



# STAMFORD FIRE COMMISSION

David R. Martin, Mayor

629 Main Street  
Stamford, CT 06901  
Tel (203)977-4673  
Fax (203)977-4658

Franklin Melzer  
Richard Lyons, Sr  
Constance Hubbard  
Andrew Holmes  
Gregory Lodato

---

## Draft Minutes -Regular Meeting of the Fire Commission held Tuesday, October 14, 2014

**Call to order:** Chairman Melzer called the meeting to order at 5:00pm

**Roll Call:** Present: Commissioner's Melzer, Lyons, Holmes, Hubbard & Lodato; Director Thaddeus Jankowski, AC Morris, DC Conroy, FM Spaulding; Clemon Williams, Dir of HR; Public: Paul Newman, Local 786; Absent: Fire Chief Brown, AC Roach

**Public Comment:** Paul Newman expressed the Union's concerns regarding staffing at Engines 8 & 9 related to an [department] order that will be coming out, which due to grant funding, is changing staffing levels to 3 Firefighters per unit and the Union would prefer 4 Firefighters per unit for safety reasons. Additionally, Mr. Newman stated that he is also speaking as a resident of that area and speaks to the concern of the safety of his family that would possibly be affected by the change in staffing.

**Chief's Report:** Director Jankowski stated that the Chief and Assistant Chief were out of town at the Seagrave manufacturer going over the final design of the tower ladder. Director Jankowski gave the Chief's report.

- Incidents: There were 1107 incidents, of which 46 were fire related.
- Budget: The Capital budget has been submitted and preplanning meetings held.
- Consolidation of Department: The consolidation is moving forward.
- Department: Graduation ceremony will be held November 5, 2014. Commission is invited.
- Personnel: Long term sick & injury was noted.
- Firefighter Exam: the Department is working with Human Resources to get the job posting & application for the new Firefighter exam out this week. Commissioner Hubbard asked where does the information get posted. Director Jankowski stated the job will be posted in the newspaper, on the City website, on the Fire Website and other nation wide sources usually post this job. Commissioner Lyons asked about the recruitment process and Director Jankowski stated that a recruitment team will be out to area schools, etc and that Assistant Chief Morris is part of that process.

Chairman Melzer asked for a motion to take items out of order on the agenda to approve the minutes.

**Motion:** By motion duly made by Commissioner Lyons, seconded by Commissioner Holmes and approved unanimously the Minutes were taken out of order.

### Minutes:

Chairman Melzer asked for a motion to approve the minutes of August 19, 2014 meeting.

**Motion:** By motion duly made by Commissioner Lyons and seconded by Commissioner Hubbard, the minutes of the August 19, 2014 minutes were approved. (5 approved, 0 against)

Chairman Melzer asked for a motion to approve the minutes of September 9, 2014 meeting.

Discussion took place.

**Motion:** By motion duly made by Commissioner Lyons and seconded by Commissioner Hubbard, the minutes of the September 9, 2014 minutes were approved. (4 approved, 1 abstaining-Commissioner Holmes)

## **FIRE COMMISSION CONTINUED**

---

Chairman Melzer asked for a motion to go back to the order on the agenda.

**Motion:** By motion duly made by Commissioner Lyons, seconded by Commissioner Hubbard and approved unaimously the Commission reverted back to the agenda.

Commissioner Lodato stated that he would be recusing himself from the interview process as he has work dealings with the Fire Marshal division at this time.

### **Interview & appointment for the position of Assistant Fire Marshal**

Chairman Melzer introduced Clemon Williams of the City of Stamford Human Resources department. Director Jankowski ask if the Chairman would entertain a motion to go into executive session to discuss the interview process.

**Motion:** By motion duly made by Commissioner Lyons, seconded by Commissioner Hubbard and approved by all, the Commission went into executive session at 5:39pm

**Motion:** By motion duly made by Commissioner Lyons, seconded by Commissioner Hubbard and approved by all, the Commission came out of executive session at 6:03pm

At the onset of each interview the Commission asked each candidate if they wished the interview to be an open or closed interview. If the candidate requests a closed interview, the Commission moved to go into executive session, at the end of each interview the Commission moved to come out of Executive session. If the candidate elected an open interview, the interview was held in the open session.

The chart below reflects how each candidate wished their respective interview to be:

<b>Name</b>	<b>Open or Closed</b>
Theodore Panagiotopolous	closed
Antonio Forte	closed
Walter Seely	closed
David Francis	open

David Francis had his interview in open session. Mr. Francis answered questions as asked by the Fire Commission.

**Motion:** By motion duly made the Commission voted to go into Executive session to discuss the interviews of candidates.

**Motion:** By motion duly made the Commission voted to come out of Executive session at 7:12pm.

**Motion:** Chairman Melzer asked for a motion to appoint candidate for the position of Assistant Fire Marshal.

Commissioner Lyons moved to approve nomiee Antonio Forte to the position of Assistant Fire Marshal, seconded by Commissioner Hubbard and approved by all. (4 approved, 1 absent)

**Adjournment:** By motion duly made the meeting was adjourned at 7:13pm