

Mayor
David Martin



Director of Operations
Col. Mark Mcgrath

Superintendent of Recreation
Laurie Albano

Golf Course Superintendent
Michael Sullivan
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APPROVED

Office of Operations
E. Gaynor Brennan Municipal Golf Course
451 Stillwater Road
Stamford, CT 06902

Golf Commission
Robert Tyska, Chairman
Thomas Birkett
Michael Briscoe
Andrea Brantner

Minutes of the E. Gaynor Brennan Golf Commission November 28, 2018 Special Meeting

Present were:

R. Tyska, T. Birkett, M. Briscoe, A. Brantner

Absent: None

Staff: L. Albano, M. Sullivan, A. Aulenti, V. Levin

Public: none

Chairman Tyska called the meeting to order at 6:01 pm.

Mr. Tyska noted that due to this being a Special Meeting, there are only two items on the agenda, the operational plan for the Proshop RFP # 752, second item will be discussion of the resident permit fee.

He also noted there is normally a comment from the public section on the agenda, however, he noted there were no public present

Discussion of Operational Plan for RFP 752

Mr. Tyska reported that the Golf Shop will report directly to the Golf Commission. He asked if the Contract process. Ms. Albano reported she would check with the Purchasing Agent in the morning.

Ms. Aulenti discussed the need of Starters and Rangers to clock in and clock out and who would signing off on their time cards. It was assumed a city employee would need to sign off on time cards

Mr. Sullivan expressed concern about the hours of operation for the Golf Shop.

Discussion was held on GPS units to be installed on all Golf Carts

Tournament Contacts will all be done through the golf shop. A list of previous tournaments will be provided to the Golf Shop

City employee will reconcile, do reports and do bank deposits everyday

Expected timeframe of the beginning of the operation will likely be March 1, 2019. The contract will likely go before the Board of Reps and Board of Finance.

A discussion was held regarding the renovation of the Golf shop by opening the wall between the cashier's office and the Golf shop

A brief discussion was held regarding the possibility of new tee time software and how using the same software as Sterling Farms would simplify operations.

Mr. Tyska expressed the importance of opening on time. He also expressed the concern of the possibility of interchanging employees between the city and the golf shop.

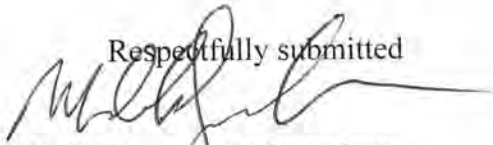
Resident Permit Fee

Mr. Sullivan reported he received an email, from Paul Grillo of Sterling Farms, stating that his board is in favor of increasing the permit fee up to \$20.

After a discussion, Ms. Brantner made a motion, seconded by Mr. Birkett, to raise the permit fee to \$50 for all permit classes all year. **Motion passed unanimous**

Seeing no further business, Mr. Birkett made a motion to adjourn the meeting, seconded by Ms. Brantner. **Motion passed unanimous.**

Meeting ended 8:17 pm

Respectfully submitted

Golf Course Superintendent