

Mayor  
David Martin



Director of Operations  
Ernie Orgera

Superintendent of Recreation  
Laurie Albano

Golf Course Superintendent  
Michael Sullivan  
(203)-977-5694

 **APPROVED**

Office of Operations  
E. Gaynor Brennan Municipal Golf Course  
451 Stillwater Road  
Stamford, CT 06902

**Golf Commission**  
Robert Tyska, Chairman  
Ned Lindstrom, Vice Chair  
Alice Lyons  
Thomas Birkett  
Michael Briscoe

### **Minutes of the E. Gaynor Brennan Golf Commission November 21, 2017 Meeting**

#### **Present were:**

R. Tyska, T. Birkett, M. Briscoe

Absent: N. Lindstrom, A. Lyons

Staff: M. Sullivan, A. Aulenti

Public: None

Chairman Tyska called the meeting to order at 6:01 pm.

#### **Adoption of the Agenda**

Mr. Briscoe made a motion to accept the agenda, as presented. Seconded by Mr. Birkett.  
**Motion passed unanimous.**

#### **Reading of the Minutes**

Mr. Briscoe made a motion to accept the minutes from the September 26, 2017 meeting. Seconded by Mr. Tyska. **Motion passed 2-0-1 (Mr. Birkett abstaining)**

#### **Comments from the Public**

No Public present

### **Monthly Report**

Mr. Sullivan gave a brief fiscal report for the month of October 2017. Rounds for the month were effected by rain on the weekend. He reported that he has not done as many weekly specials which accounts for a higher amount in Revenue, even though rounds were down slightly.

Mr Tyska began a brief discussion on Purchase orders created during the month of October. Mr. Sullivan reported the Total Fence purchase order was a Capital Purchase Order. It is for a new fence along the newly paved parking lot, behind the restaurant.

### **Supt. of Greens Report**

Mr. Sullivan gave a brief report on the Golf Course. He reported greens were aerated with needles tines and top-dressed. We have also been doing leaves. He also reported Fairways were aerated today. Mr. Tyska reported that the greens rolled great on the weekend.

### **Greens Committee**

Nothing to report

### **Personnel Committee**

Mr. Tyska reported how happy he was with the job the House Man was doing in cleaning the clubhouse.

Mr. Sullivan reported that Rangers work is coming to an end. They will only be working in the mornings. He also reported one cashier will be laid off after this weekend.

Mr. Briscoe discussed the lack of seasonals and that perhaps we could advertise better for the coming season.

A brief discussion was held on the difficulty in finding quality seasonal help.

Ms. Aulenti reported it has also been difficult in the Golf Shop business.

### **Finance Committee**

Nothing to report

### **House Committee**

Nothing to Report

### **Pro-Shop Committee**

Ms. Aulenti reported that she will have a letter ready for next month about her being able to close the shop in January & February.

### **Union Business**

Nothing to report

### **Correspondence**

Nothing to report

### **Request for use of the Golf Course**

Nothing to report

### **Old Business**

Mr. Sullivan reported that a fence is scheduled to be installed on top of the concrete blocks that line the parking lot for safety. He also reported that new spot lights had been installed, we are waiting for Eversource to hook them up.

Mr. Sullivan reported that we needed to come up with a scope with which engineering can guide us towards an architect.

Mr. Tyska suggested Bathrooms/ Showers, Central Air, Lighting/ electrical upgrades and Lockers

Mr. Birkett requested how many lockers were rented per year. Mr. Sullivan reported that there were generally 50 lockers rented per year. A brief discussion was held on lockers.

Mr. Sullivan reported that the award letter, for the Tee Bid, was about to be sent to the contractor.

A brief discussion was held on the winning bid and the qualifications of the contractor.

Mr. Birkett asked why we only had one bid for the project.

Mr. Sullivan reported that it may be that it is a relatively small project for Golf Course Contractors.

Mr. Tyska explained to other members how the city E-Bid system operates.

Mr. Sullivan reported that our Pro Vance Levin was still working on course set-up for the US Kids/ family Markers.

Mr. Tyska reviewed a spreadsheet containing rounds for the last two years, included in the Commission packet this month. He reported that he added the proposed rates passed out at last month's meeting. He reported that the proposed rate increase would generate approximately \$30,204. He also discussed his proposal to do away with our Non-Resident Permit and institute a PAR Pass(Play as a Resident). The cost for this Par Pass would be \$200 for Regular Non Resident, \$150 for a Senior Non Resident and \$100 for a Junior Non-Resident.

Ms. Aulenti asked if there was any consideration to raising the cart rate. A brief discussion was held regarding the condition of the carts. Mr. Tyska requested we wait a year.

Mr. Tyska reported rates had not been raised since the 2015 season.

After a lengthy discussion, Mr. Briscoe made a motion to approve the rate increases as proposed. Seconded by Mr. Birkett. **Motion passed unanimous.**

Ms. Aulenti asked if the board has considered offering the family golf rate similar to what Sterling offers. Mr. Tyska reported that it is the goal, once our Junior / Family Golf tee are set up.

Mr. Tyska reported that he has been trying to obtain contract information from Oak Hills for their Golf Shop Operation, and other courses that sell greens fees from the Golf Shop, but was unsuccessful. He reported that he will try to obtain more contract information for the next meeting.

Mr. Briscoe requested an update on the epoxy for the 14<sup>th</sup> hole cart path. Mr. Sullivan reported that a purchase order was recently issued. The product needs to be ordered and we will need temperatures over 40 degrees to apply.

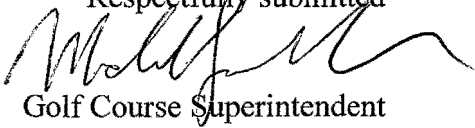
**New Business**

.Nothing to report

Mr. Tyska reported that the next meeting is scheduled for Tuesday December 19, 2017. He requested Mr. Sullivan to prepare a meeting schedule for 2018, maintaining meetings on the third Tuesday of the Month.

Mr. Birkett made a motion to adjourn the meeting, seconded by Mr. Briscoe. Motion passed unanimous.

Meeting ended 7:06 pm

Respectfully submitted  
  
Golf Course Superintendent