



South End Historic District Study Committee

Susan Halpern, Chairwoman
Sheila Barney
Renee Kahn
Barry Michelson
Carmine Tomas

Marlene Rhome, Alternate
Ralph Blessing, Ex officio

Minutes: South End Historic District Study Committee, August 21 2021

Meeting Noticed for 11:30am.

Chairwoman Halpern called the meeting to order 11:48 am.

Roll Call taken by Barry Michelson

Regular members present: Susan Halpern and Barry Michelson. Sheila Barney, Carmine Tomas.

Barry Michelson announced a quorum present.

Acceptance of Minutes

Motion made by Sue Halpern to accept the minutes July 24, Seconded by Carmine Tomas.

Vote to Approve Unanimous

Acceptance of Quarterly Report

Motion made by Carmine Tomas to accept the Quarterly Report July 30th, Seconded by Sheila Barney

Vote to Approve Unanimous

Acceptance of Historic District Meeting Calendar

Motion made by Carmine Tomas to approve the calendar, Seconded by Sheila Barney

Communications

Chairman Halpern gave report to the Committee

- Spoke of meeting with Action Letter pertaining to printing and district outreach.
- Discussed the utilization of social media to inform property owners and residents of the opportunities that can be afforded to property owners in the district
- Discussed notice of grant approval by State Historic Preservation Office

South End Historic District Study Committee

- Reviewed the status of the grant and the process for utilizing the funds to retain a consultant
 - Committee needs to obtain authorization from the Board of Representatives to receive and utilize the grant
- Discussed the quantity and types of applications submitted to the Land Use Bureau and their potential impact on the efforts of the study committee's efforts

Status of Grant

- Grant approved at August 4th meeting of the State Historic Preservation Office
- Study Committee waiting for the official notification.
- It was determined that the Study Committee should request from the Land Use Bureau a consolidated list of property owners to be contacted pursuant to the requirements of the state and the grant. *(The list of property owners from the assessor's office is different than the tax collectors list).*

Schedule For Study

To keep within the time frame authorized by the Board of Representatives a schedule was discussed. Any schedule developed is in part subject to the response time of various agencies and official personal, and may be outside the control of the Study Committee. Covid workplace restrictions are followed by all municipal and state offices.

There being no further business a Motion to Adjourn was made at 12:56 pm by Carmine, Seconded by Sue Halpern.

Vote to Approve Unanimous



Barry Michelson

Approved