

MINUTES

City of Stamford
ERP Governance Committee Meeting
August 30 2021
5:00 PM
Via Webinar

ERP Governance Committee Members in Attendance:

Geoff Alswanger
Joe Centofanti
Sandra L. Dennies
Andy George
Sally Jackson
Mike Pensiero
Michael Pollard
David Watkins
Chuck Williams

The ERP (Enterprise Resource Planning) Governance Committee meeting was called to order at 5:04 p.m. A quorum was present. Also in attendance was Nathan Frey from ISG.

The following materials were distributed in advance of the meeting: meeting agenda, minutes of the July 15, 2021 meeting.

Approval of Minutes. Mr. Watkins moved and Mr. Pensiero seconded a motion to approve the minutes for July 15, 2021. **The motion carried unanimously 7-0.** Mr. Alswanger entered the meeting. Mr. Pollard entered the meeting.

Review project status report. Mr. Williams discussed the status of the vendor selection process. The project itself is on schedule. The plan is to kick off the project in mid-October in order to facilitate the success of the July 1, 2021 implementation of Phase I.

Review CIO search / selection process. Mr. Williams reported on the status of the CIO search. Applicant review focused on ERP implementation experience, cyber security experience, and governmental experience. Out of 70 applications, and two rounds of interviews, the interview team recommended one outstanding candidate to the Mayor. The committee discussed the process and timeline for getting the CIO candidate's contract through the boards.

Review vendor contract process and status. There will be multiple contracts for the overall ERP project. The plan was to complete various contract negotiations by September 2nd in order to make the September 9, 2021 Board of Finance meeting and then the October 4, 2021 Board of Representatives meeting. But accomplishing that timeline will be difficult.

The committee discussed various ways to keep to the ideal timeline. Due to the November elections, the Board of Representatives will not have any November or December committee meetings. In order to make the October date a special Board of Finance meeting may be requested.

Ms. Dennies talked about the first ERP newsletter which was distributed citywide and mentioned that the BOR Fiscal Committee has invited the Board of Finance to tonight's Fiscal Committee meeting to see a short presentation by Oracle.

The meeting adjourned at 5:43 p.m.

Next meeting is scheduled for
September 15, 2021
Via Webinar.