, the meeting was adjourned at 7:55 p.m.

The next Regular Meeting of the Board: Thursday, July 8 at 7:00 p.m.

[This meeting is on video](#)

Cynthia R. Winterle

Cynthia R. Winterle
Clerk of the Board