



South End Historic District Study Committee

Susan Halpern, Chairwoman
Sheila Barney
Renee Kahn
Barry Michelson
Carmine Tomas

Marlene Rhome, Alternate
Ralph Blessing, Ex officio

Minutes: South End Historic District Study Committee, July 24, 2021

The Meeting was Noticed for 11:30 am.

Chairwoman Halpern called the meeting to order 11:50 am.

Roll Call taken by Barry Michelson

Regular members present: Susan Halpern and Barry Michelson. Marlene Rhome, alternate sat in for Sheila Barney.

Barry Michelson announced a quorum present.

Acceptance of Minutes

Motion made by Marlene to accept the minutes of February 6, Seconded by Sue
Vote to Approve Unanimous

Communications

Sue gave report to the Committee

- Grant application submitted to State Historic Preservation Officer
- Request made to the Board of Representatives for a 6 month extension of time due to the delays and backlog at the state. State offices are open intermittently due Covid protocols. A 9-month extension was approved.
- Sue is in continuous contact with the state to make certain the SDSC application is moving along and no other information is required.
- Discussed sending out mailer to property owners and the need to develop a comprehensive mailing list. The lists available through the tax collector's office due not correspond the assessor's office.
- Discussed marketing materials suitable for public outreach to the community.

Status of Request for Proposal

- Mary Dunne with SHPO provided a templet for the Request for Proposal necessary to retain a consultant

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New Business

- Discussed 2nd quarterly report
- Discussed support provided by the City: website and e mail addresses for Committee members.
- Discussed community outreach.

There being no further business a Motion to Adjourn was made at 1:20 pm by Marlene, Seconded by Sue.

Vote to Approve Unanimous



Barry Michelson